

**Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
January 16, 2018**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, January 16, 2018 in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:00 p.m.

Members Present: Anne Donohue, Patrick Myron, Andrew Dalian, Carol Steinhaus, John Mallo

Library Staff Present: Andrea Ingmire, Library Director; Dominic Davis, Administrative Assistant; Rick Orr, Finance Director; Heather Steltenpohl, Development Director; Bruce MacDonald, Technical Services Librarian; Sarah Rehborg, Youth Services Librarian; Margaret Boyle, Circulation Department Head

Others Present: Janet Joswiak, Jane Pajot

The Agenda was approved as presented on a motion by Steinhaus. The motion was supported by Dalian. Motion carried 5-0.

The Minutes of the December 19, 2017 meeting were approved as corrected on a motion by Myron with support by Dalian. Motion carried 5-0.

Public Comment – Janet Joswiak & Jane introduced themselves to the Board and stated that they are volunteers working with the Vote Yes Campaign.

Financial Reports and Approval of the Bills

Rick Orr presented the financial reports and bills for December 2017 in the amount of \$195,731.49. Motion by Dalian to approve the bills. Seconded by Steinhaus. Motion carried 5-0.

Board Action Items

- A. **Mission Statement Revision** – The mission statement was presented for review. No action taken.
- B. **Vision Statement Revision** – The vision statement was presented for review. No action taken.

Public Comment – Sarah Rehborg informed the Board that PWPL will be hiring to fill a position in the youth services department.

New Business/Board Member Comment

Board Member Education – Trustee Manual Chapter 12: Continuing Education, Resources, and Support

Book Drops – Dalian questioned if there could be a cost savings in adjusting book drop pickups.

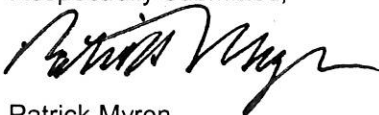
PWPL February Meeting – Donohue will be excused from the February meeting. Myron, will run the February meeting.

Standing Reports

Staff addressed questions and comments related to Standing Reports.

Motion by Steinhaus to adjourn. Seconded by Dalian. Motion carried 5-0. Meeting adjourned at 6:16PM.

Respectfully Submitted,



Patrick Myron,
Secretary