

**Board of Trustees of the Peter White Public Library  
Regular Board Meeting  
Minutes  
September 24, 2018**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Monday, September 24, 2018 in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:00 PM.

**Members Present:** Anne Donohue, Patrick Myron, Andrew Dalian, John Mallo

**Members Absent:** Carol Steinhaus

**TAC Member Present:** Suzanne Standerford, Sands Township

**Library Staff Present:** Andrea Ingmire, Library Director; Heather Steltenpohl, Development Director; Rick Orr, Finance Director; Sarah Rehborg, Youth Services Department Head; Brett Bartlett, Administrative Assistant

**The Agenda** was approved as presented on a motion by Myron. The motion was supported by Dalian. Motion carried 4-0.

**The Minutes** of the August 21, 2018 meeting were approved as presented on a motion by Dalian with support by Myron. Motion carried 4-0.

**Special Presentation**

Eric Froberg addressed the board and answered questions on the Mark Aho Financial Group's proposal to act as custodian of the PWPL's investments. Eric advised that it would be possible to build on this arrangement in the future, and add advisory services as well.

**Public Comment** – No comments

**Township Advisory Council Report** – Suzanne Standerford informed the board of the happenings in Sands Township.

**Financial Reports and Approval of Bills**

Rick Orr presented the financial reports and bills for August 2018 in the amount of \$500,020.34. Motion by Dalian. Seconded by Myron. Motion carried 4-0.

**Board Action Items**

- A. **Investment Advisor Selection** – On a motion by Myron, **the Peter White Public Library Board of Trustees makes a motion to move funds to Mark Aho Financial Group under the brokerage option. In one year, the Financial Committee will re-evaluate the managed advisory solutions offered by the Mark Aho Financial Group.** Motion seconded by Mallo. Motion passes 4-0.
- B. **Superior Library Cooperative Board Appointment** – On a motion by Dalian, **the Peter White Public Library Board of Directors moves to re-appoint Caroline Jordan to the SLC.** Motion seconded by Mallo. Motion carried 4-0.
- C. **Amended Budget 17/18** – On a motion by Myron, **the Peter White Public Library Board of Trustees moves to adopt the amended budget for FY 2017/2018**

**expenditures and revenues totaling \$6,073,045.** Motion seconded by Dalian. Motion passes 4-0.

- D. **Carrol Paul Trust Budget** – On a motion by Dalian, **the Peter White Public Library Board of Trustees moves to adopt the FY 18/19 Carrol Paul Trust Budget as presented.** Motion supported by Mallo. Motion carried 4-0.

### **Public Comment**

Sarah Rehborg advised the board that Youth Services will have less programming than normal during the months of November and December. Sarah also reported that she is looking for volunteers who are capable of heavy lifting to assist with the move back to the library. October 23 is the estimated start date for loading the truck.

### **Old Business**

Ingmire updated the board on the renovation project.  
Ingmire updated the board on millages.

### **New Business/Board Member Comment**

**A. Library Director Evaluation – Goal Setting 2018/2019**

Donohue advised the board that the Director Evaluation was given to Ingmire. All members are happy with Ingmire's performance. Donohue discussed goals put forward by board members.

**B. Letters to Editor**

Myron stated that he is working on a Letter to the Editor in support of the millage. It was suggested that all board members write a letter to the editor to encourage people to vote.

### **Standing Reports**

Staff addressed questions and comments related to Standing Reports.

Motion by Dalian to adjourn. Seconded by Mallo. Motion carried 4-0. Meeting adjourned at 6:45 pm.

Respectfully Submitted,

Patrick Myron,  
Secretary