

**Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
March 19, 2019**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, March 19, 2019, in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:01 pm.

Members Present: Anne Donohue, Patrick Myron, Andrew Dalian, Carol Steinhaus, John Mallo

TAC Member Present: Lainey Stevens, Sands Township

Library Staff Present: Andrea Ingmire, Library Director; Rick Orr, Finance Director; Samantha Ashby, Adult Services Department Head; Bruce MacDonald, Assistant Director/IT Coordinator; Heather Steltenpohl, Fund Development Director; Brett Bartlett, Administrative Assistant

The Agenda was approved as presented on a motion by Dalian. The motion was seconded by Steinhaus. Motion carried 5-0.

The Minutes of the February 19, 2019, meeting were approved on a motion by Steinhaus with support by Mallo. Motion carried 5-0.

Public Comment – none

Township Advisory Council Report – Stevens reported on happenings in Sands Township.

- Stevens' husband is very happy with the new Sands Township book drop-off service and has been using it regularly.
- The shooting range has been the main topic of discussion at township meetings in recent months.
- Many Sands Township residents have told Stevens how much they appreciate the Peter White Public Library.

Financial Reports and Approval of Bills

Rick Orr presented the financial reports and bills for February 2019 in the amount of \$348,622.99. Motion by Dalian to approve the bills. Seconded by Steinhaus. Motion carried 5-0.

Board Action Items

- A. Reference Research Policy** – First reading, no action needed at this time.

Public Comment – none

Old Business

- A. October Board Meeting Date** – Ingmire requested that the Board change the October 2019 board meeting date from October 15 to October 22 due to the MLA annual conference being held October 16-18.
- B. Construction Update** – Ingmire updated the board on the construction project.
- There have been a few leaks recently due to roof drains from the new atrium freezing. Closner Construction is currently working on repair.

- The elevator is scheduled to arrive on March 25, 2019, with work beginning on March 26. The elevator is estimated to be down for ten days during renovations.

New Business/Board Member Comment

Mallo reported that the lighting in the Community Room is currently too harsh for performers. He recommended that “performance lighting” be acquired, which would provide a friendlier, softer light that would benefit performers and audience members.

Mallo informed the Board that he’s been sharing with many community members that Closner Construction has been great to work with during the library renovation project.

Steinhaus shared with the Board that the Literacy Night, a program that is held at the library by the Marquette-Alger Reading Council, had outstanding attendance.

Ingmire reported that the library Grand Opening will take place on June 21, 2019, from 1:00 pm – 3:00 pm in the Community Room. Cake and coffee will be served and Youth Services will have activities available. Live music will be provided as well.

Ingmire informed the Board that storage racks for the circulating art collection are coming soon.

Ingmire reported that the Boat Desk will be installed on Friday, March 22, 2019.

Standing Reports

Steltenpohl reported that the Friends Used Book Sale will be held on Friday, March 22, and Saturday, March 23, 2019, in the Community Room. Volunteers can call Steltenpohl to help.

Dalian shared with the Board that the Sip and Spell fundraiser was great fun and brings in a different group of people than who typically attends library events. The evening was very successful from his perspective.

Staff addressed other questions and comments related to Standing Reports.

Good of the Order

No comments.

Motion by Dalian to adjourn. Seconded by Steinhaus. Motion carries 5-0. Meeting adjourned at 5:55 pm.

Respectfully Submitted,

Patrick Myron,
Secretary