

Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
June 18, 2019

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, June 18, 2019, in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:02 pm.

Members Present: Anne Donohue, Patrick Myron, Andrew Dalian, John Mallo

Members Excused: Carol Steinhaus

TAC Member Present: Mary Davis, Marquette Township

Library Staff Present: Andrea Ingmire, Library Director; Rick Orr, Finance Director; Bruce MacDonald, Assistant Director/IT Coordinator; Heather Steltenpohl, Development Director; Sarah Rehborg, Youth Services Director; Ali Fulsher, Reference Department; Brett Bartlett, Administrative Assistant

The Agenda was approved as presented on a motion by Dalian. The motion was seconded by Myron. Motion carried 4-0.

The Minutes of the May 21, 2019, meeting were approved on a motion by Myron with support by Mallo. Motion carried 4-0.

Public Comment – Ali Fulsher is here on behalf of the Reference Desk as Samantha Ashby is on maternity leave.

Township Advisory Council Report – Davis reported on the happenings in Marquette Township.

Financial Reports and Approval of Bills

Rick Orr presented the financial reports and bills for May 2019 in the amount of \$311,892.00 and addressed related questions and comments. Motion by Mallo to approve the bills. Seconded by Myron and carries 4-0.

Board Action Items

- A. Security Camera Policy** – On a motion by Dalian, **the Board of Trustees of the Peter White Public Library moves to adopt the Security Camera Policy as presented. This policy will become effective immediately up on adoption.** Motion seconded by Mallo and carries 4-0.

Public Comment – Sarah Rehborg reported that she appeared on The Jen Show on Q107 recently to discuss the Summer Reading Program. The host praised the Library's recent social media campaigns. Shout out to Jenifer Kilpela, Communications Coordinator!

Rehborg informed the Board that the Teens Read program has 65 registered participants, significantly more than the anticipated number of 35.

Ali Fulsher reported lots of positive feedback from patrons regarding the new Reference Desk, the view from the second floor that was opened up, and the open feel of the Reference Area.

Fulsher also informed the Board that many patrons are regularly using the new Local History Room and greatly appreciate it. Fulsher stated that there have been no complaints regarding the absence of the Computer Lab.

Old Business

- A. Renovation Updates** – Ingmire updated the Board on remaining renovation projects. The Art Storage system is complete, looks lovely, and works very well. New Circulation work area counters were installed on June 17. A few remaining pieces of furniture are arriving today, June 18. The carpet is still coming up in a few areas and the carpet company is working on a solution. The front stairs will be repaired this summer but we do not have an official date yet.

The Renovation Celebration will take place on June 21 from 1:00 pm – 3:00 pm.

- B. Liability Updates** – Ingmire reported that VAST has been consulted regarding liability of the Library of Things. The biggest concern would be checking out items that aren't working properly.

New Business/Board Member Comment – none

Standing Reports – no questions or comments

Good of the Order

Ingmire stated that the PWPL Employee Roster will be included in all future board packets.

Motion by Mallo to adjourn. Seconded by Dalian. Motion carries 4-0. Meeting adjourned at 5:46 pm.

Respectfully Submitted,

Patrick Myron,
Secretary