

Board of Trustees of the Peter White Public Library

Agenda

Tuesday, March 16, 2021

5:00 pm

Join Zoom Meeting

Meeting ID: 880 1090 6134

Passcode: 576784

Call to Order

Rules for public participation – All attendees will be muted during business portions of the meeting. Muting restrictions will be lifted during the public comment portions of the meeting. Each public participant may address the board for 3 minutes during the public comment periods. Those commenting must state their name and address. Any participants who engage in ‘zoom bombing’ or other disruptive trolling behaviors will be removed from the meeting.

Introductions

Board member introductions should include the City and State in which they physically located.

Approve Agenda*

Approve the Minutes of the Previous Meeting*

February 16, 2021

Special Presentation – Bruce MacDonald – Network Administrator, Assistant Director

Public Comment

Township Advisory Council Report – Peggy Jensen – West Branch Township

Financial Reports – including Approval of the Bills*

Total February Payments: \$140,538.18

Wages & Benefits Paid in the Amount of: \$96,612.04

Bills Paid in the Amount of: \$36,297.55

Utilities Paid in the Amount of: \$7,628.59

Board Action Items*

- a) LIB – 3 Meeting Room Policy – (approval)
- b) MGT – 5 Computer and Internet Access and Use Policy – first reading
- c) MGT – 5.1 Internet for Patron Provided Equipment Policy – first reading
- d) MGT – 1 Confidentiality of Library Records – first reading
- e) MGT – 2 Records Retention Policy – first reading
- f) MGT – 3 Security Camera Policy (revision) – first reading

Public Comment

Old Business

New Business/Board Member Comment

- a) Trustee Manual – 2021 Edition, Chapter 2 Review
https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_703765_7.pdf

Standing Reports

Correspondence
Library Director's Report
Development Director's Report
Management Reports
Statistical Reports

Adjournment

*These items (***bold/italics***) require a vote by the Board of Trustees.

Upcoming meetings: **April 20, 2021**
Upcoming TAC meeting: **June 2, 2021* Joint meeting with Board of Trustees**