

Board of Trustees of the Peter White Public Library
Agenda
Tuesday, May 18, 2021
5:00 pm

Join Zoom Meeting
Meeting ID: 895 8673 7929
Passcode: 348362

Call to Order

Rules for public participation – All attendees will be muted during business portions of the meeting. Muting restrictions will be lifted during the public comment portions of the meeting. Each public participant may address the board for 3 minutes during the public comment periods. Those commenting must state their name and address. Any participants who engage in ‘zoom bombing’ or other disruptive trolling behaviors will be removed from the meeting.

Election of Officers*

Introductions

Board member introductions should include the City and State in which they physically located.

Approve Agenda*

Approve the Minutes of the Previous Meeting*
April 20, 2021

Special Presentation - TBD

Public Comment

Township Advisory Council Report – Kerrie Heikes – Sands Township

Financial Reports – including Approval of the Bills*

Total April Payments: \$183,903.54
Wages & Benefits Paid in the Amount of: \$141,050.83
Bills Paid in the Amount of: \$37,718.38
Utilities Paid in the Amount of: \$5,134.33

Board Action Items*

- a) **Approve Policies Presented at April Meeting**
 - **CIRC – 1 Library Card Policy**
 - **CIRC – 2 Library of Things**
 - **CIRC – 3 Collection Use Policy**
 - **CIRC – 4 Interlibrary Loan Policy**
 - **LIB – 4 Small Group Study Room Policy**
 - **MGT – 2 Records Retention Policy**
- b) **MGT 6 – Credit Card Policy – first reading**
- c) **MGT 7 – Fund Balance Policy – first reading**

Public Comment

Old Business

New Business/Board Member Comment

- a) Board Member vacancy
- b) Trustee Manual – 2021 Edition, Chapter 4 Review
https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_703765_7.pdf

Standing Reports

- Correspondence
- Library Director's Report
- Development Director's Report
- Management Reports
- Statistical Reports

Adjournment

*These items (***bold/italics***) require a vote by the Board of Trustees.

Upcoming meetings: **June 15, 2021**
Upcoming TAC meeting: **June 2, 2021* Joint meeting with Board of Trustees**