

Board of Trustees of the Peter White Public Library

Agenda

Tuesday, August 10, 2021

5:00 pm

George Shiras III Room

Call to Order

Introductions

Welcome to Lori Nelson, our newest Board Member!

Approve Agenda*

Approve the Minutes of the Previous Meeting*

June 15, 2021

Special Presentation – Samantha Ashby, Adult Services Department Head

Public Comment

Township Advisory Council Report – Natasha Lantz, West Branch Township

Financial Reports – including Approval of the Bills*

Total June Payments: \$151,929.45

Wages & Benefits Paid in the Amount of: \$105,653.65

Bills Paid in the Amount of: \$39,975.53

Utilities Paid in the Amount of: \$6,300.27

Total July Payments: \$162,515.25

Wages & Benefits Paid in the Amount of: \$102,778.11

Bills Paid in the Amount of: \$50,977.73

Utilities Paid in the Amount of: \$8,759.41

Board Action Items*

- a) Budget FY2021/2022
- b) Policy Revisions (not reviewed at June Meeting)
 - GOV-8 Pandemic Policy
 - GOV-9 Pandemic Operation Plan – Exhibit A
 - GOV-10 Remote Work Policy – Exhibit B as presented
- c) Policy Revisions (reviewed at June Meeting)
 - GOV-4 Operating Hours
- d) Staff Development Day
 - Date change
- e) Authorized Signer Listing update
- f) Superiorland Library Cooperative
 - Board Appointment

Public Comment

Old Business

New Business/Board Member Comment

- a) Trustee Manual – 2021 Edition, Chapter 6 Review
https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_703765_7.pdf

Standing Reports

- Correspondence
- Library Director's Report
- Development Director's Report
- Management Reports
- Statistical Reports

Adjournment

*These items (***bold/italics***) require a vote by the Board of Trustees.

Upcoming meetings: **September 28, 2021**

Upcoming TAC meeting: **September 1, 2021**