

Pandemic Operation Plan – Exhibit A

The following is the Library's plan for operating during a time of continued pandemic concern. This plan is approved by the Library Board of Trustees, but is not intended to supersede or change any Library employment policies.

The following Levels of operation will use CDC data regarding community transmission in Marquette County. The Library reserves the right to change the level of operation if transmission rates in surrounding counties reach 'High.'

Requirements During All Levels.

- A. Staff and Patrons should follow physical distancing guidelines. Patrons failing to follow proper physical distancing guidelines may not receive one-on-one staff assistance.
- B. Per the CDC guidelines, patrons with an infectious illness such as the flu must not enter the Library until at least twenty-four (24) hours after they are free of fever (100 degrees F or 37.8 degrees C) or signs of a fever without the use of fever-reducing medications.
- C. Patrons should not enter the Library with symptoms of an infectious disease.
- D. The Library shall provide notice on the Library doors of the patron responsibility requirements currently in effect. The Library Director has authority to approve the requirements and notices.
- E. Any requirements for staff safety precautions will be adopted separately and the staff will be informed.
- F. The Library Director and Facilities Manager shall determine the cleaning protocols for all stages.

Level 1> Library Open for Regular Business

Marquette County Community Transmission rate – Low/Moderate

All Library services available without restrictions.

- Masking requested for unvaccinated patrons over the age of 2.
- In-person Library programming may require masking.
- Regular Operating Hours.

Level 2> Library Open to the Public with Some Limitations

Marquette County Community Transmission rate - Substantial

All Library services available – some restrictions may apply such as:

- Masking required for unvaccinated patrons and staff.
- Masking requested for vaccinated patrons and staff.
- Meeting room capacities may be limited.
- Physical distancing measures may be put in place for public computers and other seating areas. Amount of time that patrons are allowed on computers may be reduced.
- In-person programming may require masking regardless of vaccination status. Some in-person programming may be cancelled.
- Hours of operation may be adjusted if required by staffing availability.
- Food and Beverage not permitted.

Level 3> Library open with strict limitations.

Marquette County Community Transmission rate - High

All Library services available – restrictions may apply such as:

- Masking required for all patrons and staff.
- Meeting room reservations may be cancelled or held with strict capacity limits.
- Physical distancing measures will be put in place for public computers and other seating areas. Amount of time that patrons are allowed on computers may be reduced.
- In-person programming may be cancelled. If held, in-person programming will require masking.
- Hours of operation may be adjusted if required by staffing availability.
- Curbside and other distancing measures may be taken if community transmission rates or staff safety warrant.
- Food and Beverage not permitted.

Peter White Public Library Board of Trustees

Approved: May 19, 2020

Updated: 6/15/21; 8/10/21