

**Board of Trustees of the Peter White Public Library  
Regular Board Meeting  
Minutes  
May 21, 2019**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, May 21, 2019, in the Shiras Room of the Library. The Meeting was called to order by President Anne Donohue at 5:04 pm.

**Members Present:** Anne Donohue, Patrick Myron, Andrew Dalian, John Mallo

**Members Excused:** Carol Steinhaus

**TAC Member Present:** Peggy Jensen, West Branch Township

**Library Staff Present:** Andrea Ingmire, Library Director; Lynette Suckow, Reference Services; Bruce MacDonald, Assistant Director/IT Coordinator; Margaret Boyle, Circulation Department Head; Brett Bartlett, Administrative Assistant

**Election of Officers** - Myron nominated Anne Donohue be reappointed Board president. Motion seconded by Mallo. Motion carried 4-0.

Mallo nominated Patrick Myron be reappointed as Secretary of the Board. Dalian seconded. Motion carried 4-0.

**The Agenda** was approved as presented on a motion by Mallo. The motion was seconded by Dalian. Motion carried 4-0.

**The Minutes** of the April 16, 2019, meeting were approved on a motion by Mallo with support by Dalian. Motion carried 4-0.

**Public Comment** – none

**Township Advisory Council Report** – Jensen reported on the happenings in West Branch Township.

- The search for an additional West Branch TAC representative continues.
- Gwinn Schools was not successful in passing the sinking fund (West Branch uses Gwinn Public Schools).

**Financial Reports and Approval of Bills**

Rick Orr being absent while recovering from surgery, Ingmire presented the financial reports and bills for April 2019 in the amount of \$426,500.02. Motion by Dalian to approve the bills. Seconded by Myron. Motion carries 4-0.

**Board Action Items**

- A. Library of Things Policy** – On a motion by Dalian, **the Board of Trustees of the Peter White Public Library moves to approve the Library of Things Policy as presented.** Motion seconded by Mallo and carries 4-0.
- B. Security Camera Policy** – No action at this time. First reading of this policy.

**Public Comment** – none

## **Old Business**

- A. **Training Reimbursement** – Ingmire discussed training options for Shane Sizemore as he prepares to take over the Maintenance Head position.
  
- B. **Renovation Updates** – Ingmire updated the Board on the renovation. There has been an issue with the roof leaking in the Shiras Room, which is being addressed by Bell Roofing. Additionally, some of the carpet squares are popping up and will need to be replaced.

Ingmire reminded the Board that the Marquette Arts and Culture Center lease will be up in 2020.

## **New Business/Board Member Comment**

Mallo pointed out the very positive correspondence included in May's meeting materials.

## **Standing Reports**

Staff addressed questions and comments related to Standing Reports.

## **Good of the Order**

Myron stated that older people hanging out in the Teen Zone discourages teenagers from using the space.

Ingmire stated that there will be a ribbon cutting on June 5 at 5:00 pm, which is the date of the joint TAC/Board Meeting.

Motion by Myron to adjourn. Seconded by Mallo. Motion carries 4-0. Meeting adjourned at 5:58 pm.

Respectfully Submitted,

Patrick Myron,  
Secretary