

**Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
Tuesday, September 27, 2022**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, September 27, 2022 in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Anne Donohue at 5:02PM.

Members Present: Anne Donohue, President; Steve Schmunk, Secretary; Suzanne Williams, Member; Carol Steinhaus, Member. Lori Nelson, Member, joined at 5:17PM.

Library Staff Present: Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director; Amy Salminen, Adult Services Department Head; Sarah Rehborg, Youth Services Department Head; Marty Achatz, Programming Coordinator.

TAC Representatives Present: Tom Bronken, Marquette Township.

Others present (online): Anna Sanford, TAC. Two Community Members.

The Agenda was approved as amended on a motion by Steinhaus and seconded by Schmunk. The motion is approved 4-0.

The Minutes of the August 9, 2022 Board Meeting were approved on a motion by Steinhaus and seconded by Schmunk. The motion is approved 4-0.

Special Presentation – Marty Achatz, Programming Coordinator.

Marty presented a comparison of attendance numbers for Adult Programming between this year and last. Concerts on the Steps were especially well attended this year. Other fluctuations from last year may reflect when programs were virtual-only. A summary was given of our Library Nerds with Words Podcast, which has been running around a year and a half, and has been tuned into by a wide demographic, in multiple countries. We have Community Conversations coming up October 4th-5th; this quarter's topic is school bullying. Speakers will include Dr. Amanda Nickerson, Director of the Alberti Center for Bullying Abuse Prevention University at Buffalo, and representatives from NMU's Education Department and the Governor's Office. By 9/27 we have had about 50 people let us know they plan on attending, including students from the Education Program at NMU. The popular Winter Wonderland Walk event, scheduled for Saturday December 3rd, will be discussed in October. Other Holiday Programming will include an O. Henry Christmas. Returning in April 2023 is our Great Lakes Poetry Festival, which will feature an in-person reading by Pulitzer Prize winner Diane Seuss. Steinhaus let Marty know that a patron has requested a return of the Feature Films afternoon movie series, which in the past has featured newer releases.

Public Comment: None

TAC Report: Anna Sanford (online). Delayed due to technical difficulties.

Financial Reports – including Approval of the Bills: Goodwin addressed questions and comments related to the bills and financial reports. Jamie and Andrea have established the Budget for the new Fiscal Year. Eric Froberg will present to the Board of Trustees in January 2023. A motion was brought by Schmunk and seconded by Steinhaus to approve the bills for August 2022, in the amount of \$150,592.88. The motion is approved 5-0.

Board Action Items:

- a) **Budget FY21/22 – Year end transfers.** Goodwin presented a summary. On a motion by Nelson and seconded by Schmunk. **The Peter White Public Library Board of Trustees move to approve the Budget FY21/22-Year end transfers as presented. The motion passed 5-0.**
- b) **AFSCME Contract Approval:** Ingmire presented changes to the 2022-2023 AFSCME Contract. Twelve paid holidays are now included, changed from eleven. Steinhaus inquired if any costs will be incurred by adding a holiday. Due to the recent unpredictable nature of the budget, an option for a Wage Reopener has been included in the contract. On a motion by Schmunk and seconded by Nelson, **The Peter White Public Library Board of Trustees move to approve the 2022-2025 AFSCME Contract Approval as presented. The motion passed 5-0.**
- c) **Administration and Non-Union wage increases.** On a motion by Nelson and seconded by Steinhaus, **The Peter White Public Library Board of Trustees move to approve Administration and Non-Union wage increases as presented. The motion passed 5-0.**
- d) **Meeting Room Policy** –The PWPL Board recommends that we approve the revised policy as written in the packet. On a motion by Steinhaus and seconded by Nelson, **The Peter White Public Library Board of Trustees move to approve Meeting Room Policy as presented. The motion passed 5-0.**
- e) **Infant at Work Policy** –First reading, no action necessary.

Public Comment: Steinhaus inquired about results of our most recent Friends of the Library Book Sale, which Steltenpohl reported as \$6,374.00; the Friends have raised over \$40,000 this fiscal year.

Old Business: None

New Business/Board Member Comment: MCGS has moved out from the library. If there are questions for them, they have shared an email address where they can be contacted, or their website can be used. Steinhaus spoke about the situation with the MCGS at length. The Board packet for the August 9th, 2022 PWPL Board meeting documents in detail the efforts made by the PWPL Board and its MCGS Subcommittee to amicably resolve the issue (see Background Information on Board Action Items, B. MCGS – Subcommittee Report).

Trustee Manual: Review of Chapter 2 Bylaws.

Standing Reports:

Correspondence: staff shared an email that was sent to the PWPL complimenting the Banned Book Bingo program.

Adjournment: Steinhaus made motion to adjourn, seconded by Nelson. The motion was approved 5-0. The meeting adjourned at 6:30PM.

Respectfully submitted,

Steve Schmunk
Secretary

Upcoming meetings: MONDAY, October 17, 2022
Upcoming TAC meeting: December 7, 2022