

**PART I: ADMINISTRATIVE ENTITY INFORMATION**

1.Report Start Period	10/01/2021
2.Report End Period	09/30/2022
3.FSCS	MI0268
4.Federal Employer Identification Number (FEIN)	38-6004521
5.UEI Number	YCC1MHVLGJ77
6.Current Legal Name of Main Library	Peter White Public Library
7.Legal Name of Main Library at Reporting Year End	Peter White Public Library
8.Street Address	217 North Front Street
9.City	Marquette
10.Zip	49855
11.Mailing Address	217 N. Front Street
12.Mailing City	Marquette
13.Mailing ZIP Code	49855
14.County	Marquette
15.Township	City of Marquette
16.Cooperative	Superiorland Library Cooperative
17.Phone Number	9062289510
18.TDD Number	9062289510
19.Director's Name	Andrea Ingmire
20.Email Address of Library Director	aing@pwpl.info
21.Fax	9062261783
22.Web Address	www.pwpl.info
23.Has Friends Group?	Yes
24.Library Class	Class 5: Serve 26,000-49,999
25.Administrative Structure Code	Administrative Entity with a Single Direct Service Outlet
26.Library Establishment Type <sup>1</sup>	City Sec 1 1877 PA 164
26.ReEstablishDate	
27.ReEstablishStatute	none
28.Local Governance	Municipal Government
29.Type	City

## Peter White Public Library FY 2021-2022

### Public Library Definition

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that meets one or more of the listed criteria. Check all that apply based on the federal definition of a public library.

Library has organized collection of printed or other library materials	Yes
Library has paid staff	Yes
Library has an established schedule in which services of the staff are available to the public	Yes
Library facilities necessary to support collection, staff, and schedule	Yes
Library is supported in whole or part with public funds	Yes
Geographic Code	OTH
Was there a legal service area boundary change during the reporting period?	No

### Library Fines

Does your library collect fines for overdue materials? This does not include replacement fees for damaged or lost materials.

As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	Yes
Currently Collecting overdue fines on non-print materials. (e.g. DVDs, Audiobooks, Library of things materials))	We only collect overdue fines from adult patrons .

## PUBLIC LIBRARY SURVEY

### PART II: OUTLETS

#### Outlet Name

Location	State assigned identification number	Library System ID	Outlet Name
Peter White Public Library	MI0268-002		Peter White Public Library

**Peter White Public Library FY 2021-2022****Outlet Address**

Location	Physical Street Address	City	ZIP Code	County
Peter White Public Library	217 North Front Street	Marquette	49855	Marquette

**Outlet Phone & Codes**

Location	Phone	Outlet Type Code	Metropolitan Status Code
Peter White Public Library	9062289510	Central Library	

**Outlet Counts**

Location	Area in Square Feet of outlet	Number of Bookmobiles	Public Service Hours Per Year	Number of Weeks Open
Peter White Public Library	63,000	0	3,068	52

**Outlet Covid Closures**

Location	The number of weeks during the year that due to the Coronavirus (COVID-19) pandemic, an outlet building was physically closed and the public could not enter when it otherwise would have been open.	The number of weeks during the year that an outlet implemented limited public occupancy practices for in-person services at the library building in response to the Coronavirus (COVID-19) pandemic.
Peter White Public Library	0	0

**Contact****Contact**

Location	Fax	Email	URL
Peter White Public Library	906-226-1783	aing@pwpl.info	www.pwpl.info

**Contact Name**

Location	Director Name	Title
Peter White Public Library	Andrea Ingmire	Library Director

**Current Library Schedule**

Location		Open Time Monday	Closed Time Monday	Open Time Tuesday	Closed Time Tuesday	Open Time Wednesday	Closed Time Wednesday	Open Time Thursday	Closed Time Thursday	Open Time Friday	Closed Time Friday	Open Time Saturday	Closed Time Saturday	Open Time Sunday	Closed Time Sunday
Peter White Public Library		9:30 am	8:30 pm	9:30 am	8:30 pm	9:30 am	8:30 pm	9:30 am	8:30 pm	9:30 am	5:30 pm	9:30 am	4:30 pm	n/a	n/a

**Alternate Dates**

Location		Alternate Start Date	Alternate End Date
Peter White Public Library			

**Alternate Library Schedule**

Location		Open Time Monday	Closed Time Monday	Open Time Tuesday	Closed Time Tuesday	Open Time Wednesday	Closed Time Wednesday	Open Time Thursday	Closed Time Thursday	Open Time Friday	Closed Time Friday	Open Time Saturday	Closed Time Saturday	Open Time Sunday	Closed Time Sunday
Peter White Public Library															

**PART III: OPEN HOURS AND SQUARE FOOTAGE SUMMARY**

The information provided here is used to verify, for State Aid purposes, that the library (or the main library and its branches) met the minimum scheduled hours during the reporting year.

Were any of the library's physical locations closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	No
Did any staff continue to provide services to the public during any portion of the period when the building was physically closed due to the Coronavirus (COVID-19) pandemic? <sup>2</sup>	No
How many hours of alternate service were provided due to the Coronavirus (COVID-19) pandemic?	0
1.Number of Central Libraries	1
2.Average Hours per Week, Central(s)	59
3.Annual Scheduled Public Service Hours, Central(s)	3,068
4.Actual Annual Public Service Hours, Central(s)	2,947
5.Central Library(ies) Weeks Open	52
6.Number of Branch Libraries	0
7.Unduplicated Average Hours per Week, Branch(es)	0
8.Annual Scheduled Public Service Hours, Branch(es)	0
9.Actual Annual Public Service Hours, Branch(es)	0
10.Branch(es) Weeks Open	0
11.Number of Bookmobiles	0
12.Annual Scheduled Public Service Hours, Bookmobile(s)	0
13.Actual Annual Public Service Hours, Bookmobile(s)	0
14.Bookmobile(s) Weeks Open	0
15.Total Number of Outlets	1
16.Total Unduplicated Average Hours per Week	590
17.Total Annual Scheduled Public Service Hours	3,068
18.Total Annual Public Service Hours	2,947
19.Total Outlet Weeks Open	52
20.Central Library(ies) Square Feet	63,000
21.Branch(es) Square Feet	0
22.Total Square Feet	63,000

Legislative Districts

	District #	Name
MI Representative	109	Cambensy, Sara
MI Senate	38	Sen. Ed McBroom
US Representative	1	Bergman, Jack

**PART IV: PAID STAFF**

Report figures as of the last day of the reporting year. Include all employees paid with library funds to do library work or to maintain the library building for the main library, all branches, bookmobiles, and other service outlets. All employees, whether or not they are certified by the Library of Michigan, are included. This should not include volunteers, since these figures may be used to determine average staff expenditures. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment. The Full Time Equivalent (FTE) staff is automatically figured by adding the total number of hours worked by all employees in each category, then dividing the total staff hours by 40 and rounding to two decimal places.

Did the library have any temporary staffing reductions due to the COVID-19 Pandemic	No
If your library reduced staffing hours Due to COVID-19 provide an approximate total of the hours reduced	0
Were library staff re-assigned to assist other government agencies or nonprofit organizations with Coronavirus (COVID-19) pandemic -related efforts?	No
1.Number of ALA-MLS Librarians	5
2.Total Hours per Week worked by ALA-MLS Librarians	197.00
3.ALA-MLS FTE (40 Hours/wk)	4.93
4.Number of Other Librarians	20
5.Total Hours per Week worked by Other Librarians	555.00
6.Other Librarians FTE (40 Hours/wk)	13.88
7.Number of Total Librarians	25
8.Total Hours per Week worked by Total Librarians	752.00
9.Total Librarians FTE (40 Hours/wk)	18.80
10.Number of All Other Paid Staff	12
11.Total Hours per Week worked by All Other Paid Staff	301.00
12.All Other Paid Staff FTE (40 Hours/wk)	7.53
13.Number of Total Paid Employees	37
14.Total Hours per Week worked by Total Paid Employees	1,053.00
15.Total Paid Employees FTE (40 Hours/wk)	26.33

**PART V: OPERATING INCOME**

Report income used for operating expenditures as defined below. DO NOT include capital income, contributions to endowments, income passed through to another agency, or funds unspent in the previous fiscal year. This section provides detail of local, state and federal income for your library's reporting year. Include federal, state, or other grants, except for grants for capital expenditures. It is important to keep accurate financial records for each reporting year and to be able to track local, state, and federal funds separately. Although there must be a realistic relationship between total operating income and total operating expenditures, the figures will probably not balance exactly. It is important to report accurately, since the library must be able to verify any financial information with audited figures. For purposes of this report, INCOME is defined as actual cash or a documented monetary transfer to the library fund. Do not include in-kind services, pledges and grants not received. Total Local Operating Income is used to meet the 3/10 mill match requirement for State Aid. If your library's total service area does not meet this state aid standard, revenues from the total legal service area and the individual contracted municipalities will be reviewed. For this reason, the Operating Income section provides entry for each municipality served by your library. When completing the form: - If your legal service area is comprised of more than one municipality (for example, a whole county, a school district of two or more municipalities), the legal area income can be reported with the first service area data. - If you cannot break down miscellaneous "other public local income" by municipality, report it all in the first Legal Service Area listed. - Only local income needs to be broken down by municipality.

**A. Legal Service Area**

Sum	1	\$41,285	\$944,435	\$43,466	\$0		\$224,682		1	1	20,629	100%	1
	LSA Municipality	LSA Local Penal Fine Revenues	LSA Income from Voted Millage	LSA Appropriated Tax Income	LSA Other Local Government Income	LSA Total Local Government Income	LSA Fines, Fees, Donations	LSA Verified Info	LSA Municipality ID	LSA Municipality County	LSA Population Served	LSA Population Percent	LSA Service Area ID
	Marquette City	\$41,285	\$944,435	\$43,466			\$224,682		366	Marquette	20,629	100%	233

**Subtotals**

1.Subtotal Legal Service Area Population Served	20,629
2.Subtotal Local Penal Fine Revenues	\$41,285
3.Subtotal Income From Voted Millage	\$944,435
4.Subtotal Appropriated Tax Income	\$43,466
5.Subtotal Other Local Government Income	\$0
6.Subtotal Total Local Government Income	\$1,029,186
7.Subtotal Other Local Operating Income	\$224,682

**B. Contracted Municipality**

Sum	8	\$29,896	\$628,960						8	8	15,334	800.00%	8
Contracted Municipality	Contracted Municipality	Contract Municipal Penal Fine Revenues	Contract Municipal Income From Voted Millage	Contract Municipal Appropriated Tax Income	Contract Municipal Fee Income	Contract Municipal Total Local Government Income	Contract Municipal Other Local Operating Income	Contracted Verified Info	Contracted Municipality ID	Contracted Municipality County	Contract Municipality Population Served	Contract Population Percent	Service Area ID
Chocoday Township		\$11,698	\$232,100						375	Marquette	5,899	100.00%	89
Ewing Township		\$317	\$0						374	Marquette	150	100.00%	281
Marquette Township		\$7,739	\$234,662						373	Marquette	4,140	100.00%	274
<del>Stella Township</del>		<del>\$3,636</del>	<del>\$207,465</del>						<del>368</del>	<del>Marquette</del>	<del>2,100</del>	<del>100.00%</del>	<del>260</del>

**Subtotals**

1.Contractd Municipality Population Served	15,334
2.CM Penal Fine Revenues	\$29,896
3.CM Income From Voted Millage	\$628,960
4.CM Appropriated Tax Income	
5.Contract Fee Income	
6.CM Total Local Government Income	\$658,856
7.CM Other Local Operating Income	



**C. Operating Income Summary**

Did your library experience budget reductions due to the COVID-19 Pandemic	No
If your budget was reduced due to COVID-19, please enter the approximate amount of the reduction	0
1.Total Local Government Income	\$1,688,042
2.Total Other Local Operating Income	\$224,682
3.Total Local Operating Income	\$1,912,724
4.State Government Operating Income	\$57,340
5.Federal Government Operating Income	\$0
6.Total Operating Income	\$1,970,064

**PART VI: CAPITAL INCOME**

1.Federal Capital Income	\$0
2.State Capital Income	\$0
3.Local Capital Income	\$0
4.Private Capital Income	\$0
5.Total Capital Income	\$0
6.Total Population Served	35,963

**PART VII: OPERATING EXPENDITURES**

Operating expenditures are the costs necessary to support the provision of library services. List only expenditures paid from library operating budgets for the fiscal year.

**A. Staff Expenditures**

1.Salaries and Wages	\$975,519
2.Employee Benefits	\$470,291
3.Total Staff Expenditures	\$1,445,810

**B. Collection Expenditures**

4.Print Materials Expenditure	\$58,050
5.Other Materials Expenditure	\$13,115
6.Electronic Materials Expenditure	\$14,468
7.Total Collection Expenditures	\$85,633

**C. Other Operating Expenditures**

8.Other Operating Expenditures	\$486,583
--------------------------------	-----------

**D. Total Operating Expenditures**

9.Total Operating Expenditures	\$2,018,026
--------------------------------	-------------

**PART VIII: CAPITAL OUTLAY**

Include expenditures paid from your library capital budget for the acquisition of or additions to fixed assets such as building sites, new building additions, equipment, initial book stock, furnishings for new or expanded buildings, or vehicles, and other onetime, extraordinary projects. This excludes replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation.

1.Capital Expenditures for Electronic Access	\$0
2.Furnishings and Equipment Expenditures	\$0
3.Building Expenditures	\$13,000
4.Other Capital Expenditures	\$1,000
5.Total Capital Expenditures	\$14,000

**PART IX: LIBRARY COLLECTION**

For each category, report the number of units (items) owned at the end of the reporting year. Items which are packaged together as a unit, e.g. two compact disks, two films, or two videocassettes, and which are generally checked out as a unit, should be counted as one physical unit. Subscriptions should be counted by number of subscriptions and not the number of issues.

1.Number of Print Materials	152,409
2.Audio (Physical Units)	13,473
3.Audio (Downloadable Units) <sup>3</sup>	6,297
4.Video (Physical Units)	8,978
5.Video (Downloadable Units) <sup>4</sup>	4,571
6.Subscriptions (Non-electronic)	176
7.Electronic Books (E-Books) <sup>5</sup>	11,866
8.Other Circulating Physical Items <sup>6</sup>	467
Total Collection (Physical / Electronic Units)	198,061

**Databases**

9.Local Electronic Collections	18
10.State Electronic Collections	0
11.Other Electronic Collections	0
12.Total Electronic Collections	18

**PART X: LIBRARY SERVICES**

If exact amount is unknown, enter an estimate. If an actual count of the data element is unavailable, determine an annual estimate by an actual count during a typical week in October and multiplying the count by 52. A "Typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open). This technique can be used to estimate library visits, circulation transactions, reference transactions, interlibrary loans and number of users of electronic resources.

**A. Library Visits**

1.Library Visits	130,510
Are physical visits counted or estimated?	Counted
2.Virtual Visits to the Library's Website	149,173
Are virtual visits counted or estimated?	Counted

**B. Summer Reading Participation**

1.Do You Offer a Structured Summer Education and Enrichment Program for Children?	Yes
2.How Many Children Signed Up For This Program	674
3.How Many Children Completed This Program	486
4.Do You Offer a Structured Summer Education and Enrichment Program for Teens?	Yes
5.How Many Teens Signed Up For This Program?	144
6.How Many Teens Completed This Program	101
Total Participation	818

**C. Program Attendance**

A program is any library planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs. Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities.

1.Number of (Live: In Person or Virtual) Summer Reading Events For Children Ages 0-5	13
2.Attendance at (Live: In Person or Virtual) Summer Reading Events For Children Ages 0-5	1,198
3.Number of (Live: In Person or Virtual) Summer Reading Events For Children Ages 6-11	59
4.Attendance at (Live: In Person or Virtual) Summer Reading Events For Children Ages 6-11	3,340
5.Number of (Live: In Person or Virtual) Summer Reading Events For Teens Ages 12-18	12
6.Attendance at (Live: In Person or Virtual) Summer Reading Events For Teens Ages 12-18	145
7.Number of (Live: In Person or Virtual) Program Sessions For Children Ages 0-5	228
8.Attendance at (Live: In Person or Virtual) Programs For Children Ages 0-5	3,480
9.Do any of your programs focus on early literacy for ages 0-5?	Yes
10.How many of the Children's Programs reported in #1 & #7 were focused on Early Literacy?	228

**Peter White Public Library FY 2021-2022**

11.Report Total Early Literacy Program Attendance for the programs reported in #10.	3,480
12.Number of (Live: In Person or Virtual) Program Sessions For Children Ages 6-11	130
13.Attendance at (Live: In Person or Virtual) Programs For Children Ages 6-11	5,223
14.Teen Programs (Live: In Person or Virtual) Ages 12-18	48
15.Teen Program Attendance (Live: In Person or Virtual) Ages 12-18 <sup>7</sup>	1,164
16.Adult Programs (Live: In Person or Virtual)	230
17.Adult Program Attendance (Live: In Person or Virtual)	5,717
18.General Programs (Live: In Person or Virtual)	0
19.General Program Attendance (Live: In Person or Virtual)	0
20.Number of In-Person Onsite Program Sessions (A total of the programs reported above that were held at the library)	608
21.Attendance at In-Person Onsite Programs <sup>8</sup>	18,696
22.Number of In-Person Offsite Program Sessions (A total of the programs reported above that were held Offsite)	120
23.Attendance at In-Person Offsite Programs <sup>9</sup>	0
24.Number of Live Virtual Program Sessions (A total of the programs reported above that were held Live virtually)	125
25.Attendance at Live Virtual Program Sessions <sup>10</sup>	1,196
26.The number of Library Created Virtual Recorded On Demand Content	14
27.Total Views of Recorded Library Created Virtual On Demand Content (within 30 days of release date)	2,365
Total Number of Live Program Sessions For Children Ages 0-5 <sup>11</sup>	241
Attendance at Live Programs For Children Ages 0-5	4,678
Total Number of Live Program Sessions For Children Ages 6-11 <sup>12</sup>	189
Attendance at Live Programs For Children Ages 6-11 <sup>13</sup>	8,563
Total Children's Programs	430
Total Children's Program Attendance	13,241
Total Teen Programs	60
Total Teen Program Attendance	1,309
Total Number of Live Program Sessions	720
Total Attendance at Live (Virtual or In Person) Programs	20,267

**D. Circulation Transactions**

Did the library provide 'outside' services for circulation of physical materials at any outlets during the Coronavirus (COVID-19) pandemic	Yes
Did your library circulate electronic devices capable of providing remote internet access (Hotspots, laptops with mobile broadband, etc)	No
Circulation of Internet Devices	0
1.Circulation of Children's Materials	95,662
2.Circulation of Non-Children's Materials	107,457
3.Circulation of Other Physical Items <sup>14</sup>	583
4.Circulation of Electronic Materials	51,400
5.Electronic Collection (Dbase) Use	20,527
Total Physical Circulation	203,702
Total Circulation	255,102
Total Collection Use	275,629
Total Electronic Content Use	71,927

**E. Reference Transactions**

Did the library provide reference service via the Internet or telephone during the Coronavirus (COVID-19) pandemic?	Yes
8.Reference Transactions	20,607
Are Reference transactions Counted or Estimated?	Counted

**F. Interlibrary Loans**

9.Number of items loaned to other libraries	10,112
10.Number of items borrowed from other libraries	11,290
Does your library participate in MeLCAT?	Yes
Does your library offer AV borrowing through MeLCat?	Yes
Does your library participate in MeL's Visiting Patrons services?	No

**G. Uses (Sessions) of Public Internet Computers Per Year**

11.Uses (Sessions) of Public Internet Computers Per Year	9,976
Reporting Method for Number of Uses of Public Internet Computers Per Year	Annual Count

**H. Uses of Wireless Logins Per Year**

Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes
12.Uses of Wireless Logins Per Year	14,026
Reporting Method for Wireless Sessions	Annual Count

**I. Number of active registered borrowers**

Did the library issue library cards electronically during the Coronavirus (COVID-19) pandemic?	Yes
13.Number of active registered borrowers	17,934

**J. Internet Terminals**

Click on Outlet's name to enter internet information for each outlet. Do not include service outlets that are not administered by the library system. Use a Speed Test ( Ookla <https://www.speedtest.net/> Google Fiber Speedtest <http://speedtest.googlefiber.net/> etc... ) to complete the connection speeds portion using current data.

Sum	1	1	1	1	50	49
	Library Name	Connection Download Speed	Connection Upload Speed	Connection Type	Public Terminals	Staff Terminals
	Peter White Public Library	Greater than 400.1 Mbps (Broadband Speed)	50.1 Mbps or Greater	Fiber	50	49

**Total**

14.Total Staff Terminals	49
15.Total Public Terminals	50

**PART XI: CERTIFICATION OF PUBLIC LIBRARY PERSONNEL**

This section verifies that appropriate numbers and levels of staff worked at the library during the reporting year to meet the minimum standards for State Aid. Only staff that are CERTIFIED by the Library of Michigan and worked during the REPORTING YEAR need to be listed on this page. If a new CERTIFIED staff member was hired during the reporting year, please provide a hire date. If a certified staff member (including the director) left during the reporting year, please provide a departure date. For example, if the directorship changed during the reporting year, list the previous director with his or her departure date and the current director immediately below with his or her date of hire.

**A. Director Certification Information**

Please enter the information for your current director.

1. Director's Name	Andrea Ingmire
2. Title	Library Director
3. Director's SSN (last 4 digits)	9381
4. Director's Avg Hrs Worked/Week	40
5. Director's Certification Level (I, II, III, or IV)	I
6. Director's Hire Date	06/06/2016
7. Director's Departure Date	



**B. Library Personnel Certification Information**

Sum	0 Title	7 Name	5 Last 4 Digits Social Security Number	275 Avg. Hours Worked Per Week	7 Certification Level RECEIVED from Library of Michigan	8 Hire Date if New in Reporting Year	0 Departure Date in Reporting Year	8 Head of Entity	8 Verified Information?	8 Certification Expiration Date
		Andrea Ingmire	9381	40	I			TRUE	TRUE	
		Bruce MacDonald	6370	40	I			FALSE	TRUE	
		<del>Stephanie Sobkow</del> Stephanie Sobkow	<del>5928</del> 5928	39	III			FALSE FALSE	TRUE TRUE	

**PART XII: CURRENT NONRESIDENT FEES INFORMATION**

1.Non-Resident Fee	Yes
2.NR Fee Annual or One Time	Annual
3.Fee schedule or non-resident rate (Example: \$35/family;\$25/individual)	\$120 individual/12month; \$65/individual/6month; \$35/individual/3month or \$180/family/12month; \$95/family/6month; \$50/family/3month
4.Full Library Service for Contracted Municipalities	Yes

**PART XIII: TECHNOLOGY**

1.Total number of computers that the library provides for use by staff only	49
2.Total number of computers that the library provides for public use	54
3.Is your library circulation system automated?	Yes
4.Total income budgeted for the library's Integrated Library System	\$30,673
5.Circulation System Vendor Name	Sirsi Dynix
6.Is your card catalog automated?	Yes
7.Card Catalog Vendor Name	Sirsi Dynix
8.Patron Initiated ILL	Yes
9.Do you offer a Remote Catalog?	Yes
10.Do you provide Self Checkout?	Yes
11.Is your Circulation System Shared?	Yes
12.Do you provide Wireless Internet Access to Patrons?	Yes

**PART XIV: SALARY AND BENEFIT INFORMATION**

Using the library's current pay scale for each position, indicate the average hours worked per week, the minimum and maximum salary range and the minimum and maximum hourly rate earned for one year for the classifications listed for the main library. Report salary information for filled and vacant positions. Position titles may not reflect exact titles used at your library; use the closest match.

**MLS Librarians Salary Information**

Please complete this section for all library employees under the categories listed if the staff members hold accredited masters degrees in library science

1.MLS Director Average Hrs/Wk	40
2.MLS Director Minimum Salary	\$75,000
3.MLS Director Maximum Salary	\$81,800
4.MLS Director Minimum Hourly Wage	36.00
5.MLS Director Maximum Hourly Wage	39.32
6.MLS Assistant Director Average Hrs/Wk	40
7.MLS Assistant Director Minimum Salary	\$59,696
8.MLS Assistant Director Maximum Salary	\$62,150.00
9.MLS Assistant Director Minimum Hourly Wage	28.70
10.MLS Assistant Director Maximum Hourly Wage	29.88
11.MLS Department/Branch Head Average Hrs/Wk	39
12.MLS Department/Branch Head Minimum Salary	\$46,745
13.MLS Department/Branch Head Maximum Salary	\$50,740
14.MLS Department/Branch Head Minimum Hourly Wage	23.05
15.MLS Department/Branch Head Maximum Hourly Wage	25.02
16.MLS Senior Level Librarian Average Hrs/Wk	
17.MLS Senior Level Librarian Minimum Salary	
18.MLS Senior Level Librarian Maximum Salary	
19.MLS Senior Level Librarian Minimum Hourly Wage	
20.MLS Senior Level Librarian Maximum Hourly Wage	
21.MLS Mid Level Librarian Average Hrs/Wk	
22.MLS Mid Level Librarian Minimum Salary	
23.MLS Mid Level Librarian Maximum Salary	
24.MLS Mid Level Librarian Minimum Hourly Wage	
25.MLS Mid Level Librarian Maximum Hourly Wage	
26.MLS Entry Level Librarian Average Hrs/Wk	
27.MLS Entry Level Librarian Minimum Salary	
28.MLS Entry Level Librarian Maximum Salary	
29.MLS Entry Level Librarian Minimum Hourly Wage	
30.MLS Entry Level Librarian Maximum Hourly Wage	

**Peter White Public Library FY 2021-2022**

**Non MLS Librarians Salary Information**

Please complete this section for all library employees under the categories listed if staff members DO NOT hold accredited masters degrees in library science

1.Non MLS Director Average Hrs/Wk	
2.Non MLS Director Minimum Salary	
3.Non MLS Director Maximum Salary	
4.Non MLS Director Minimum Hourly Wage	
5.Non MLS Director Maximum Hourly Wage	
6.Non MLS Assistant Director Average Hrs/Wk	
7.Non MLS Assistant Director Minimum Salary	
8.Non MLS Assistant Director Maximum Salary	
9.Non MLS Assistant Director Minimum Hourly Wage	
10.Non MLS Assistant Director Maximum Hourly Wage	
11.Non MLS Department/Branch Head Average Hrs/Wk	
12.Non MLS Department/Branch Head Minimum Salary	
13.Non MLS Department/Branch Head Maximum Salary	
14.Non MLS Department/Branch Head Minimum Hourly Wage	
15.Non MLS Department/Branch Head Maximum Hourly Wage	
16.Non MLS Senior Level Librarian Average Hrs/Wk	39
17.Non MLS Senior Level Librarian Minimum Salary	\$28,940
18.Non MLS Senior Level Librarian Maximum Salary	\$32,286
19.Non MLS Senior Level Librarian Minimum Hourly Wage	14.27
20.Non MLS Senior Level Librarian Maximum Hourly Wage	15.92
21.Non MLS Mid Level Librarian Average Hrs/Wk	
22.Non MLS Mid Level Librarian Minimum Salary	
23.Non MLS Mid Level Librarian Maximum Salary	
24.Non MLS Mid Level Librarian Minimum Hourly Wage	
25.Non MLS Mid Level Librarian Maximum Hourly Wage	
26.Non MLS Entry Level Librarian Average Hrs/Wk	39
27.Non MLS Entry Level Librarian Minimum Salary	\$27,459
28.Non MLS Entry Level Librarian Maximum Salary	\$30,785
29.Non MLS Entry Level Librarian Minimum Hourly Wage	13.54
30.Non MLS Entry Level Librarian Maximum Hourly Wage	15.18

**Peter White Public Library FY 2021-2022****Library Support Staff Salary Information**

Please complete this section for all library support staff not listed in the sections above regardless of MLS/Non MLS designation.

1.Computer/Technology Specialist Average Hrs/Wk	40
2.Computer/Technology Specialist Minimum Salary	\$59,696
3.Computer/Technology Specialist Maximum Salary	\$62,150
4.Computer/Technology Specialist Minimum Hourly Wage	28.70
5.Computer/Technology Specialist Maximum Hourly Wage	29.88
6.Library Clerk Average Hrs/Wk	22
7.Library Clerk Minimum Salary	\$14,174
8.Library Clerk Maximum Salary	\$17,572
9.Library Clerk Minimum Hourly Wage	12.39
10.Library Clerk Maximum Hourly Wage	14.08
11.Library Page Average Hrs/Wk	15
12.Library Page Minimum Salary	\$7,854
13.Library Page Maximum Salary	\$8,190
14.Library Page Minimum Hourly Wage	10.07
15.Library Page Maximum Hourly Wage	10.50

**Director Benefit Information**

22.Director Health Insurance	Yes
23.Director Dental Insurance	Yes
24.Director Life Insurance	Yes
25.Director Pension	Yes
26.Director Vision Insurance	Yes
27.Director Paid Sick Leave	Yes
28.Director Paid Vacation	Yes
29.Director Paid Holidays	Yes
30.Director Deferred Compensation	Yes
31.Director Disability	No
32.Director Paid Personal Days	Yes
33.Director Longevity	Yes
34.Director Other Benefits	n/a

**Full Time Employee Benefits**

35.FT Health Insurance	Yes
36.FT Dental Insurance	Yes
37.FT Life Insurance	Yes
38.FT Pension	Yes
39.FT Vision Insurance	Yes
40.FT Paid Sick Leave	Yes
41.FT Paid Vacation	Yes
42.FT Paid Holidays	Yes
43.FT Deferred Compensation	Yes
44.FT Disability	No
45.FT Paid Personal Days	Yes
46.FT Longevity	Yes
47.FT Other Benefits	n/a

**Part Time Employee Benefits**

48.PT Health Insurance	No
49.PT Dental Insurance	No
50.PT Life Insurance	Yes
51.PT Pension	No
52.PT Vision Insurance	No
53.PT Paid Sick Leave	Yes
54.PT Paid Vacation	Yes
55.PT Paid Holidays	Yes
56.PT Deferred Compensation	No
57.PT Disability	No
58.PT Paid Personal Days	Yes
59.PT Longevity	Yes
60.PT Other Benefits	n/a

**PART XV: CURRENT MILLAGE INFORMATION**

Provide current millage information as of the date you are filing out the survey rather than by fiscal year reporting period.

1.Millage Rate	1.5000
2.Millage Authorization Date	1-29-1891
3.Millage Rate Levied	1.4744
4.Millage Expiration Date	n/a
5.Millage Voted in Perpetuity	Yes
6.Millage is for Operating, Debt, or Both?	operating
7.Millage Rate (2)	0.6796
8.Millage Authorization Date (2)	8/8/2017
9.Millage Rate Levied (2)	0.4710
10.Millage Expiration Date (2)	2033
11.Millage Voted in Perpetuity (2)	No
12.Millage is for Operating, Debt, or Both? (2)	Debt
13.Millage Rate (3)	
14.Millage Authorization Date (3)	
15.Millage Rate Levied (3)	
16.Millage Expiration Date (3)	
17.Millage Voted in Perpetuity (3)	No
18.Millage is for Operating, Debt, or Both? (3)	

**PART XVI: TRUSTEES REPORT**

List the names of the Trustees who are serving at the time this report is filed. Be sure to complete the "Term Expires" column. DO NOT LIST TRUSTEES WHOSE TERMS HAVE EXPIRED AT THE TIME OF FILING THIS REPORT. Library Staff Members may not be voting members of the Board of Trustees. School District Libraries organized under Public Act 451, 1976, must report both their legal School Board and their Library Advisory Board. If a Board position is vacant at the time of filing, make an entry for the vacant position to verify that your Board will have the appropriate number of Trustees. When the position is filled, contact Kathy Webb to report the new Board member and term at webbk1@michigan.gov or (517) 373-1303.

Sum	5	5	5	5	5	5	5	5	5	5	5	5
Trustee Title	Trustee Name	Trustee Email	Trustee Voting Member?	Trustee Address 1	Trustee Address 2	Trustee City	Trustee State	Trustee Zip Code	Trustee Phone	Trustee Term Expires	Trustee Verified Info	
President	Anne Donohue	pwpboard@gmail.com	Yes	1614 West Avenue		Marquette	MI	49855	5172907632	2024-05-01	Yes	
Member	Suzanne Williams	swilliam@nmu.edu	Yes	51 Elder Dr.		Marquette	MI	49855	9063621125	2022-05-01	Yes	
Member	Carol Steinhaus	csteinha@nmu.edu	Yes	708 Hennepin Rd.		Marquette	MI	49855	9064585408	2025-05-01	Yes	
Secretary	Steve Schmunk	optimist54@gmail.com	Yes	1840 Harborview Dr.		Marquette	MI	49855	9064582666	2023-05-01	Yes	
Member	Lori Nelson	lnslpmqt@hotmail.com	Yes	1607 Kimber Ave		Marquette	MI	49855	9062271029	2026-05-01	Yes	

Select the option which describes how your library Board members are designated

The Library Trustees are:	Appointed
Is this a governing or advisory library board?	Governing



**PART XVII: CERTIFICATION OF INFORMATION**

Please complete the fields below

1.Authorized Official Name	Andrea Ingmire
2.Authorized Official Title	Library Director
3.Authorized Official Phone Number	9062264303
4.Authorized Official Email	aing@pwpl.info
5.Authorized Official Sign Date	2023-01-24
6.Contact Person Name	Andrea Ingmire
7.Contact Person Title	Library Director
8.Contact Person Phone Number	9062264303
9.Contact Person Email	aing@pwpl.info
10.Contact Person Sign Date	2023-01-24
11.Director Name	Andrea Ingmire
12.Director Phone Number	9062264303
13.Director Email	aing@pwpl.info
14.Director Sign Date	2023-01-27
I certify that the information provided on this application truly represents the library's activities, that the financial information can be verified by audit and the reported information is made available to the library board.	Yes
I certify that state aid funds were used for expenses that are consistent with at LEAST ONE of the purposes AND ONE of the priorities of the Library Services & Technology Act (20 USC Chapter 72 Subchapter II). Click on this text to see the full list of Pur	Yes

**Retired Part 1: Administrative Entity questions**

<sup>1</sup>, 26. This is NOT our actual establishment type. We were advised to choose this option until the proper option could be made available.(0-2023-01-23)

<sup>2</sup>, This question does not apply, as we were not closed for COVID during this reporting period.(0-2023-01-23)

<sup>3</sup>, 3. Overdrive + hoopla(0-2023-01-23)

<sup>4</sup>, 5. Kanopy + hoopla(0-2023-01-23)

<sup>5</sup>, 7. Overdrive + hoopla(0-2023-01-23)

<sup>6</sup>, 8. Our number from last year was an error, we believe that we put in circulation instead of collection count.(0-2023-01-24)

<sup>7</sup>, 15. The library hosted a spring middle school dance that had a large number of attendees.(0-2022-12-17)

<sup>8</sup>, 21. I'm not sure why there is not any data from the previous report. This number is accurate.(0-2023-01-23)

<sup>9</sup>, 23. Data was not recorded for 2021-2022. Will collect moving forward.(0-2022-12-21)

<sup>10</sup>, 25. I'm not sure why there is not any data from the previous report. This number is accurate.(0-2023-01-23)

<sup>11</sup>, I'm not sure why there is not any data from the previous report. This number is accurate.(0-2023-01-23)

<sup>12</sup>, I'm not sure why there is not any data from the previous report. This number is accurate.(0-2023-01-23)

<sup>13</sup>, I'm not sure why there is not any data from the previous report. This number is accurate.(0-2023-01-23)

<sup>14</sup>, 3. Includes LofThings, art prints, and renewals(0-2023-01-24)