



## **REQUEST FOR PROPOSAL - PROJECT SCOPE**

Peter White Public Library (PWPL) invites proposals for the removal and replacement of the limestone blocks which make up the lower stairs (see attached photo) leading to the Front Street entrance to the Library.

This RFP includes the removal and replacement of limestone blocks which comprise the lower set of stairs with an eye to historic integrity and long-term durability. The highest grade of limestone block must be utilized in this project.

Masonry walls installed in 2009 that abut each end of the stairs are to be retained as is.

The two sets of handrails up the middle of the stairs should be removed and installed to prevent water infiltration at connecting points.

Work must be completed before November 2024.

## **PROJECT TIMELINE**

RFP Window: March 1 – March 15, 2024.

Deadline for Submission: March 15, 2024, 5:00 pm.

Project awarded: March 19, 2024 at PWPL Board of Trustees Meeting

Desired Construction Window: April – November 2024

## **SUBMISSION DETAILS**

Proposal deadline: March 15, 2024 by 5:00 p.m.

Proposals will be evaluated on March 19, 2024.

Proposals may be submitted in paper or by email format and should be clearly labeled “PWPL Lower Stairs Proposal.” Late or incomplete submissions will not be accepted.

Proposals should be submitted to Andrea Ingmire, Library Director

Email:

[aing@pwpl.info](mailto:aing@pwpl.info)

If submitting via email, please call 906-226-4303 if confirmation of receipt is not received in 12 hours.

Paper:

Peter White Public Library

Attn: Andrea Ingmire, PWPL Lower Stairs Proposal

217 N. Front Street

Marquette, MI 49855

### **BACKGROUND**

A project to replace the entire set of lower stairs was completed in 2009. However, by 2018 numerous limestone blocks had deteriorated to the point of posing a hazard. As a part of the 2018 renovation project, the library replaced 14 blocks from the lower stairs that were in the worst condition. Just five years later, an additional 26 blocks have been identified for replacement.

### **PROPOSALS SHOULD INCLUDE**

1. A concise overview of the company's experience with historic restoration projects of this nature. Include at least two references (name of contact, organization, address, and phone number).
2. Detailed costs for mobilizing, permitting, delivering, installation, and cleanup. Breakdown of costs should include (at a minimum):
  - a. Materials
  - b. Labor
  - c. Delivery/Trucking
3. Grade of limestone block and company providing the block must be included in bid.
4. Estimated detailed timeline to complete all work under proposed contract. Please confirm the ability to meet the desired construction window: April – November 2024.
5. Warranty information for materials and work performed.

### **PROJECT AWARDS**

Proposals will be evaluated on March 19, 2024 at the regular meeting of the Library Board of Trustees. This project will be awarded based on bid commitment to historic preservation, conformity with specifications, competitiveness of bid, terms of delivery, quality, value, previous work performed for the Library, and serviceability. (MGT-8 Purchasing Policy) <https://pwpl.info/about/policies/>

**The Library Board of Trustees reserves the right to reject all bids and is not obligated to choose the lowest priced bid.**

### **CONTACT FOR MORE INFORMATION AND SITE VISITS**

John Povey, Facilities Manager  
Peter White Public Library  
217 N. Front Street  
Marquette, Michigan 49855

(906) 235-4262 direct cellphone  
(906) 228-9510 PWPL main line

