

Board of Trustees of the Peter White Public Library

Agenda

Tuesday, May 20, 2025

George Shiras III Room, 5:00 pm

Zoom access: <https://us02web.zoom.us/j/82364874416?pwd=LEbly4Pq81wRPUWsDzhY0fzYdMTRhC.1>

Call to Order

Board Member Introductions

*Approve Agenda**

*Approve the Minutes of the Previous Meeting**

April 15, 2025

*Election of Officers**

(A slate of officers will be presented, but nominations from the floor will also be called for.)

Special Presentation – Kathryn Pelton - Anderson, Tackman & Company, PLC

Township Advisory Council Report – Paul Marin, Marquette Township

*Financial Reports – including Approval of the Bills**

Total April Payments: \$262,496.41

Wages & Benefits Paid in the Amount of: \$172,514.27

Bills Paid in the Amount of: \$79,760.89

Utilities Paid in the Amount of: \$10,221.25

Public Comment** –

(**The PWPL Board of Trustees welcome and appreciate public comments. Board Members will not engage in dialog during the public comment period. Board Members may choose to respond to public comments during the Board Member Comment period.)

*Board Action Items**

- 1) *Grounds projects 2025 General Trust Fund –sealing parking lot, benches in gardens*

Other Business

- 1) Strategic Plan Subcommittee Update
- 2) Cement Work Update
- 3) PWPL Administrative Manual and Social Media Update

Public Comment

Board Member Comment

- a) Trustee Manual – 2021 Edition, Chapter 1, Trustee Responsibilities

https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_703765_7.pdf

Standing Reports

Correspondence
Library Director's Report
Assistant Library Director's Report
Development Director's Report
Management Reports
Statistical Reports

Adjournment

*These items (*bold/italics*) require a vote by the Board of Trustees.

Upcoming Meetings

Board of Trustees: June 17, 2025

Board of Trustees Committee Meetings:
Strategic Plan Committee June 16, 2025

Township Advisory Council – Joint meeting with PWPL Board: July 9, 2025

Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
Tuesday, April 15, 2025

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, April 15, 2025 in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Steve Schmunk at 5:01PM.

Members Present: Steve Schmunk, President; Suzanne Williams, Secretary; Carol Steinhaus, Member; Lori Nelson, Member; Joe Meyskens, Member.

Library Staff Present: Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director; Stephanie Garn, Technical Services Department Head; Kelsey Matthews, Interlibrary Loan Coordinator; Ben Sargent, Technical Services Assistant.

TAC Representatives Present: Beth Linna, Skandia Township; Laurel Kniskern, Marquette Township.

Others present (online): Natasha Lantz, West Branch Township.

The Agenda was approved on a motion by Steinhaus and seconded by Nelson. The motion is approved 5-0.

The Minutes of the March 18, 2025 Board Meeting were approved as corrected, with a change of the signor from Williams to Schmunk, on a motion by Meyskens and seconded by Steinhaus. The motion is approved 4-0, with one abstention.

Special Presentation – Stephanie Garn, Technical Services Department Head. Garn gave a presentation on the life cycle of a book at Peter White, from ordering, cataloguing, circulation and mending, to discarding/withdrawing. Williams asked about the average amount of mending that accumulates in Technical Services, Sargent said the number sits at one hundred or more at a time. Meyksens asked what the department's biggest challenge is, Garn said they are watching the emergent situation with IMLS funding closely. Schmunk asked about the ebb and flow of numbers that are attached to collection accumulation and loss, Ingmire said a lot of this can depend on stages of weeding that Youth and Adult Services may be at, and where current books in the collection fall within the criteria that dictate it would need to be weeded. Nelson asked for further information on the criteria, noting the free books table is often populated. Meyskens asked about the library capacity for shelving physical books, MacDonald and Ingmire estimated the library has about 20% of space remaining. Meyskens asked about royalties and cost for hard copy books, vs. digital content which does accrue per use costs. Ingmire said the cost of hard copy books is actually below market cost. Ingmire also discussed the difference between copy cataloguing, and original cataloguing when a unique file for an item and author need to be created.

TAC Report: Beth Linna, Skandia Township. Forty acres of property have been purchased by Skandia Township, near the baseball field, and they are in discussion as to what

recreational activities it will be used for. Fitness classes and Friday Coffee Hour have resumed at the recreation center.

Financial Reports – including Approval of the Bills: Goodwin addressed questions and comments related to the bills and financial reports. Ingmire and Goodwin will be meeting with a representative from Mark Aho, at the end of April, to discuss market activity. Nelson suggested the Board of Trustees be given an opportunity to join the meeting. A motion was brought by Steinhaus and seconded by Nelson to approve the bills for March 2025, in the amount of \$149,534.80. The motion is approved 5-0.

Public Comment: None

Board Action Items:

- a) ***Superiorland Library Cooperative (SLC) – Board Appointment.*** In June 2023, the Board of Trustees appointed Anne Donohue to the Superiorland Library Cooperative (SLC) Board of Trustees for a term ending September 30, 2025. At the time of that appointment SLC was reorganizing the board structure, instituting elections for voting members, and staggering terms. As a result, Anne's last term was for less than a normal three-year term. During her time on the SLC board Anne has served as a voting member, first by default and then by election of the membership. She is currently the board chair, a member of the personnel committee, and is leading the search committee for a new SLC Director. Anne has agreed to serve another term which would end on September 30, 2028. **On a motion by Meyskens and seconded by Steinhaus, the attached resolution is approved 5-0.**

Other Business:

- 1.) **Personnel Manual Committee Update:** At the February 18, 2025, board meeting a subcommittee (Andrea Ingmire, Bruce MacDonald, Jamie Goodwin, Joe Meyskens, Suzanne Williams) was formed to help PWPL Administrative Staff review the Personnel Manual prior to sending off for legal review. The Committee has met three times since February, to review the manual. All Sections through H have been evaluated. There are three additional meetings scheduled for April, with the goal of sending the final draft to the Attorney at Kendricks Bordeaux by May 1. The subcommittee, is hopeful the board can receive this document for a first reading at the May 20, 2025 meeting. Steinhaus asked for clarification on whether or not the City of Marquette attorney is used for official Peter White documents, it was verified that attorney cannot be used.
- 2.) **Strategic Planning Committee Update:** At the February 18, 2025, board meeting a subcommittee (Andrea Ingmire, Bruce MacDonald, Heather Steltenpohl, Sarah Rehborg, Stephanie Garn, Steve Schmunk, Lori Nelson, Natasha Lantz (TAC), and Kerrie Heikes (TAC)) was formed to begin working on the PWPL Strategic Planning process. The next meeting was set for April 30 from 1:00PM-2:30PM in the Shiras Room.

Public Comment: Natasha Lantz commented on the quality of the presentation Ingmire gave at the most recent West Branch and Skandia Township joint meeting.

Board Member Comment:

- a) **Carol Steinhaus Presentation:** Steinhaus reflected on the changes and developments at Peter White Public Library, during her ten years serving on the Board of Trustees.
- b) Trustee Manual – 2021 Edition, Chapter 14, Libraries and the Law.
https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_7_03765_7.pdf. The Laws mentioned in this chapter are not national, they are specific to Michigan libraries. Steinhaus asked if there was an update on the state of the Interlibrary Loan Service, as affected by recent federal budget cuts. Ingmire said the Library of Michigan is holding a meeting on April 24, during which Michigan libraries will receive an update on this topic.

Adjournment: Steinhaus made motion to adjourn, seconded by Meyskens. The motion was approved 5-0. The meeting adjourned at 6:13PM.

Respectfully submitted,

Suzanne Williams
Secretary

Upcoming meetings: **May 20, 2025**

Upcoming TAC meeting: **July 9, 2025-Joint Meeting with Board of Trustees**



Whereas the Peter White Public Library is a member of the Superiorland Library Cooperative;

And whereas the Peter White Public Library is entitled to appoint one representative to serve as a Member of the Board of Directors for the Superiorland Library Cooperative;

And whereas the Board of Trustees of the Peter White Public Library has duly appointed Anne Donohue to serve as their representative to the Board of Directors of the Superiorland Library Cooperative;

Be it hereby known that Anne Donohue has been reappointed to serve as a Board Member of the Superiorland Library Cooperative for a term ending on **September 30, 2028**.

I, [Suzanne Williams, signature removed for security]

Secretary of the Board of Trustees

Do certify that on this **15 day of April 2025**, the Board of Trustees of the Peter White Public Library took this action to approve the above Resolution by

a vote of

5

In favor,

0

Opposed

0

Abstaining/absent

Our mission: to make informational, educational, cultural and recreational materials and programs available and accessible to all library users.

Financial Reports

SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

Based on my comparison of the detailed expense and revenue transactions from the City of Marquette Accounting System, to the detail input documents provided by Peter White Public Library, it is my opinion that these Financial Statements are a close estimate of the Library's financial position.

Highlights of General Fund Balance Sheet

Cash Position	As of 03-31-25	As of 04-30-25	Change
Cash- Checking	\$1,077,563.15	\$916,329.94	(\$161,233.21)
Notes:			
1. Cash receipts for April were \$97,303.65			
2. Cash-Checking \$94,626.03			
3. Checking-Bankcard \$2,677.62			

Highlights of General Fund Trust

	As of 03-31-25	As of 04-30-25	Change
Cash/Investment Position	\$287,192.99	\$287,962.70	\$769.71
1. Interest and Dividend payments of \$643.40 were reinvested in additional shares of the Mutual Funds			
2. 2 nd Quarter Admin fees in the amount of \$608.60 were paid on 4/15/25			

Highlights of Carroll Paul Trust Fund

Cash/Investment Position	As 03-31-25	As of 04-30-25	Change
	\$919,959.91	\$913,461.18	(\$6,498.73)
1. Interest and Dividend payments of \$2,060.40 were reinvested in additional shares of the Mutual Funds			
2. 2 nd Quarter Admin fees in the amount of \$1,949.55 were paid on 4/15/25			
3. The third disbursement of the fiscal year in the amount of \$8,900 was made and transferred to the Library's general operating fund			

SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

Highlights of Revenue & Expenditure Report

{Numbers taken from City Reports 05/14/2025}

Peter White Library Fund (Operating)

	Current Month	Current YTD
Total Revenue	\$ 68,761.75	\$ 1,826,700.72
Total Expenses	<u>\$ (259,246.55)</u>	<u>\$ (1,363,896.52)</u>
Net of Revenue & Expense	<u><u>\$ (190,484.80)</u></u>	<u><u>\$ 462,804.20</u></u>

Comments

Cash Balance	April		
Month Ending Current Year	Month Ending Prior Year		
\$ 916,329.94	vs \$ 709,640.54	=	\$ 206,689.40

Notes:

- April 2025 was a two pay period month. Total wages paid were \$92,744.43 our second and final for the fiscal year MERS payment was also made in April in the amount of \$58,428.00
- Actual expenses are approx. 59% of budget with approximately 58% of the FY year completed
 - Included you will find
 - Raymond James April Statements
 - Utility Statements for April
 - April Balance Sheet and Revenue and Expenditure Reports for the Library's Operating Fund
 - April Balance Sheet Report for the Carrol Paul Memorial Fund
 - April Revenue & Expenditure Report for the Library Improvement Debt Fund

Respectfully Submitted ~ Jamie Goodwin



Securities offered through Raymond James Financial Services

RAYMOND JAMES

March 31 to April 30, 2025

MARK AHO

Raymond James Financial Services, Inc.
Raymond James Financial Services Advisors, Inc.**PWPL General Fund Account Summary - #258KY554**

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | ANNE DONOHUE | ANDREA INGMIRE | 217 N FRONT ST |
MARQUETTE MI 49855-4220173

Value This Statement		Beginning Balance	This Statement	Year to Date
\$287,962.70			\$287,192.99	\$287,042.60
		Deposits	\$0.00	\$0.00
		Income	\$643.40	\$2,256.40
		Withdrawals	\$0.00	\$0.00
		Expenses	\$(608.60)	\$(1,210.19)
		Change in Value	\$734.91	\$(126.11)
Last Statement	Prior Year-End	Ending Balance	\$287,962.70	\$287,962.70
\$287,192.99	\$287,042.60			
Time-Weighted Performance*				
YTD	0.30%			
2024	7.19%			

Performance Inception: 10/29/2018

Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.

Your PortfolioFor more information,
visit raymondjames.com/clientaccess

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Cash & Cash Alternatives					
Raymond James Bank Deposit Program ‡ 0.15% - Selected Sweep Option			\$2,876.68		\$4.31
Raymond James Bank			\$2,876.68		
Your bank priority state: MI					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJBDP was calculated as of 4/30/2025.					
Cash & Cash Alternatives Total			\$2,876.68		\$4.31

Mutual Funds

AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	1,557.601	\$18.180	\$28,317.19	\$11,652.64 ^B	\$397.19
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	133.151	\$67.060	\$8,929.11	\$3,910.45 ^B	\$242.33

Your Portfolio (continued)

	Quantity	Price	Value	Gain or (Loss) [°]	Estimated Annual Income
Mutual Funds (continued)					
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	5,021.105	\$7.300	\$36,654.07	\$10,874.34 ^B	\$2,209.29
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	625.434	\$46.330	\$28,976.36	\$6,721.99 ^B	\$475.33
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	193.591	\$74.490	\$14,420.59	\$(1,763.58) ^B	\$0.06
MFS INCOME FUND CL I N/L (MFIIX)	7,673.128	\$5.890	\$45,194.72	\$4,445.93 ^B	\$2,378.67
NEUBERGER BERMAN LARGE CAP VALUE INSTL CL N/L (NBPIX)	347.415	\$44.940	\$15,612.83	\$1,725.60 ^B	\$357.14
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	209.776	\$70.550	\$14,799.70	\$(1,384.48) ^B	\$10.57
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	372.649	\$75.900	\$28,284.06	\$18,315.48 ^B	\$588.04
Mutual Funds Total			\$221,188.63	\$54,498.37	\$6,658.62
Exchange-Traded Products (ETPs)					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	339.000	\$36.150	\$12,254.85	\$953.24	\$364.09
FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD)	364.000	\$43.810	\$15,946.84	\$4,156.85	\$380.02
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	727.000	\$49.100	\$35,695.70	\$1,399.34	\$1,486.72
Exchange-Traded Products Total			\$63,897.39	\$6,509.43	\$2,230.83
Please see the Exchange-Traded Products on the Understanding Your Statement page.					
Portfolio Total			\$287,962.70	\$61,007.80	\$8,893.76

^B Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

[°] Please see Cost Basis on the Understanding Your Statement page.

Log in to Client Access at <https://www.raymondjames.com/clientaccess> to view additional position details, filter, sort, or download up to 18 months of activity and see available delivery options for account documents.



Your Activity

Date	Activity Type	Description	Quantity/ Price	Amount
Income				
04/01/2025	Dividend - Taxable	FREEDOM 100 EMERGING MARKETS ETF (FRDM) \$.27047 per share x 339.000 shares		\$91.69
04/01/2025	Dividend - Taxable	COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX) \$.43402 per share x 132.299 shares		\$57.42
04/01/2025	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03567 per share x 4,996.654 shares		\$178.25
04/01/2025	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02514 per share x 7,640.625 shares		\$192.09
04/30/2025	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$0.36
04/30/2025	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 727.000 shares		\$123.59
Income Total				\$643.40
Expenses				
04/15/2025	Fee	Cash 2Q Fees for 091/365 Days at .85% on \$287,193.04		\$(608.60)
Expenses Total				\$(608.60)
Purchases, Sales and Redemptions				
04/01/2025	Reinvest	COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX) \$.43402 per share x 132.299 shares	0.852 \$67.39436	\$(57.42)
04/01/2025	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03567 per share x 4,996.654 shares	24.451 \$7.29009	\$(178.25)
04/01/2025	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) \$.02514 per share x 7,640.625 shares	32.503 \$5.90991	\$(192.09)





RAYMOND JAMES

March 31 to April 30, 2025

Securities offered through Raymond James Financial Services

MARK AHO

Raymond James Financial Services, Inc.
Raymond James Financial Services Advisors, Inc.**PWPL Helen Paul Trust Account Summary - #2259T374**

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | ANNE DONOHUE | ANDREA INGMIRE | 217 N FRONT ST |
MARQUETTE MI 49855-4220173

		This Statement	Year to Date
Value This Statement	Beginning Balance	\$919,959.91	\$926,076.70
\$913,461.18	Deposits	\$0.00	\$0.00
	Income	\$2,060.40	\$6,840.01
	Withdrawals	\$(8,900.00)	\$(17,800.00)
	Expenses	\$(1,949.55)	\$(3,890.49)
	Change in Value	\$2,290.42	\$2,234.96
	Ending Balance	\$913,461.18	\$913,461.18
Last Statement	Prior Year-End		
\$919,959.91	\$926,076.70		
Time-Weighted Performance*			
YTD	0.54%		
2024	7.35%		

Performance Inception: 10/29/2018

Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.

Your PortfolioFor more information,
visit raymondjames.com/clientaccess

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Cash & Cash Alternatives					
Raymond James Bank Deposit Program ‡ 0.15% - Selected Sweep Option			\$9,151.45		\$13.72
Raymond James Bank			\$9,151.45		
Your bank priority state: MI					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJBDP was calculated as of 4/30/2025.					
Cash & Cash Alternatives Total			\$9,151.45		\$13.72
Mutual Funds					
AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	4,990.470	\$18.180	\$90,726.74	\$36,998.45 ^B	\$1,272.57
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	426.896	\$67.060	\$28,627.65	\$10,842.10 ^B	\$776.95



Your Portfolio (continued)

	Quantity	Price	Value	Gain or (Loss) [°]	Estimated Annual Income
Mutual Funds (continued)					
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	14,793.408	\$7.300	\$107,991.88	\$24,405.19 ^B	\$6,509.10
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	2,003.941	\$46.330	\$92,842.59	\$18,874.99 ^B	\$1,523.00
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	620.543	\$74.490	\$46,224.25	\$(5,653.15) ^B	\$0.19
MFS INCOME FUND CL I N/L (MFIIX)	24,594.122	\$5.890	\$144,859.38	\$12,481.63 ^B	\$7,624.18
NEUBERGER BERMAN LARGE CAP VALUE INSTL CL N/L (NBPIX)	1,112.638	\$44.940	\$50,001.95	\$4,484.78 ^B	\$1,143.79
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	672.423	\$70.550	\$47,439.44	\$(4,437.97) ^B	\$33.89
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	1,194.642	\$75.900	\$90,673.33	\$54,715.61 ^B	\$1,885.15
Mutual Funds Total			\$699,387.21	\$152,711.63	\$20,768.82
Exchange-Traded Products (ETPs)					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	1,087.000	\$36.150	\$39,295.05	\$3,006.24	\$1,167.44
FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD)	1,167.000	\$43.810	\$51,126.27	\$13,070.66	\$1,218.35
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	2,332.000	\$49.100	\$114,501.20	\$4,262.79	\$4,768.94
Exchange-Traded Products Total			\$204,922.52	\$20,339.69	\$7,154.73
Please see the Exchange-Traded Products on the Understanding Your Statement page.					
Portfolio Total			\$913,461.18	\$173,051.32	\$27,937.27

^B Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

[°] Please see Cost Basis on the Understanding Your Statement page.

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Your Activity

Date	Activity Type	Description	Quantity/ Price	Amount
Income				
04/01/2025	Dividend - Taxable	FREEDOM 100 EMERGING MARKETS ETF (FRDM) \$.27048 per share x 1,087.000 shares		\$294.01
04/01/2025	Dividend - Taxable	COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX) \$.43401 per share x 424.164 shares		\$184.09
04/01/2025	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03569 per share x 15,942.942 shares		\$569.00
04/01/2025	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02514 per share x 24,489.946 shares		\$615.68
04/30/2025	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$1.18
04/30/2025	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 2,332.000 shares		\$396.44
Income Total				\$2,060.40
Withdrawals				
04/22/2025	Withdrawal	Check #736848 paid *CHECK TO CLIENT		\$(8,900.00)
Withdrawals Total				\$(8,900.00)
Expenses				
04/15/2025	Fee	Cash 2Q Fees for 091/365 Days at .85% on \$919,960.18		\$(1,949.55)
Expenses Total				\$(1,949.55)
Purchases, Sales and Redemptions				
04/01/2025	Reinvest	COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX) \$.43401 per share x 424.164 shares	2.732 \$67.38286	\$(184.09)
04/01/2025	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03569 per share x 15,942.942 shares	78.052 \$7.29001	\$(569.00)



Your Activity (continued)

Date	Activity Type	Description	Quantity/ Price	Amount
Purchases, Sales and Redemptions (continued)				
04/01/2025	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) \$.02514 per share x 24,489.946 shares	104.176 \$5.90999	\$(615.68)
04/22/2025	Sale	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	(1,227.586) \$7.250	\$8,900.00





BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Pay by Phone 1.833.625.0246

Phone 1.906.228.0311 **Fax** 1.906.228.0329

Web www.mblp.org **Email** info@mblp.org

Office Hours Mon - Fri 8:00 AM - 4:30 PM

Message Center

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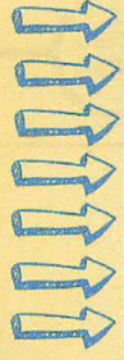
Budget Customers: All budgets have gone through their bi-annual review. If a change is needed on your monthly budget amount, the new amount will be listed under the current charges to the right. This amount will begin on your NEXT billing statement.

Significant changes in usage will affect future budget amounts

If you are currently enrolled in the Budget Plan



Check to see if your budget amount changed



KEEP Please do not staple or paperclip payment.

SEND



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Service Address:

217 N FRONT ST, LIBRARY
MARQUETTE MI 49855

CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Account Number: 339129

CITY OF MARQUETTE

Bill Date: 03/25/2025

TOTAL DUE

\$6,891.41

ACH

Do Not Pay

Billing Summary

Balance From Last Billing	\$6,949.63
Payments Received - Thank you!	-\$6,949.63
Balance Forward	\$0.00

Service Summary

Electric Service	\$6,891.41
Current Charges Due by 04/14/2025	\$6,891.41
Total Account Balance	\$6,891.41

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.

Bill Date

03/25/2025

Account Number

339129

Current Charges due by 04/14/2025 \$6,891.41

Balance Forward \$0.00

Total Amount Due \$6,891.41

ACH Payment - Do Not Pay Drafted on 04/14/2025

MARQUETTE BOARD OF LIGHT AND POWER
2200 WRIGHT ST
MARQUETTE, MI 49855-1366



242020000339129000689141000689141032520257



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855



- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

Account: 339129

Service Address: 217 N FRONT ST, LIBRARY :

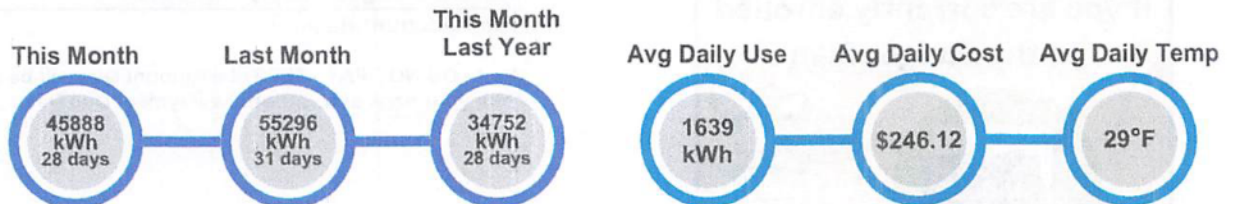
Meter #	Rate	Days		Days	Readings		Meter Multiplier	kWh	kW Demand
		From	To		Previous	Present			
357978570	U5	02/20/2025	03/20/2025	28	39052	39291	192	45888	136.320



Current Charges - Bill Date 03/25/2025

Flat Rate		\$130.25
kWh Charge	45,888 kWh @ 0.0770	\$3,533.38
Demand Charge	136.320 kW @ 21.5000	\$2,930.88
Fuel Adjustment	45,888 kWh @ 0.00647	\$296.90
Current Charges		\$6,891.41
Balance Forward		\$0.00
Total Amount Due		\$6,891.41

Energy Usage Comparison



If electric service has been shutoff, any attempt to restore service by anyone other than an authorized Marquette Board of Light and Power employee is illegal and dangerous.

A complete set of rules, regulations and rate schedules for electric service can be found on our website at www.mblp.org.

To report an electrical outage or tree on the line, call 906-228-0311, extension 1.



Past Due Invoices: On current Bills, the net amount is due within 20 days from the billing date. After 20 days, a service charge of \$5.00 or 2%, whichever is greater, will be added to the net amount due. Failure to receive an invoice does not release customers from their obligation to pay. Customers who may be unable to pay should contact the billing office at the Marquette Board of Light & Power or call 906-228-0311. If service is disconnected for non-payment, full payment of the outstanding amount due is required before service will be restored. A service charge will also be applied. A deposit or additional deposit may also be assessed.

Ways to Pay Your Bill





BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Pay by Phone 1.833.625.0246

Phone 1.906.228.0311 **Fax** 1.906.228.0329

Web www.mblp.org **Email** info@mblp.org

Office Hours Mon - Fri 8:00 AM - 4:30 PM

Message Center

Managing your account has never been easier! Visit SmartHub through the web, your smartphone or tablet (Android or iOS) where you can conveniently track your usage, schedule payments and contact our office.

Sign up today at www.mblp.org/smarthub

Budget Customers: All budgets have gone through their bi-annual review. If a change is needed on your monthly budget amount, the new amount will be listed under the current charges to the right. This amount will begin on your NEXT billing statement.

Significant changes in usage will affect future budget amounts

**If you are currently enrolled
in the Budget Plan**



**Check to see if
your budget
amount changed**



KEEP Please do not staple or paperclip payment.

SEND



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Service Address:

217 N FRONT ST, PWPL GARAGE
MARQUETTE MI 49855

CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Account Number: 339130

CITY OF MARQUETTE

Bill Date: 03/25/2025



Billing Summary

Balance From Last Billing	\$46.09
Payments Received - Thank you!	-\$46.09
Balance Forward	\$0.00

Service Summary

Electric Service	\$45.84
Current Charges Due by 04/14/2025	\$45.84
Total Account Balance	\$45.84

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.

Bill Date

03/25/2025

Account Number

339130

Current Charges due by 04/14/2025 \$45.84

Balance Forward \$0.00

Total Amount Due \$45.84

ACH Payment - Do Not Pay Drafted on 04/14/2025

MARQUETTE BOARD OF LIGHT AND POWER
2200 WRIGHT ST
MARQUETTE, MI 49855-1366



242020000339130000004584000004584032520250



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

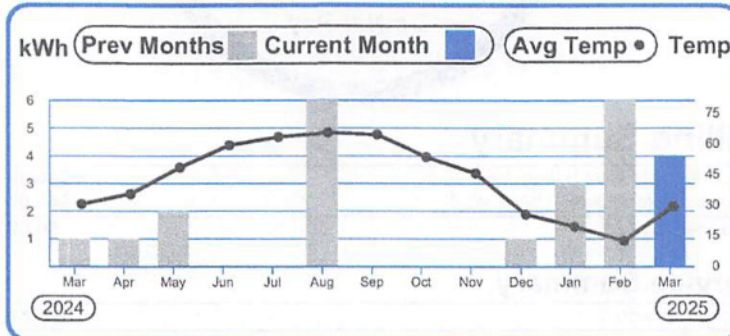


- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

Account: 339130

Service Address: 217 N FRONT ST, PWPL GARAGE :

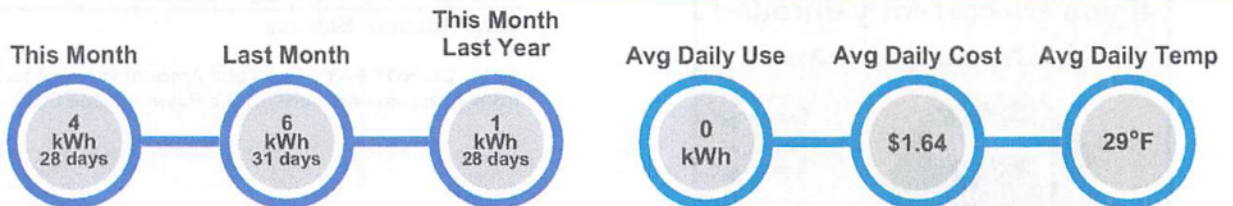
Meter #	Rate	Days		Days	Readings		Meter Multiplier	kWh	kW Demand
		From	To		Previous	Present			
250013031	U3	02/20/2025	03/20/2025	28	1902	1906	1	4	0.000



Current Charges - Bill Date 03/25/2025

Flat Rate		\$45.25
kWh Charge	4 kWh @ 0.1390	\$0.56
Fuel Adjustment	4 kWh @ 0.00647	\$0.03
Current Charges		\$45.84
Balance Forward		\$0.00
Total Amount Due		\$45.84

Energy Usage Comparison



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A complete set of rules, regulations and rate schedules for electric service can be found on our website at www.mblp.org.

To report an electrical outage or tree on the line, call 906-228-0311, extension 1.



Past Due Invoices: On current Bills, the net amount is due within 20 days from the billing date. After 20 days, a service charge of \$5.00 or 2%, whichever is greater, will be added to the net amount due. Failure to receive an invoice does not release customers from their obligation to pay. Customers who may be unable to pay should contact the billing office at the Marquette Board of Light & Power or call 906-228-0311. If service is disconnected for non-payment, full payment of the outstanding amount due is required before service will be restored. A service charge will also be applied. A deposit or additional deposit may also be assessed.

Ways to Pay Your Bill



Auto Pay

Visit mblp.org/smarthub or call the main office to set this up.



By Phone

Credit or debit card.
1.833.625.0246



Online

Visit mblp.org/pay-now



Pay in Person

24 hr drop box to the left of our main entrance.



Mail

Mail check or money order to:
MBLP
2200 Wright Street
Marquette, MI 49855



Natural Gas works for Michigan

Account Information

Account Number 0242631.501
Name CITY OF MARQUETTE
Service Address 217 N Front St
Peter White Public Library
Account Type General Service 3 Direct Pay

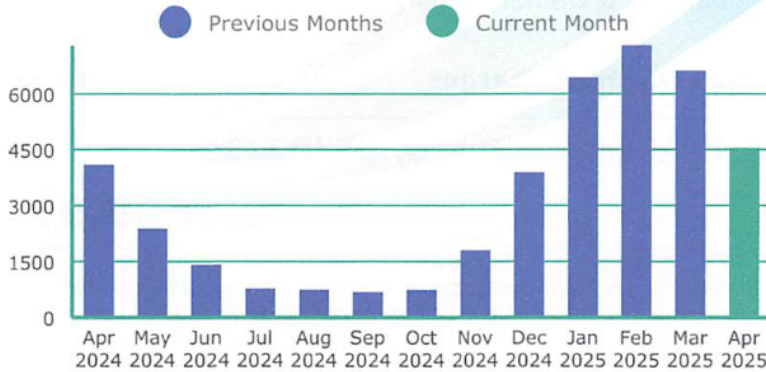
Account Summary

Balance Forward \$0.00
Current Charges \$2,689.97

Total Amount Due by 05/02/25

\$2,689.97

Usage History



Please return bottom portion with your payment.

See Back for Details



Make the
natural choice
choose eBill Today!

Account Number 0242631.501
Service Address 217 N Front St
Peter White Public Library

Current Charges Due 05/02/25
TOTAL AMOUNT DUE \$2,689.97



0262189-SEMS307118-SE.OVR-0996031000011
CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Direct Payment Plan

Your account is enrolled in the Direct Payment Plan. The amount of \$2,689.97 will be deducted from your bank on 05/02/25.

0000000000

Usage Detail

Meter Number:	Usage Period:	Previous Read:	Current Read:	Meter Factor:	Therm Factor:	Usage:
401858	03/04/25-04/02/25	32513 (Actual)	36833 (Actual)	1.000	1.052	4544.640 THM

Important Messages

The MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) regulates SEMCO ENERGY Gas Company.

IF GAS SERVICE HAS BEEN SHUT OFF, ANY ATTEMPT TO RESTORE SERVICE BY ANYONE OTHER THAN AN AUTHORIZED SEMCO EMPLOYEE IS ILLEGAL AND DANGEROUS.

Any inquiry or complaint about the bill must be made before the due date. Call Customer Service at 1-800-624-2019 or mail inquiries and complaints directly to SEMCO ENERGY Gas Company at PO Box 5004, Port Huron, MI 48061-5004.

To report a Gas Leak or Emergency, call 1-888-GAS-1-GAS (888-427-1427).

SEMCO ENERGY Gas Company will pay interest at a rate as ordered by the MPSC on all deposits. Interest will be credited semi-annually on the customer's gas bill. Upon termination of service or satisfactory payment by the customer for a period of 12 successive months, the deposit with the remaining interest will be refunded to the customer of record.

Rate Class

1-Residential Customers 3-GS2 6601-28500 Therms
2-GS1 0-6600 Therms 4-GS3 28501 Therms and above

A complete set of rules, regulations, and rate schedules for gas service are available upon request and can be reviewed with company assistance.

Account Detail

Days Billed: 29

Previous Balance	\$3,563.85
Payment - Thank you!	(\$3,563.85)
Balance Forward	\$0.00

Current Charges

SEMCO Cost of Gas (0.312620)	\$1,420.75
Customer Charge	\$116.20
MRP Charge	\$43.78
IRIP Charge	\$88.15
Distribution Charge (0.680760)	\$61.27
Distribution Charge 2 (0.119670)	\$533.08
Balance & Demand Charge (0.093900)	\$426.74

Total Current Charges

\$2,689.97

Total Amount Due by **05/02/25**

\$2,689.97

NOTE: A deposit may be required at any time if: 1) there is unsatisfactory payment history within the first six (6) months of establishing service, 2) two (2) or more disconnect notices have been issued within the last 12 months, 3) service has been disconnected for nonpayment, or 4) unauthorized usage has occurred.



Payment Options



Direct Pay



Online



eBill



Phone



Mail

How To Use

To enroll contact:
1-800-624-2019
or visit
semcoenergygas.com

24/7 access
semcoenergygas.com

To enroll contact:
1-800-624-2019
or visit
semcoenergygas.com

1-800-624-2019
Customer Service
Monday-Friday
8 a.m. - 4:30 p.m.
Automated access
24/7

Mail Payments to:
SEMCO ENERGY
Gas Company
PO Box 740812
Cincinnati, OH
45274-0812



MAKE CHECKS PAYABLE AND RETURN TO:
CITY OF MARQUETTE
UTILITY BILLING
300 W BARAGA AVE
MARQUETTE MI 49855-4712
OFFICE: (906) 228-0420



Account Number:
Service Address:

3488706202
217 N FRONT ST

View account online @ www.marquettemi.gov - click on "Pay" to search.
Autopay Available (Checking or Savings) - Forms are on our website under the
departments tab, financial services, utility billing
Paperless billing available! Email utilitybilling@marquettemi.gov



CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE, MI 49855-4712

Bill Date	
04/09/2025	
Amount Due	536.03
Due Date	04/30/2025
After Due Date	541.39
DO NOT REMIT PAYMENT. YOUR BANK ACCOUNT WILL BE CHARGED ON THE DUE DATE.	

Please return this portion with your payment. Thank You!

MAKE CHECKS PAYABLE AND RETURN TO:
CITY OF MARQUETTE
UTILITY BILLING
300 W BARAGA AVE
MARQUETTE MI 49855-4712
(906) 228-0420



Pay-by-phone 855-246-9466 (fees may apply)

Bill Date	
04/09/2025	
Amount Due	536.03
Due Date	04/30/2025

Account information is available online at www.marquette.mi.gov - click on Pay a Bill button

Service Information		Account Summary	Billing Data
Account Number	Endpoint ID	Previous Balance	Usage Dates
3488706202	0120140453	\$0.00	
Service Address CITY OF MARQUETTE 217 N FRONT ST MARQUETTE MI 49855		Add Current Bill	From: 02/27/2025 To: 03/28/2025
		Total Due	Number of Billing Days
		After Due Date Pay:	30

Meter Readings and Usage Per Thousand Gallons				
Meter Serial #	Current Reads	Previous Reads	Current Usage	Last Year's Use
68800854	2824	2807	17	22
68800737	1032	1032	0	

CURRENT CHARGES			Messages
SERVICE	READ DATE	AMOUNT	PAPERLESS BILLING IS NOW AVAILABLE: VISIT WWW.MARQUETTEM.I.GOV TO SIGN UP. CLICK PAY, START STOP TRANSFER SERVICE, CHOOSE UPDATE MAILING ADDRESS/PAPERLESS BILLIN
WATER GENERAL 2"	3/28/2025	\$245.82	
SEWER GENERAL	3/28/2025	\$290.21	

Fund 271 PETER WHITE LIBRARY FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
271-000-001.000	Cash-Checking	1,172,563.84	916,329.94
271-000-004.000	Cash-Petty	1,690.00	1,690.00
271-000-007.000	Cash-Money Market	3,159.87	2,876.68
271-000-010.000	Cash-Checking Bankcard	12,591.39	2,713.69
Cash and cash equivalents		1,190,005.10	923,610.31
Investments			
271-000-017.000	Investments in Securities	290,398.81	285,086.02
Investments		290,398.81	285,086.02
Taxes receivable			
271-000-020.000	Taxes Receivable-Current	70,164.17	0.00
271-005-022.000	Taxes Receivable-Delinquent Personal	2,155.86	1,706.06
Taxes receivable		72,320.03	1,706.06
Accounts receivable			
271-000-043.000	Accounts Receivable-Sundry	7,542.59	0.00
Accounts receivable		7,542.59	0.00
Due from other governments			
Due from other governments		0.00	0.00
Due from other funds			
Due from other funds		0.00	0.00
Prepaid expenditures			
271-000-123.000	Prepaid Expenses	69,812.29	530.97
Prepaid expenditures		69,812.29	530.97
Land and other non-depreciable assets			
Land and other non-depreciable assets		0.00	0.00
Capital assets, net of depreciation			
Capital assets, net of depreciation		0.00	0.00
Total Assets		1,630,078.82	1,210,933.36
*** Liabilities ***			
Accounts payable			
271-000-202.000	Accounts Payable	20,711.04	(2,762.67)
Accounts payable		20,711.04	(2,762.67)
Due to other funds			
Due to other funds		0.00	0.00
Due to other authorities			
271-000-216.000	Due to DDA - TIF	6,110.21	0.00
271-000-230.000	Due to Brownfield TIF	2,281.66	0.00
Due to other authorities		8,391.87	0.00
Accrued wages payable			
271-000-257.000	Accrued Wages Payable	25,019.83	0.00

Fund 271 PETER WHITE LIBRARY FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	Accrued wages payable	25,019.83	0.00
	Deferred revenue		
271-000-335.000	Deferred Revenue-Property Tax	825,064.25	0.00
	Deferred revenue	825,064.25	0.00
	Accrued leave payable		
	Accrued leave payable	0.00	0.00
	Total Liabilities	879,186.99	(2,762.67)
*** Fund Balance ***			
	Fund balance		
271-000-390.000	Fund Balance	750,891.83	750,891.83
	Fund balance	750,891.83	750,891.83
	Total Fund Balance	750,891.83	750,891.83
	Beginning Fund Balance		750,891.83
	Net of Revenues VS Expenditures		462,804.20
	Ending Fund Balance		1,213,960.07
	Total Liabilities And Fund Balance		1,210,933.36

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2024 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Revenues							
Dept 000							
271-000-402.000	Current Real Property Taxes	1,051,460.00	789,304.92	0.00	262,155.08	75.07	1,006,709.54
271-000-410.000	Current Personal Property Taxes	51,210.00	37,854.97	0.00	13,355.03	73.92	51,192.30
271-000-410.001	Small Taxpayer Exemption Loss	0.00	5,653.52	0.00	(5,653.52)	100.00	0.00
271-000-437.000	Industrial Facility Tax	0.00	0.01	0.00	(0.01)	100.00	(0.01)
271-000-445.000	Penalties and Int on Taxes	2,000.00	2,790.25	1,747.90	(790.25)	139.51	2,158.88
271-000-510.000-50267	Federal Grants-NEA Big Read	16,600.00	14,850.00	0.00	1,750.00	89.46	0.00
271-000-510.000-60002	Federal Grants-Public Gallery Progra	0.00	7,200.00	0.00	(7,200.00)	100.00	0.00
271-000-543.000	State Aid	38,400.00	19,286.44	19,286.44	19,113.56	50.23	36,702.52
271-000-574.000	State Revenue Sharing	40,000.00	40,000.00	0.00	0.00	100.00	40,000.00
271-000-580.000	Shared Services-Townships	700,000.00	671,422.18	12,461.59	28,577.82	95.92	717,454.46
271-000-642.000	Non-Resident Fee/Services	32,000.00	24,768.97	4,799.95	7,231.03	77.40	41,553.67
271-000-655.000	Fines and Forfeits	4,000.00	3,065.24	462.14	934.76	76.63	5,205.27
271-000-658.000	Penal Fines	80,000.00	45,174.87	17,337.15	34,825.13	56.47	102,296.80
271-000-665.000	Interest/Dividends	10,000.00	5,236.74	769.71	4,763.26	52.37	95,929.24
271-000-667.000	Rent	34,000.00	21,080.04	3,119.19	12,919.96	62.00	34,560.00
271-000-671.000	Vending Machine Revenue	3,000.00	2,118.10	270.00	881.90	70.60	3,923.55
271-000-675.000	Private Sources	120,000.00	57,391.19	7,821.19	62,608.81	47.83	82,746.37
271-000-676.000	Reimbursements	3,000.00	7,844.82	276.68	(4,844.82)	261.49	7,330.82
271-000-678.000	Payment In Lieu of Taxes	2,500.00	0.00	0.00	2,500.00	0.00	3,740.48
271-000-679.000	Carrol Paul Trust	35,600.00	17,800.00	0.00	17,800.00	50.00	35,000.00
271-000-679.022	PWPL Development Fund	18,560.00	0.00	0.00	18,560.00	0.00	0.00
271-000-679.022-73021	PWPL Development Fund-Technology	10,880.00	0.00	0.00	10,880.00	0.00	4,600.00
271-000-679.022-73022	PWPL Development Fund-Youth Svcs	3,550.00	0.00	0.00	3,550.00	0.00	2,000.00
271-000-680.000	Designated Donations	10,000.00	8,907.26	0.00	1,092.74	89.07	23,478.06
271-000-680.001	Designated Donations-Adult Programin	5,000.00	2,520.05	0.00	2,479.95	50.40	4,234.92
271-000-680.002	Designated Donations-Youth Programin	10,000.00	14,090.00	0.00	(4,090.00)	140.90	14,247.00
271-000-680.002-73023	Designated Donations-Teen Programing	2,000.00	4,212.20	240.00	(2,212.20)	210.61	9,210.00
271-000-680.003	Designated Donations-Adult Materials	10,000.00	15,953.78	0.00	(5,953.78)	159.54	11,258.27
271-000-680.004	Designated Donations-Youth Materials	1,500.00	3,910.54	0.00	(2,410.54)	260.70	6,783.12
271-000-680.004-73023	Designated Donations-Teen Materials	100.00	2,340.00	0.00	(2,240.00)	2,340.00	700.00
271-000-684.000	Fund Raising/Events	700.00	419.00	0.00	281.00	59.86	1,583.53
271-000-695.000	Retail Sales/Other	3,000.00	1,505.63	169.81	1,494.37	50.19	4,550.84
Total Dept 000		2,299,060.00	1,826,700.72	68,761.75	472,359.28	79.45	2,349,149.63
TOTAL REVENUES		2,299,060.00	1,826,700.72	68,761.75	472,359.28	79.45	2,349,149.63
Expenditures							
Dept 790 - OPERATIONS							
271-790-702.000	Wages	1,119,400.00	597,524.40	80,921.40	521,875.60	53.38	1,028,088.75
271-790-702.000-60002	Wages-Public Gallery Program	0.00	263.17	173.04	(263.17)	100.00	0.00
271-790-703.000	Accrued Leave Reserve	6,000.00	2,746.40	1,202.73	3,253.60	45.77	4,798.21
271-790-715.000	Longevity	6,860.00	6,620.00	0.00	240.00	96.50	7,330.00
271-790-716.000	Social Security	85,640.00	46,023.05	6,226.38	39,616.95	53.74	78,876.54
271-790-716.000-60002	Social Security-Public Gallery Progr	0.00	20.12	13.23	(20.12)	100.00	0.00
271-790-717.000	Health Insurance	262,000.00	154,091.12	20,623.84	107,908.88	58.81	243,065.53
271-790-718.000	Life Insurance	1,500.00	485.35	66.81	1,014.65	32.36	1,125.92
271-790-719.000	Unemployment Insurance	2,500.00	5,212.89	4,992.34	(2,712.89)	208.52	2,750.69
271-790-720.000	Disability Insurance	3,300.00	1,166.14	168.51	2,133.86	35.34	1,795.30
271-790-721.000	Workers Compensation	2,500.00	1,991.00	0.00	509.00	79.64	2,430.00
271-790-722.000	Retirement-MERS	116,860.00	116,856.00	58,428.00	4.00	100.00	169,092.00
271-790-724.000	Retirement-DC	50,000.00	31,482.76	4,267.65	18,517.24	62.97	47,690.80
271-790-727.000	Materials Supplies - Magazines	11,100.00	10,682.82	65.73	417.18	96.24	11,012.70

DB: Marquette		PERIOD ENDING 04/30/2025					
GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	04/30/2025 NORM (ABNORM)	MONTH 04/30/25 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2024 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Expenditures							
271-790-728.000	Postage	7,000.00	6,051.59	179.11	948.41	86.45	4,108.76
271-790-740.000	Office & Operating Supplies-Admin	9,000.00	3,480.64	564.02	5,519.36	38.67	8,024.71
271-790-740.003	Operating Supplies-Tech Svcs	7,140.00	3,335.51	0.00	3,804.49	46.72	7,070.07
271-790-740.004	Operating Supplies-IT Serv	6,000.00	4,858.94	390.30	1,141.06	80.98	5,845.54
271-790-741.000	Music Supplies	1,600.00	570.94	0.00	1,029.06	35.68	947.12
271-790-742.000	Library Activities Admin	6,500.00	0.00	0.00	6,500.00	0.00	6,813.41
271-790-742.001	Library Activities - Adult Programs	4,000.00	1,434.55	88.96	2,565.45	35.86	3,118.68
271-790-742.002	Library Activities - Youth Programs	2,400.00	1,967.60	105.29	432.40	81.98	2,398.76
271-790-742.002-73023	Library Activities - Teen Programs	600.00	34.35	0.00	565.65	5.73	597.46
271-790-743.000	Computer Programs	6,000.00	6,086.23	60.00	(86.23)	101.44	4,424.44
271-790-744.000	CPT Adult Prog (Music)	10,000.00	3,750.00	700.00	6,250.00	37.50	9,978.00
271-790-746.000	CPT-Digital Media	24,500.00	12,753.84	3,107.30	11,746.16	52.06	18,755.64
271-790-746.002	CPT-Youth Programing (Music)	2,400.00	1,527.79	632.14	872.21	63.66	2,397.21
271-790-746.002-73023	CPT-Teen Programing (Music)	600.00	300.00	300.00	300.00	50.00	600.00
271-790-747.000	Electronic Materials	13,500.00	12,323.01	0.00	1,176.99	91.28	14,094.38
271-790-775.000	Custodial Supplies	10,000.00	5,046.86	774.47	4,953.14	50.47	8,867.71
271-790-801.000	Professional/Contractual	138,450.00	82,457.42	28,651.67	55,992.58	59.56	132,296.67
271-790-801.003	Prof/Contr-Waste Mgmt & Snow Removal	15,500.00	9,623.50	3,325.50	5,876.50	62.09	7,280.50
271-790-850.000	Communications	10,500.00	5,482.18	783.73	5,017.82	52.21	9,324.74
271-790-860.000	Transportation	3,500.00	2,581.04	27.02	918.96	73.74	2,874.74
271-790-865.000	Conference/Seminars	4,000.00	1,223.00	0.00	2,777.00	30.58	1,384.00
271-790-880.000	Community Promotion	4,000.00	2,095.00	235.00	1,905.00	52.38	4,476.48
271-790-890.000	Designated Donations Exp	10,000.00	20,243.08	9,206.51	(10,243.08)	202.43	22,268.72
271-790-890.000-60002	Designated Donat Exp-Public Gallery	0.00	663.89	0.00	(663.89)	100.00	0.00
271-790-890.001	Desig Donat Exp-Adult Programs	5,000.00	1,611.25	521.87	3,388.75	32.23	4,399.05
271-790-890.001-50267	Desig Donat Exp-NEA Big Read Grant	16,600.00	14,147.86	200.00	2,452.14	85.23	0.00
271-790-890.002	Desig Donat Exp-Youth Programs	12,000.00	6,498.08	92.78	5,501.92	54.15	14,239.24
271-790-890.002-73023	Designated Donations Exp-Teen Progra	0.00	3,191.73	545.31	(3,191.73)	100.00	9,237.00
271-790-891.000-73021	Development Fund Exp-Technology	10,880.00	0.00	0.00	10,880.00	0.00	2,300.00
271-790-891.000-73022	Development Fund Exp-Youth Svcs	2,840.00	264.04	34.96	2,575.96	9.30	1,596.29
271-790-891.000-73023	Development Fund Exp-Teen Services	710.00	0.00	0.00	710.00	0.00	399.32
271-790-900.000	Printing/Publishing	1,000.00	799.24	75.00	200.76	79.92	687.00
271-790-910.000	Insurance	26,000.00	27,767.80	0.00	(1,767.80)	106.80	25,490.00
271-790-920.000	Purchased Power	88,000.00	40,834.95	6,937.25	47,165.05	46.40	89,681.87
271-790-921.000	Purchased Natural Gas	35,000.00	14,493.99	3,563.85	20,506.01	41.41	20,317.77
271-790-922.000	Purchased Water	10,000.00	3,468.78	1,206.91	6,531.22	34.69	10,277.19
271-790-923.000	Purchased Stormwater	690.00	406.00	58.00	284.00	58.84	600.00
271-790-930.000	Repair/Maintenance	25,000.00	27,483.49	13,055.97	(2,483.49)	109.93	15,281.19
271-790-940.000	Rental	5,700.00	1,921.45	544.05	3,778.55	33.71	4,940.22
271-790-950.000	Friends Sponsored/Incentive Program	1,000.00	323.74	0.00	676.26	32.37	928.87
271-790-951.000	Vending Supplies Expense	3,000.00	1,132.48	313.04	1,867.52	37.75	2,435.47
271-790-960.000	Membership Fees	3,500.00	2,157.46	85.00	1,342.54	61.64	2,377.03
271-790-976.000	Capital Outlay-Bldg Improvements	10,000.00	0.00	0.00	10,000.00	0.00	181,146.00
271-790-977.000	Capital Outlay-Equipment	2,500.00	2,019.20	0.00	480.80	80.77	10,700.00
271-790-977.000-73001	Capital Outlay-Audio Equipment	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00
271-790-983.000-73004	Capital Outlay-Adult & Reference Boo	36,000.00	22,436.48	3,808.54	13,563.52	62.32	32,845.52
271-790-983.000-73006	Capital Outlay-Youth Books	8,000.00	5,335.42	78.51	2,664.58	66.69	7,251.20
271-790-983.000-73010	Capital Outlay-Audio Books	4,000.00	2,115.54	297.80	1,884.46	52.89	3,384.10
271-790-983.000-73012	Capital Outlay-DVDs	4,000.00	2,701.67	208.87	1,298.33	67.54	3,733.49
271-790-983.000-73019	Capital Outlay-"Library of Things"	1,000.00	12.98	0.00	987.02	1.30	424.13
271-790-983.000-73023	Capital Outlay-Teen Books	3,000.00	1,793.71	57.59	1,206.29	59.79	2,648.76
271-790-983.002	Capital Outlay-Desig Donations-Youth	500.00	2,372.41	0.00	(1,872.41)	474.48	6,800.90
271-790-983.002-73010	Capital Outlay-Desig Donations-Youth	0.00	500.00	0.00	(500.00)	100.00	499.59
271-790-983.002-73023	Capital Outlay-Desig Donations-Teen	100.00	729.59	0.00	(629.59)	729.59	629.05
271-790-983.003	Capital Outlay-Desig Donations-Adult	8,000.00	14,321.00	1,280.57	(6,321.00)	179.01	11,291.69
271-790-997.000	Reserves	9,190.00	0.00	0.00	9,190.00	0.00	0.00

DB: Marquette

		PERIOD ENDING 04/30/2025						
GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT	END BALANCE
		AMENDED BUDGET	04/30/2025	MONTH 04/30/25		BALANCE	USED	09/30/2024
			NORM (ABNORM)	INCR	(DECR)	NORM (ABNORM)		NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND								
Expenditures								
Total Dept 790 - OPERATIONS		2,299,060.00	1,363,896.52	259,246.55		935,163.48	59.32	2,343,546.12
TOTAL EXPENDITURES		2,299,060.00	1,363,896.52	259,246.55		935,163.48	59.32	2,343,546.12
Fund 271 - PETER WHITE LIBRARY FUND:								
TOTAL REVENUES		2,299,060.00	1,826,700.72	68,761.75		472,359.28	79.45	2,349,149.63
TOTAL EXPENDITURES		2,299,060.00	1,363,896.52	259,246.55		935,163.48	59.32	2,343,546.12
NET OF REVENUES & EXPENDITURES		0.00	462,804.20	(190,484.80)		(462,804.20)	100.00	5,603.51

Fund 794 CARROL PAUL MEMORIAL FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
	Cash and cash equivalents	0.00	0.00
Investments			
794-000-017.000	Investments in Securities	956,166.87	913,461.18
	Investments	956,166.87	913,461.18
Total Assets		956,166.87	913,461.18
*** Liabilities ***			
Accounts payable			
	Accounts payable	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Fund balance			
794-000-396.000	Restricted Retained Earnings	956,166.87	913,461.18
	Fund balance	956,166.87	913,461.18
Total Fund Balance		956,166.87	913,461.18
Beginning Fund Balance			956,166.87
Net of Revenues VS Expenditures			0.00
Fund Balance Adjustments			(42,705.69)
Ending Fund Balance			913,461.18
Total Liabilities And Fund Balance			913,461.18

PERIOD ENDING 04/30/2025							
GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	END BALANCE
		AMENDED BUDGET	04/30/2025	MONTH 04/30/25		BALANCE	09/30/2024
			NORM (ABNORM)	INCR (DECR)		NORM (ABNORM)	NORM (ABNORM)
						% BDGT	
						USED	
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND							
Revenues							
Dept 000							
371-000-402.000	Current Real Property Taxes	292,110.00	217,989.28	0.00	74,120.72	74.63	233,236.88
371-000-410.000	Current Personal Property Taxes	21,670.00	15,994.35	0.00	5,675.65	73.81	18,812.28
371-000-410.001	Small Taxpayer Exemption Loss	0.00	1,143.08	0.00	(1,143.08)	100.00	0.00
371-000-437.000	Industrial Facility Tax	20,020.00	14,938.57	0.00	5,081.43	74.62	16,071.23
371-000-445.000	Penalties and Int on Taxes	0.00	740.87	453.20	(740.87)	100.00	454.41
371-000-678.000	Payment In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00	755.83
371-000-697.000	Fund Balance Carried Forward	9,820.00	0.00	0.00	9,820.00	0.00	0.00
Total Dept 000		343,620.00	250,806.15	453.20	92,813.85	72.99	269,330.63
TOTAL REVENUES		343,620.00	250,806.15	453.20	92,813.85	72.99	269,330.63
Expenditures							
Dept 906 - Debt Service							
371-906-801.000	Professional/Contractual	520.00	520.00	0.00	0.00	100.00	520.00
371-906-991.000	Debt Service-Principal	250,000.00	250,000.00	0.00	0.00	100.00	235,000.00
371-906-995.000	Debt Service-Interest	93,100.00	93,100.00	0.00	0.00	100.00	97,950.00
Total Dept 906 - Debt Service		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
TOTAL EXPENDITURES		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND:							
TOTAL REVENUES		343,620.00	250,806.15	453.20	92,813.85	72.99	269,330.63
TOTAL EXPENDITURES		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
NET OF REVENUES & EXPENDITURES		0.00	(92,813.85)	453.20	92,813.85	100.00	(64,139.37)

Background Information

- Board Action Items**
- Old Business**
- New Business**

TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Board Action Items

1) Grounds Projects 2025

Background:

In January 2025 the Finance Committee reported to the board regarding short-term and long-term building projects that are coming up. One of those initiatives is a collection of grounds projects including:

- Numerous sidewalk repairs and filling of parking lot walkway beds,
- Sealing and striping of parking lot,
- Replacement of benches in garden.

Following the thresholds set forth in the MGT-10 Purchasing Policy, the board will likely not need to approve bids. However, the Administrative Staff would like board approval to use the General Fund Trust funds to pay for these projects.

The General Trust Fund balance as of April 30, 2025, is \$287,962.70.

The PWPL Administrative Staff believe these funds should be spent down for needed building and maintenance projects rather than using the fund balance or development funds.

Fiscal Effect:

Use of General Fund Trust to pay for these projects.

- Sealing and striping of parking lot \$9,900 – Jet Black
- Benches – possibly work that could be done by our staff.

Recommendation:

Approve the use of General Fund Trust for these projects.

Alternatives:

As determined by the PWPL Board of Trustees.

Attachments:

- Photos showing work needed.
- Estimates collected thus far

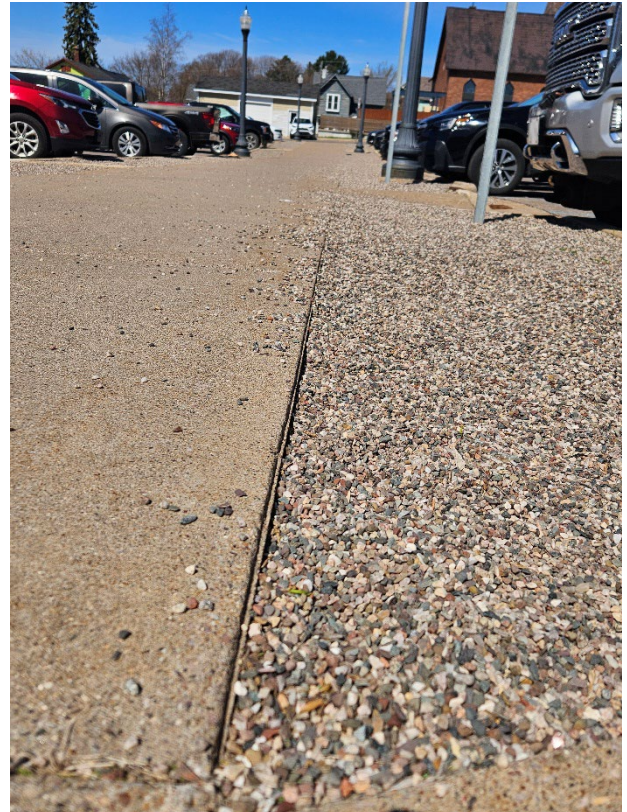
TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Board Action Items

Sidewalk Repairs:



TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Board Action Items

Filling walkway beds in parking lot, pea gravel is not working:



TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Board Action Items

Parking lot sealing and striping needed, many lines not visible at all:





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1202 Division St
Marquette, MI 49855-5100
(906) 249-9031 Office
bc@jet-black.com

Over
500,000
Jobs Completed

Rated #1
Pavement Maintenance Franchise
by Entrepreneur.com

Job #
1,265,886

Proposal Date
Mon, May 5, 2025

Q Peter White Public Library
U John Povey
O Peter White Public Library
T 217 N. Front ST
E Marquette, MI 49855

B Peter White Public Library
I 217 N. Front ST
L Marquette, MI 49855
L

(906) 235-4262
jpovey@pwpl.info

Who do you trust? Jet-Black is the **ONLY** true national brand, with locations in 18 states after **37 years in business**. In 2024 alone, we completed **over 26,000 jobs** in the U.S. and earned the **#1 ranking** from Entrepreneur.com. With **over 8,000 Google reviews** and a **4.8-star average rating**, our reputation speaks for itself. We are also a member of the prestigious **International Franchise Association (IFA)**. Thank you for considering Jet-Black!

Jet-Black® Sealcoating 30,000 SQ FT

\$6,000.00

The asphalt surface will be cleaned with a blower and wire broom as needed. Oil stains may need to be primed and heat treated with a propane torch. Our non-tracking, skid-resistant, industrial grade sealer will be BRUSH APPLIED using a multi-pass technique with a prostrand brush, which penetrates the sealer into the pores of the blacktop better than spraying. Please keep your driveway barricaded with Jet-Black caution tape for 48 hrs. Visit www.Jet-Black.com/Small_Print for more details on what you can expect.

HOT Rubber Crack Repair: 100 FT

\$200.00

Highway grade rubber crackfiller is heated to 400° and poured into cleaned STRUCTURAL CRACKS and scraped out. The rubber remains pliable in cold temperatures, resisting splitting. NOTICE: All cracks may not be filled. Thin, superficial, excessive or spider-webbed cracks may not be appropriate to fill with hot rubber. Some cracks will split in the first winter season. Contact us for more info.

HOT Rubber Joint Repair: 100 FT

\$200.00

The joint is the seam that develops between the asphalt and concrete slab surfaces and is susceptible to significant water/ice damage. HOT rubber joint filler is heated to a liquid at 400° and installed into this seam. Common joints include garage floors, sidewalks, and street curbs. NOTICE: Paver/brick seams and vertical seams, like foundations, are generally not filled. Contact us for clarification.

Pavement Markings: 9 ARROWS

\$540.00

Line striping is completed using high tech line strippers and high quality traffic paints. Unless otherwise noted, stripes and other marking will be applied as it was previously painted. Contact us for a layout change or for questions about ADA compliance (American Disabilities Act).

Line Striping: 6 HASHOUTS

\$660.00

Line striping is completed using high tech line strippers and high quality traffic paints. Unless otherwise noted, stripes and other marking will be applied as it was previously painted. Contact us for a layout change or for questions about ADA compliance (American Disabilities Act).

Line Striping: 1500 YELLOW LINES

\$2,250.00

Line striping is completed using high tech line strippers and high quality traffic paints. Unless otherwise noted, stripes and other marking will be applied as it was previously painted. Contact us for a layout change or for questions about ADA compliance (American Disabilities Act).

Line Striping: 120 BLUE LINES

\$240.00

Line striping is completed using high tech line strippers and high quality traffic paints. Unless otherwise noted, stripes and other marking will be applied as it was previously painted. Contact us for a layout change or for questions about ADA compliance (American Disabilities Act).



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Over
500,000
Jobs Completed

Rated #1
Pavement Maintenance Franchise
by Entrepreneur.com

Job #
1,265,886

Proposal Date:
Mon, May 5, 2025

TOTAL

We propose hereby to furnish material and labor complete
in accordance with above specifications, for the total sum of:
Payment In Full Upon Completion.

Subtotal	\$10,090.00
Repeat Customer	-\$190.00
Tax Included	\$0.00
Grand Total	\$9,900.00

*All work is performed in a professional manner by insured personnel. All materials meet strict national corporate company quality control standards. Any alteration or deviation from above specifications involving extra costs will be executed only upon explicit verbal or written agreements. **Unless otherwise noted, price assumes a single mobilization (service trip).** We are not responsible for damage to wet sealant or other products after we have left the property. Scheduling is contingent upon delays beyond our control (weather).*

TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Board Action Items

Bench repairs needed (closeup shows dry rot of boards):





TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: May 20, 2025
RE: Other Business

1. Subcommittee Report - Strategic Plan Committee

Background:

At the February 18, 2025, board meeting a subcommittee was formed to begin working on Phase 2 of the PWPL Strategic Plan. Members of this committee: Andrea Ingmire, Bruce MacDonald, Heather Steltenpohl, Sarah Rehborg, Stephanie Garn, Steve Schmunk, Lori Nelson, Natasha Lantz (TAC), and Kerrie Heikes (TAC).

The committee met on April 30, 2025 and decided to move forward with an RFQ which is attached.

The committee also decided to meet on June 16, 2025 to review all quotes prior to the PWPL Board meeting on June 17, 2025. The committee will make a recommendation to the PWPL Board at the June meeting regarding the next steps in this process.

REQUEST FOR QUOTE (RFQ)

Strategic Planning – Phase 2: Goal Development for 2026–2028

Issue Date: May 5, 2025

Submission Deadline: June 8, 2025 – 5:00 pm EST

Point of Contact: Heather Steltenpohl, Development Director

Email: heather@pwpl.info

Phone: 906-226-4305

Background

Peter White Public Library (PWPL) is initiating Phase 2 of its strategic planning process. This phase focuses on shaping the library's goals for the next three years (2026–2028), building on the foundation laid during the current strategic plan cycle. PWPL remains committed to its current Mission and Vision statements and will continue to prioritize three core strategic areas: **Service, Sustainability, and Expertise.**

Mission and Vision Statements

Scope of Work

Consultants will work collaboratively with PWPL leadership and the Board of Trustees to analyze existing documentation and data and collect current data to shape relevant, actionable goals for the years 2026–2028. Consultants are expected to:

- Review and synthesize the following existing materials:
 - PWPL's current [Strategic Plan \(2023–2025\)](#).
 - Survey data from 2021 and 2024.
- Evaluate 2023-2025 plan goals and associated accomplishments or unmet outcomes.
- Facilitate collaborative sessions with PWPL Administration and Board members to refine direction and develop specific goals under each strategic priority.
- Design and recommend a structure for patron and staff surveys to support ongoing evaluation.

Deliverables

The consultant will be responsible for the following deliverables:

Data Gathering Structure Recommendations

- A tool or framework for ongoing feedback collection
- Recommendations for timing, frequency, and method of future surveys
- Strategies for non-traditional survey tools such as in-person polling

Learning Report

- A summary report that compiles and interprets key findings from gathered research
- Clearly readable and visually supported documentation intended for internal and external stakeholders

Strategic Goals Development

- Facilitate collaborative working sessions with the PWPL Admin Team and Board of Trustees

- Create clear, measurable, and realistic goals for the 2026–2028 strategic period, aligned with the existing mission, vision, and three strategic priorities developed from research outcomes

Timeline

Project commencement: Summer 2025

Project completion: December 2025

Proposals should include a detailed project schedule. Final deliverables are expected no later than December 31, 2025.

Submission Requirements

Quotes must include:

- Cover letter and company overview
- Summary of relevant experience and past projects
- Proposed project approach and timeline
- Team qualifications and roles
- Itemized cost estimate (including hourly rates and total project cost)
- At least two references from comparable clients

Evaluation Criteria

Proposals will be evaluated based on:

- Experience with library or nonprofit strategic planning (30%)
- Quality and clarity of proposed approach (25%)
- Understanding of deliverables and use of existing data (20%)
- Cost competitiveness (15%)
- References and past performance (10%)

Submission Instructions

All submissions must be emailed to heather@pwpl.info by 5:00 pm ET June 8, 2025 with the subject line:

RFQ – Strategic Planning Phase 2

Late or incomplete submissions will not be considered.

Correspondence

From: [REDACTED]
Sent: Wednesday, April 30, 2025 7:19:53 PM
To: Ann Richmond Garrett <agarrett@pwpl.info>
Subject: Re: Reservations

Thanks, Ann! We love PWPL and love having our book club meetings in the Dandelion Room. I've been coming to the library since before I started kindergarten, my Mom was an avid reader 😊. Thanks again for your help.
Sent from my iPhone

On Apr 30, 2025, at 4:12 PM, Ann Richmond Garrett <agarrett@pwpl.info> wrote:



Thank you for your note with future book club dates—I have you reserved through May 28, 2026.

Let me know if you need anything else, thanks!

<image001.png>

Ann Richmond Garrett
Administrative Assistant
Peter White Public Library
217 N. Front Street
Marquette, MI 49855
(906) 226-4300 (office)
(906) 226-1783 (fax)
www.pwpl.info



Management and Department Reports



May 20, 2025
Library Director's Report
Andrea Ingmire, Library Director

ACTIVITY PLAN 2025

Updates on our annual Activity Plan. We are continuing to work heavily on internal processes and procedures. Our last Department Head meeting on April 10 was particularly productive and we established several subcommittees (with various staff leads) to help keep all the wheels turning.

SERVICE

Build clear patron experience standards, developing staff scripts to ensure consistent, high quality patron service across departments. – Patron Experience Committee established to create actionable standards for all staff which support the library's patron services philosophy, Stephanie Garn is leading this committee.

Prioritize library programming and marketing functions on those which support the library mission, and meet the needs of our community. The standing programming committee is being led by Sarah Rehborg.

Maintain high levels of service during MACC transition, ensuring good patron experience as the spaces move to PWPL management. The MACC committee (staff members) will be meeting to discuss transition details as we move forward. In addition, we have signed an agreement with LSAA and the group is very interested in working directly with PWPL.

SUSTAINABILITY

Donor party is May 9!

EXPERTISE

Employee Administrative Manual is off to the Attorney for review.

Art Galleries

June – July 2025

Deo Gallery – Ruby Andromeda Miller, *Detritus Mine*

Huron Mountain Club Gallery – Sherri Loonsfoot-Aldred and Aiyana Aldred, *Nimigwechiwendam "I Am Grateful"*

2026 Lineup will be announced soon!

Superiorland Library Cooperative

Dillon Geshel will begin his new role as MLA Interim Director on May 20th. The Director Search Committee is meeting on May 22 to evaluate applicants, the position officially closed on May 16.

eNewsletters

Total subscribed as of 5/9/2025: 2,863

April 2025	Constant Contact			Subscribers as of:
	Number of Deliveries	Average Rate open	Average clicks	5/19/2025
Insider (General Newsletter)				2576
Friends				584
Off the Shelf	1	64%	5%	549
Digital Resources and Tech	1	59%	2%	439
Art and Exhibits	1	54%	1%	553
Local History				503
Weekly Program Update	4	65%	2%	632
Youth Services Insider	4	58%	1%	583

Staff Updates

- Maxwell Tran has joined the custodial/maintenance department.
- Frank Pergande has joined the youth services department.
- Elliot Shumate has joined the adult services department.
- We still have one opening in youth services and circulation.

Director Chat – 5/6/2025

More IMLS chats.

- Several patrons asked questions about IMLS, how they can support libraries, and what's coming.
- Talked to a patron who moved to AZ for a year. They came back because AZ was horribly hot and they missed Marquette.
- Talked to another patron who moved here 8 years ago to live with their son.
- Talked to a man who had a suggestion about how new books display in the online catalog, I showed him the new book lists.
- Talked to a patron about battery collections and possible vape collections.
- Talked to Tiina about MACC plans and furniture chat in July.
- Assisted a few patrons with material locations.
- Visited with several patrons coming for evening programs.
- Talked with a teen celebrating their birthday.
- A patron stopped to say that they read the whole community report from cover to cover, and they never do that. This place is really busy!

A.M. Chats = 9 P.M. Chats = 10 Total Chats = 19

**Library Director Professional Development/Outreach and Volunteer Activities –
April 2025**

April 1	City Department Head Meeting
	County Commission meeting
April 2	Director Chat
April 3	Peer Insight Budget Session
	Public Gallery Program Jury Meeting
April 4	4 C's Program
April 7	Programming Meeting
	PPPL Rehearsal Meeting
April 8	Personnel Manual Committee Meeting
	Tasty Reads
April 9	Gallery meeting with MACC
	Township Advisory Council Meeting
April 10	Department Head meeting
	Artist Receptions
April 11	4 C's Program
April 14	Skandia West Branch Joint Meeting
April 15	Personnel Manual Committee Meeting
April 16	Gather 2 Grow Orientation
April 17	Senior Center Agreement Meeting
April 21	Eric Froberg Meeting
April 22	City Department Head Meeting
	Staff Member Meeting
	SLC Director Search Committee
April 24	Personnel Manual Review meeting
	Library of Michigan Meeting
April 25	PPPL Virtual Conference Presentation
April 29	Millages Panelist with Lakeland Library Cooperative
April 30	SLFP wrap up meeting
	Strategic Planning Committee Meeting.

May 2025
Development Director's Report
Heather Steltenpohl, Development Director

Final Fiscal Year 2024/2025 (May 14, 2025) - \$382,140.73 from 270 gifts was raised (Private Sources/Designated Donations/Events & Grants/Development Fund) since October 1, 2024.
These gifts are the result of the newsletters, reminder letters, grant receipts, tributes, bequests and annual fund gifts.

FY 2024/2025 Total Fundraising

2024 Annual Fund	\$75,466.64
2024 Endowment Fund	\$107,478.59
2024 Fall Newsletter	\$3,160.00
2024 Tribute Fund	\$350.00
2025 Annual Fund	\$17,877.19
2025 Endowment Funds	\$99,483.31
2025 Great Lakes Poetry Festival	\$1,500.00
2025 Mining Journal Dig Fund	\$50,000.00
2025 Passion for Books B&W Print	\$1,700.00
2025 Passion for Books Color Print	\$4,000.00
2025 Spring Newsletter	\$4,000.00
2025 Summer Reading Program	\$3,000.00
2025 Tribute	\$540.00
2025 Winter Newsletter	\$13,585.00

\$382,140.73

PWPL Development Fund Balance

Garden Fund	\$	2,218.79
Next Chapter Book Club	\$	126.22
FRIENDS	\$	20,044.92
2025 Teen Summer Reading	\$	2,500.00
New York Review of Books Sub.-Sturgul Gift	\$	22.05
Mining Journal Project	\$	19,081.10
Kulisheck Programming Fund	\$	9,841.21
2022 Strategic Planning	\$	288.78
Aldrich Technology Assistance Fund	\$	10,824.40
Great Lakes Poetry Festival	\$	913.62
Collections Endowment	\$	15,000.00
Passion for Books Project	\$	4,974.11
Peace Room Project	\$	1,287.00
2024/2025 General Operations	\$	38,434.49

Endowment Funds

Allyn Roberts Endowment Fund (4/30/25) - \$104,916.11

2025 Income (FY25/26 Budget) - \$3,210.29

Holly & Rod Aldrich Fund (4/30/25) - \$752,357.32

2025 Income (FY25/26 Budget) - \$20,232.88

Carol Steinhaus Endowment Fund (4/30/25) - \$25,711.08

2025 Income (FY25/26 Budget) - \$785.11

PWPL General Endowment Fund (4/30/25) - \$728,273.94

2025 Income (FY25/26 Budget) - \$22,357.54

Vander Veen Center for the Book (4/30/25) - \$25,038.95

2025 Income (FY25/26 Budget) - \$1,071.61

Family and Local History Fund (4/30/25) - \$56,602.94

2024 Income (FY25/26 Budget) - \$1,716.76

TOTAL ENDOWMENT FUND VALUE (3/31/25): \$1,685,956.17

Total FY 2025/2026 Estimated Endowment Fund Income: \$49,262.33

Friends of PWPL

FY 2024/2025 Friends Revenue

Total April Store Sales	\$	3,661.10
Total 24/25 Store Sales	\$	27,612.15
Total Online Sales	\$	4,720.56
Total Bi-Annual Sales	\$	6,989.26
Total Other Revenue	\$	1,711.93
2024/2025 Revenue	\$	41,033.90

The Friends of PWPL met on May 1, 2025 and approved the following grants to PWPL:

Large Print Books Standing Orders	\$ 2,000.00
Adult Book Group Books	\$ 750.00
Teen Area Waffle Acoustic Sound Clouds	\$ 2,000.00
Summer Reading Staff shirts	\$ 300.00
Youth SRP Color Our World Art Reception	\$ 200.00
Bluey Bash	\$ 200.00
Kindness Tree Supplies	\$ 100.00
Pokemon Adventure Day	\$ 150.00
Youth Fall Programs	\$ 300.00
Family Color Run	\$ 200.00
Steel Book Ends	\$ 2,300.00

The Friends annual meeting is August 14, 2025 at 12:30 pm. Everyone is welcome to attend.

Head of Technology / Assistant Director - Peter White Public Library

May 2025 Report - Events of April 2025

Improvements & What's New:

- I auctioned off 8 of our old public access computers on Public Surplus. I didn't get much for them, but it's better than trashing them.
- The next batch of the Mining Journal has been digitized, 1983-1989. We are now at our copyright limit for adding content. The new content will be added to UPLINK later in May. We also had the digitization vendor do some re-work on part of a prior batch of Mining Journal 1967-1971, due to mistakes they made in that run. They did the re-work at no cost. Those updates will also be uploaded to UPLINK later this month.
- The other big digitization project in the works is the Polk directories. Annika Peterson at NMU now has a copyright agreement with the owners of Polk content, Data Axle. We will have historical volumes of Marquette County Polk directories on UPLINK soon.
- There have been improvements made to the MyLibro app that was purchased for regional libraries through the cooperative. We have been waiting for some glitches and lacking features to be worked out by the vendor before launching this product with the public. We will be re-evaluating the app this month.
- It turns out the City of Marquette will not be moving to a new human resources software platform as soon as they thought. We will keep our own leave tracking software Breeze360 available for as long as it takes before we transition to whichever new software the City chooses.
- Several new hires came onboard, and folks leaving makes for onboarding / offboarding work.
- I modified the floor plans to reflect recent changes for each floor. I hung them up to replace the outdated floor plans that are kept at the fire exit entrance, and near the fire alarm control panel. Those are meant to familiarize firefighters with the building layout, and clearly label each room with a number.
- I will be doing some more committee work: strategic planning committee, building storage closet evaluation committee, MACC transition committee, and threat assessment committee.
- On Facebook, PWPL's original presence was in the form of a Facebook Group. Way back when, that was how it worked, there were not "pages". Our old Facebook Group, while not active, was still around so we could have the older content still available. Even though I would occasionally make a post there pointing people to the new page for PWPL, it was causing confusion. Some people were mistaking it for our current page. I found out how to pause it, which means people can still see the old content, but will be unable to interact with it.

Fixed, Etc.:

- I am hoping this is fixed and does not give anymore problems. The new Xerox in the administration area had some major issues right after we leased it. It was my opinion that the network card was bad, and causing issues on our network. The Xerox tech replaced the main board, and so far it hasn't been throwing network errors. At the recommendation of Xerox support, I changed the driver type to Postscript to try to fix some print lagging issues. Finally, I re-assigned the trays to maximize the capabilities of the machine to match our printing needs.
- The batteries in the large Liebert backup system were replaced, and the unit serviced. The guys from the contractor had to drive from the Flint area through Wisconsin because of the ice storm. I was surprised they made it. This service gives the equipment another 5-6 years of life before it must be done again. The vendor said they think this equipment can last another 5-10 years, since the manufacturer is still making parts for it. We originally had it installed in 2012.
- Microsoft Office suite troubleshooting and upgrades.
- Many other small fixes and updates.

Pending:

- Public rollout of new library app MyLibro.
- New firewall later in 2025.
- More Windows 11 upgrades. Office upgrades pending purchase of new licenses through Superiorland.

Bruce's committee, meeting, and other activity:

- Supervisor on Duty meeting – April 2nd
- Peer Insights meeting – April 4th
- Personnel manual meeting – April 8th
- City healthcare committee meeting – April 9th
- Department head meeting – April 10th
- Personnel manual meeting – April 15th
- PWPL Board of Trustees meeting – April 15th
- Personnel manual meeting – April 24th
- Library of Michigan meeting – April 24th
- Strategic planning meeting – April 30th

Respectfully submitted,
Bruce MacDonald

Peter White Public Library
Adult Services Department Board Report
April 2025

ELECTRONIC COLLECTION USE (not noted in statistics sheets):

Ancestry:

- o Searches: **144**
- o Images/text: **58/86**

Mango languages:

- o Sessions: **91**
 - Mobile: **35**
 - Average Learning Time: **10:37**

Hoopla:

- o Audiobook: **664**, Binge Passes: **7**, Comic: **17**, eBook: **154**, Movie: **95**, Music: **8**, Television: **42**
- o Total: **987**

New York Times:

- o Offsite code redemptions: **144**
 - Usage sessions: **1424**, Page views: **7313**, Articles read: **1820**

Value Line Online:

- Logins: **73**
 - o Searches: **139**, Downloads: **101**

Weiss Ratings Online:

- Total Users: **65**
- Searches: **39**
- Total Sessions: **5**
- Pages Viewed: **10**

OUTREACH/MARKETING:

- Superiorland Yesterdays: **Lilith**
- Entrance Display: **Flowers on the Cover (Thayer) ; Australia (Lynette)**
- NF Display: **Financial Heath/Wealth (Corey)** FIC Display: **Debut Novels (Thayer)**
- What's New At PWPL articles for the Mining Journal: **Bella**

PROGRAMMING/TECH HELP:

- Tech Coaching for Seniors: **27** SAIL Technology Help: **5**
- Heritage Room Book Group: **3**
- NonFiction Book Group: **2**

Updates from Adult Services

Adult Services had 38 passport applications processed, proctored 8 exams for students, and there were 960 computer logins during the month of April. We continue to help with printing and other computer technical issues that arise with patrons on a regular basis. Collection management continues as well. I have been working on the Adult Nonfiction Collection and Adult Mysteries. Displays, Book Groups, and Superiorland Yesterdays for the Mining Journal continue as usual. I am continually amazed at the ideas that my staff bring forth in creating displays.

Thayer's last day was April 15th and Adult Services Staff members watched over his displays that were started so that they could be refilled as needed. We wish the best for Thayer as he moves to Indiana. Thank you to all Adult Services Staff for filling in with extra hours during this interim period. The posting for an Adult Services Assistant is out and we have been receiving applications. The interview process will occur the first full week of May.

Lynette, Corey, and Bella all participated in Peer Insight Program (PIP) this spring. Each one has attended 3 sessions. I have also presented 2 one-on-one sessions and 1 small group session all about Adult Collection Development. Participants in this program have said that they are enjoying learning about other departments and processes within the library.

Local history is getting more organized. Bella is working on getting all the loose pictures into archival sheets that we put into archival binders. She is also digitizing the slides that we have in the Memory Lab, creating content for Throwback Thursdays that are coming up, and clipping newspapers for our local history files.

Tax Season has wrapped up for the most part. We had enough forms and booklets for those that came to the library to pick them up. Lynette has reported to the IRS and the State of Michigan what we had left as required. This is good information to have so that we order the proper amount of forms and instructions for next tax season.

I attended the Programming Meeting on April 7th to begin preparations for Fall 2025. Adult Services will continue the Technology Coaching program for seniors and will take over the Cybersecurity Series. The Cybersecurity Series will focus on topics specifically geared towards seniors. The Heritage Book Group and All Booked UP will continue meeting through the summer, while Nonfiction Book Group and Tasty Reads Book Group will take a break for the summer and resume in September.

I was also an SLFP Mentor for an NMU student this academic year. It was a rewarding experience and hope to continue this in the future.

Regards,

Amy M. Salminen, MLS

Adult Services Department Head

Circulation Department Head Report: April 2025

April was a month of more change among the staff in Circulation. Our latest hire submitted notice in early April, agreeing to work until the end of the month. She will be working her other job and focusing on her writing career, and we wish her well. My goal is to have someone hired by mid-June. Meanwhile, staff are jumping in to cover the open shifts, which is a huge help. This includes Ben from Tech Services coming back to his “old haunts” in circulation to help cover lunches here and there. Long time patrons are always happy to see him at the desk again!

With the new paging guide, training for Circulation Aides will be easier. I am also working on an updated training process with Maggie, the Circulation Assistant Department Head. Training will include more hands-on experience from the start, really focusing on the basics: learning how the library functions, patron service standards, and the basics of circulation: checking in/checking out items and library card registration. This “first tier” of training will be the first 4 weeks. The “second tier” of training will involve increasing the knowledge base with more complex tasks in Sirsi and more complicated interactions with patrons.



A big thanks to the Friends of PWPL for approving funds to purchase more book supports for the shelves. They are made of heavy-duty steel, but the metal is weakening with age, causing some of them to fail when holding books up. Several shelves in the Teen Zone and Youth Services are missing them altogether. With the help of Steph and John, we found about 100 in storage, and the Friends approved purchasing up to 250 additional ones. This is a small thing but makes a big difference in how patrons experience the library.

Working with Andrea, Bruce, Sarah and Amy, the new library app will be rolled out to the public in June. SLC received a training document from myLibro, the developer, for staff. The PWPL version of the app is catered to the needs of our patrons, so the training document needed updating to reflect that. I created a new document to help staff get familiar with the app before it is rolled out. I look forward to some of the features this app offers, especially the scannable library “card” in the app! I have a feeling that a lot of patrons will be very excited about this feature!

Steph is leading the patron service standards committee, and I joined her to help. We are having very productive, heartfelt conversations about the culture among staff, and how that translates into patron service. I look forward to continuing our work on this with Steph over the coming months.

Meetings & Activities/April:

April 2: Supervisor's (SOD) Meeting

April 4: Peer Insight Meeting

April 10: Department Head Meeting

April 17: Patron Service Standards Committee Meeting

April 21: Circulation Department Meeting

April 24: Patron Service Standards Committee Meeting

April 28: ALA Webinar: Autism Awareness for Libraries

Respectfully submitted,
Melissa Matuscak Alan
Circulation Department Head

Month of April, 2025

	# Attended	# Sessions
➤ Program Attendance Stats		
○ EL Total	691	26
○ Children's Total (Non-EL)	24	1091
○ Self-Directed Programming	13	974
▪ <u>Total Program Attendance</u>	63	<u>2,756</u>

April in YS

First – A HUGE thank you is deserved to Marissa, Holli and Grace for getting YS through the month of April. We were down 2 staff members, and these 3 staffers were all-stars in being flexible with their schedules, including working split shifts, to help ensure desk coverage and running programs. Thank you!

We welcomed Frank Pergande to the Youth Services team at the very end of April and look forward to working with him going forward. There is still one position left open in YS that we are working to fill.

We wrapped up almost all regular school time programming at the end of April. May is our pause month for programming as we complete the final push to get ready for summer reading. We will also have a few class visits and school assembly summer reading shout-outs to get the kids excited for summer reading!

We had our Spring Preschool Party again this year – last year was a Preschool Prom, this year we had a Beatrix Potter Tea Party for children ages 3-8. There were 2 different Tea Parties on Saturday April 12, and they were both excellent. Kuddos to Marissa for once again pulling off a spectacular event, and thanks to the teen volunteers who helped throughout the day.

We will continue our passive programming (maker space, dramatic play, etc) in the month of May.

We are very excited for Summer Reading! This year, the kids will once again earn up to 3 free books throughout the summer by doing any amount of reading at least 10 different days before each book fair. It has been proven that children who do not read during the summer can lose up to a whole grade level of reading skill in those few months, making summer reading programs invaluable for school readiness (and fun!). Attached is the brochure of upcoming programs this summer.

Sarah Rehborg

Youth Services Librarian
Peter White Public Library



Beatrix Potter Tea Party



Summer Reading 2025: Kids Read!

COLOR OUR WORLD

Summer Reading Kickoff : Cameron Zvara

- Saturday June 7 | Magic Show 10am-10:45am | Community Room
- 11am-4pm. Drop-in mask making and rainbow scratch art mandalas. | Youth Services
- Youth birth-14 register for summer reading online or in-person, then pick up reading logs. Kids read to earn up to 3 free books over the summer.
- Registration is open until July 25.

Storytime in the Park

- Tuesdays June 10, 17, 24; July 1, 8, 15, 22, 29 9:30am | Williams Park (E. Ohio St. Park).
- Rain location- PWPL Community Room.

Bluey Bash

- Monday June 16 | Community Room | Bluey & Bingo themed games and fun!
- 10am-11am | Mini Bluey Bash - For children preschool age and younger
- 3pm-5pm | Bluey Bash - For children of all ages

Bergonzi String Trio

- Friday June 20 | 10am-10:45am | Community Room
- Enjoy musical adventures with the Bergonzi String Trio.

LEGO Club

- Fridays June 20, 27; July 11, 18, 25; Aug. 1
- 2-4pm | Great Room.
- Drop in and build with library LEGO bricks!

Youth Services Community Art | Tie-dye Flags

- Monday June 23 | 4pm-6pm
- Tuesday June 24 | 10am-12pm
- Wednesday June 25 | 1pm-3pm
- Great Room
- Drop in once during one of the above times to dye a flag. Flags will be added into a Youth Services Room community art installation, but can be claimed after Aug. 1st.

**D&D Junior

- Tuesdays June 24; July 8, 22; August 5 | 4:30-6pm
- Youth going into 4th & 5th grade.
- Registration opens May 26 at the Youth Services Desk. Players new to D&D welcome.

Book Fair #1

- Thursday June 26 | 10am-7pm
- Friday June 27 | 10am -5pm
- Community Room. Remember your reading log!

Pokémon Adventure

- Monday June 30 | 3pm-6pm | PWPL Lower Level.
- Trading, gaming, Pokémon-themed crafts & activities.

Art Show Drop-In & Create!

- Youth Services Room
- Monday July 7 | 2-6pm
- Monday July 14 | 10-1pm
- Drop-in and use PWPL supplies to create a submission piece for our Color Our World Art Show!

Book Fair #2

- Monday & Tuesday July 14 & 15 | 10am-7pm.
- Community Room. Remember your reading log!

Wimee and Friends Puppet Show

- Thursday July 17 | 1:30pm-2:15 pm | Community Room.
- Interactive puppet show for youth of all ages.

Color Our World Art Show Reception

- Monday July 28 | Community Room
- Midday Reception | 12-3pm
- Evening Reception | 4pm-7pm.
- Submission guidelines available at Youth desk or in the online event calendar.

Bubble, Bubble, Splash!

- Wednesday July 30 | 1pm - 3 pm | PWPL Front Lawn
- Bubble and water play for kids of all ages. Dress to get wet!
- Rain date Tuesday August 5

Book Fair #3

- Friday August 1 | 10am-5pm
- Saturday August 2 | 10am-4pm.
- Community Room. Remember your reading log!
- PWPL Hall of Fame contenders MUST turn in log by 4pm Saturday August 2.
- If you miss the last book fair, stop by with your reading log anytime before school starts to pick up any book(s) you missed.

Family Fun Run

- Saturday August 2 | 9:30am | South Beach parking lot
- Join us for a rainbow bubble 1-mile family fun run! Wear rainbow colors!

Children under 8 must have an adult present with them at programs. Youth of all ages welcome at all unless an age is specified.



217 N Front St., Marquette, MI 49855
906-228-9510 | www.pwpl.info

Questions? Contact
Youth Services at (906)
226-4323

Carroll Paul Memorial
Trust Fund
for
Peter White Public Library

Dr. Allyn
ROBERTS



Phyllis & Max Reynolds
FOUNDATION



Peter White Public Library

Teen Services Department Board Report

April 2025

- Program Attendance
 - Programs – 7
- Total Attendance – 379
- Monthly Programs (# of Teens attending)
 - Game On – 12
 - un”TITLE”d Teens - 15
 - D&D – 24
 - Homeschool Chapter Book Discussion - 7
 - MSHS Jazz Band - 170
 - Spring Fling - 130
- Special Events/Offsite Visits
 - MSHS Book Club – 5
 - Teens Cook – 16

April flew by with all the programs and events going on. We hosted the Marquette Senior High School Jazz Band for our annual concert. This was Emily Booth’s first year as the music director and they are already looking forward to coming back next year. I wrapped up with our school year programing this month. Spring Fling was a huge hit, ending our April programing with the annual middle school dance with a tropical theme. Summer Reading planning was wrapped up and added to the calendar. Looking forward to the warmer weather and summer programs.

Amanda Pierce

Teen Services Coordinator

May 2025

Technical Services Department Report

Stephanie Garn, Technical Services Department Head

Normal processing, cataloging, mending, and interlibrary loan.

Peer Insight Program:

Stephanie attended Fundraising led by Heather and Youth Programming led by Marissa.
Stephanie led cataloging sessions for Adyson, Mary, and Emily.

Ben attended the Budget session led by Andrea I.

Ben led mending sessions for Bella and Holli.

Kelsey attended Fundraising led by Heather and Collection Development led by Amy.

Kelsey led interlibrary loan sessions for Lynette, Amanda, Marissa, Adyson, and Thayer.

April 2	Supervisor on Duty meeting
April 10	Department Heads meeting
April 15	PWPL Board meeting

April 2025 Adult Programming

Great Lakes Poetry Festival: Kathleen M. Heideman Book Launch Reading

Tuesday, April 1, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. Poet Kathleen M. Heideman reads from her recently released collection of poems, *The Caving Grounds*, from Modern History Press. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **43 in-person attendees/6 virtual in-person attendees/26 YouTube views** for this event.

Great Lakes Poetry Festival: Josh Brindle (JJ Brinski) Book Launch Reading

Thursday, April 3, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Heritage Room. Adults, Seniors, Teens. Mad Space Poet Josh Brindle (JJ Brinski) reads from his most recent collection of poems, *Beasts of Our Burdens: Ballads of Wing & Hoof*. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **9 in-person attendees/3 virtual in-person attendees/10 YouTube views** for this event.

Great Lakes Poetry Festival: Wild Words in the Wild U.P.

Saturday, April 5, 2025, 1:00 p.m.-2:30 p.m. Peter White Public Library Shiras Room. Adults, Seniors, Teens. In partnership with the Upper Peninsula Environmental Coalition, PWPL presents a poetry reading on the environment from some of the U.P.'s wildest poets, including Kathleen M. Heideman, Beverly Matherne, Gala Mahlerbe, Lisa Fosmo, Lynn Domina, Christine Saari, and Marty Achatz. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **17 in-person attendees** for this event.

Craft Magic Series: Felt Magic with Jody Trost

Monday, April 7, 2025, 6:30 p.m.-8 p.m. Peter White Public Library Shiras Room. Teens, Family, Adults, Seniors. Join fiber artist Jody Trost for a Beginner Needle Felting Workshop. Learn basic needle felting and leave with your very own handmade felted Easter egg. Felting starter kits and wool provided. Please bring a small pair of scissors. Space is limited to 15 participants, so register early. No admission charge. Register at pwpl.info. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **16 in-person attendees** for this event.

Great Lakes Poetry Festival: Northwords and Music: Wordplay Show

Wednesday, April 9, 2025. 6:30 p.m.-8:00 p.m. Peter White Public Library Community Room. Adults, Seniors, Family. Join 2022 Marquette Writer of the Year B. G. Bradley and his friends for an evening of music, stories, poetry, and skits sure to make you laugh, cry, clap, and sing for the wordplay in our lives. The show features two-time U. P. Poet Laureate Marty Achatz; celebrated musicians Linda Smith and Seamus Collins (Big Lake Acoustic), actress Jacque Love, and guests Jim Edwards and musician John Mallow. This event will also be livestreamed. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **36 in-person attendees/4 virtual in-person attendees/16 YouTube views** for this event.

Great Lakes Poetry Festival: Marquette Poets Circle

Thursday, April 10, 2025, 6:30 p.m.-8:00 p.m. Peter White Public Library Shiras Room. Adults, Seniors, Family Friendly. Join local poets, writers, and poetry enthusiasts for an evening of poetry. Starting at 6:30 p.m., participants gather to workshop their current work, followed by an Open Mic at 7:15 p.m. New and experienced poets are welcome for either or both events. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **7 in-person attendees** for this event.

Great Lakes Poetry Festival Docu Cinema: *Billy Collins: On the Road with the Poet Laureate*
Friday, April 11, 2025. 12:00 p.m.-2:00 p.m. Peter White Public Library Community Room. Adults, Seniors, Family. PWPL screens this portrait of poet Billy Collins, trailing him from readings to college classrooms, his home, and even his car. The film also explores the cultural role of the U.S., Poet Laureate. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **14 in-person attendees** for this event.

Great Lakes Poetry Festival: Milton Bates & Gala Mahlerbe Book Launch Reading

Monday, April 14, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. Poets Milton Bates (*Undivided Attention*, Kelsay Books) and Gala Mahlerbe (*Growth Rings*, Harvard Square Press) read from their recently published poetry collections. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **34 in-person attendees/7 virtual in-person attendees/43 YouTube views** for this event.

Great Lakes Poetry Festival Kick-Off: The Women of Harvard Square Press

Monday, April 21, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. PWPL launches the Great Lakes Poetry Festival with this reading celebrating the women of Harvard Square Press. Enjoy the poetic voices of Beverly Matherne, Claudia Drosen, Randi Clemens, Lynn Domina, Helen Haskell Remien, and Kathleen M. Heideman, among others. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **26 in-person attendees/5 virtual in-person attendees/72 YouTube views** for this event.

Great Lakes Poetry Festival All Booked Up: Can We Talk?

Tuesday, April 22, 2025, 10 a.m.-11 a.m. Peter White Public Library Heritage Room. Adults, Seniors, Family Friendly. This All Booked Up Book Club discussion will focus on Colby Cedar Smith's *Call Me Athena: Girl from Detroit*. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **4 in-person attendees** for this event.

Great Lakes Poetry Festival Headline Poet: Kimberly Blaeser Reading

Tuesday, April 22, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Teens, Adults, Seniors. Acclaimed poet Kimberly Blaeser, former Wisconsin Poet Laureate and author of six poetry collections, reads from her work. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **46 in-person attendees/4 virtual in-person attendees/10 YouTube views** for this event.

Great Lakes Poetry Festival: All Booked Up

Wednesday, April 23, 2025, 9 a.m.-10 a.m. WLUC TV 6. Adults, Seniors, Family Friendly. *Upper Michigan Today* hosts an-air book discussion of Colby Cedar Smith's *Call Me Athena: Girl from Detroit* with host Tia Trudgeon. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **5 in-person attendees** for this event.

Great Lakes Poetry Festival Dinner & a Movie: *Paterson*

Wednesday, April 23, 2025. 6:00 p.m.-8:00 p.m. Peter White Public Library Community Room. Adults, Teens, Seniors. As part of the Great Lakes Poetry Festival, PWPL invites you to bring your dinner, sit at a table, and enjoy a screening of director Jim Jarmusch's acclaimed, Palm Dog-winning film *Paterson*, starring Adam Driver as a bus driver/poet from Paterson, New Jersey. Rated R. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **18 in-person attendees** for this event.

Great Lakes Poetry Festival Keynote Poet: Jeff Kass Reading

Thursday, April 24, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. GLPF Keynote Poet Jeff Kass, author of the Michigan Notable Book *Teacher/Pizza Guy*, reads from his recently released collection *True Believer*, poems that delve into the origins of the Marvel superheroes. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **26 in-person attendees/5 virtual in-person attendees/27 YouTube views** for this event.

Great Lakes Poetry Festival: Cindy Hunter Morgan Writing Workshop

Friday, April 25, 2025. 10 a.m.-12:00 p.m. Peter White Public Library Shiras Room. Adults, Seniors. In this workshop, Cindy Hunter Morgan, author of the Michigan Notable Book *Harborless*, guides participants through writing prompts to generate new work. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info to register.

There were **13 in-person attendees** for this event.

Great Lakes Poetry Festival: Cindy Hunter Morgan Film Screening

Friday, April 25, 2025. 12:30 p.m.-2:00 p.m. Peter White Public Library Community Room. Adults, Seniors. Cindy Hunter Morgan, author of the Michigan Notable Book *Harborless* and cofounder of the Film Festival of Poetry and Film, screens some of the festival's award-

winning short films based on the poems of noted writers. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info to register.

There were **15 in-person attendees** for this event.

Great Lakes Poetry Festival Teen Reading/Poetry Contest Award Ceremony

Saturday, April 26, 2025. 11:00 a.m. Peter White Public Library Community Room. Come listen to the winners and participants from the annual Great Lakes Teen Poetry Contest. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **15 in-person attendees/3 virtual in-person attendees/15 YouTube views** for this event.

Great Lakes Poetry Festival: 2025 International 3-Day Chapbook Contest Reading & Award Ceremony

Saturday, April 26, 2025. 1 p.m.-3 p.m. Peter White Public Library Community Room. Enjoy readings by the three winners of the 2024 3-Day International Chapbook Competition that was judged by award-winning poet Diane Glancy. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **14 in-person attendees/2 virtual in-person attendees/7 YouTube views** for this event.

Great Lakes Poetry Festival Afterglow Event

Sunday, April 27, 2025, 5 p.m.-8 p.m. Rippling River Resort. Adults, Seniors, Teens. PWPL closes the 2025 Great Lakes Poetry Festival with this afterglow reading by Gala Malherbe, Ronnie Ferguson, Troy Graham, and two-time U.P. Poet Laureate Marty Achatz. Marquette Art Awards 2022 Performing Artist of the Year Troy Graham will round-out the evening with a special concert. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **27 in-person attendees** for this event.

Bluesday Tuesday Concert

Tuesday, April 29, 2025, 6:30 p.m.- 7:30 p.m. Peter White Public Library Community Room. Teens, Adults, Seniors, Family Friendly. Peter White Public Library hosts a blues concert sponsored by the Marquette Area Blues Society. This month's band: Whiskey Ryan. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **38 in-person attendees/4 virtual in-person attendees/24 YouTube views** for this event.

TOTAL NUMBER OF PARTICIPANTS FOR MARCH 2025 EVENTS:

Participants for in-person events:	423
Participants for virtual in-person	43
Participants for virtual (after the fact)	<u>250</u>
TOTAL Participants/Views:	716

Communication Coordinator

April 2025

Website

- Pageviews - 15,972 - **up 6%**
- Unique Pageviews - 12,901 - **up 3%**
- Avg. Visit Time - 2.78 minutes - **down 8%**

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Library Website Hits	9,867	14,585	12,131	15,654	14,934	15,972							83143
Unique Visitors	11,807	11,827	9,673	12,725	12,383	12,901							71316

New Website Business

- Summer Reading Programs are ready to roll out!

Social Media

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
Facebook								
Views	48,207	34,663	40,476	50,882	57,532	55,941	54,456	
Reach	21,462	11,030	13,165	14,437	23,540	18,470	22,299	
IG								
Views	19,415	18,149	15,107	15,502	13,051	13,931	12,807	
Reach	2,559	2,118	3,360	2,107	1,787	1,474	2,115	

Facebook

- Views - 54,456 - **down .3%**
- Reach - 22,299 - **up 22.1%**

Instagram

- Views - 12,807 - **down 2.6%**
- Reach - 2,115 - **up 44.3%**

New Social Media Business

- No new business to address

YouTube

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25
YouTube								
Overview	693	583	65	727	515	569	642	
Watch Time (hours)	41.7	35.9	3.8	56.1	35.1	44.9	55.5	

- Views - 642 - **up 12.8%**
- Watch Time - 55.5 - **up 23.6 %**

New YouTube Business

- No new business to address

Facilities Manager May 2025

- Annual fire suppression test, performed by Excel Fire Protection.
- Irrigation spring start up performed by Nimbus Irrigation.
- Preventive maintenance of lawn equipment.
- Gardeners Starting their thing May 13.
- General maintenance and upkeep.
- Monthly Generator and exit light test.
- Monthly fire extinguisher inspection.

John Povey
Facilities Manager

Statistical Reports

A. Library Visits

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Library Visits (Door Count)	18,404	14,234	12,333	13,552	13,972	14,975	15,902						103,372
Hours Open	269	221	225	244	236	243	250						1,688

2024/2025		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Attendance	# Days Open
OCTOBER	Attendance	0	2,925	3,338	3,674	4,026	2,074	2,367	18,404	
	Average Daily		731	668	735	805	518	592	682	27
NOVEMBER	Attendance	0	2,237	2,626	2,725	1,988	2,180	2,478	14,234	
	Average Daily		746	657	681	663	545	496	619	23
DECEMBER	Attendance	0	2,954	1,914	2,110	1,882	1,709	1,764	12,333	
	Average Daily		591	638	703	470	427	441	536	23
JANUARY	Attendance	0	1,733	2,290	2,184	3,244	2,214	1,887	13,552	
	Average Daily		587	572	546	649	443	472	542	25
FEBRUARY	Attendance	0	2,678	2,413	2,696	2,512	1,845	1,828	13,972	
	Average Daily		669	603	674	628	461	457	582	24
MARCH	Attendance	0	3,151	2,714	2,005	2,357	2,211	2,537	14,975	
	Average Daily		630	679	668	589	553	507	599	25
APRIL	Attendance	0	2,641	3,259	3,520	2,757	1,499	2,226	15,902	
	Average Daily		660	652	704	689	500	556	636	25
MAY	Attendance	0							0	
	Average Daily									
JUNE	Attendance	0							0	
	Average Daily									
JULY	Attendance	0							0	
	Average Daily									
AUGUST	Attendance	0							0	
	Average Daily									
SEPTEMBER	Attendance	0							0	
	Average Daily									
Total		0	18,319	18,554	18,914	18,766	13,732	15,087	103,372	172
Average YTD/Day		0	659	638	673	642	492	503	599	22

C. Program Attendance

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
SRP TOTAL Programs for Children 0-5													0
SRP Onsite Events for 0-5													0
SRP Off Site Events for 0-5													0
SRP Virtual Events for 0-5													0
SRP Virtual Views for 0-5 (After the fact)													0
SRP TOTAL Events Attendance for 0-5 (Live)													0
SRP TOTAL Programs for Children 6-11													0
SRP Onsite Events for 6-11													0
SRP Off Site Events for 6-11													0
SRP Virtual Events for 6-11													0
SPR Virtual Views for 6-11 (After the fact)													0
SRP TOTAL Events Attendance for 6-11 (Live)													0
TOTAL Programs for 0-5	28	19	1	2	25	20	26						121
Onsite Events for 0-5	28	19	1	2	25	20	26						121
Off Site Events for 0-5													0
Attendance for Off Site Events for 0-5													0
Virtual Events for 0-5													0
Attendance for Virtual Events for 0-5													0
Virtual Views for 0-5 (After the fact)													0
TOTAL Attendance for 0-5 (Live)	816	527	54	61	527	610	691						3286
TOTAL Programs for 6-11	20	22	24	4	22	20	24						136
Onsite Events for 6-11	19	18	24	4	21	20	22						128
Off Site Events for 6-11	1	4			1		2						8
Attendance for Off Site Events for 6-11	65	133			23		471						692
Virtual Events for 6-11													0
Attendance for Virtual Events for 6-11													0
Virtual Views for 6-11 (After the fact)													0
TOTAL Attendance for 6-11 (Live)	879	762	1185	720	1666	1012	1097						7321
Total Children's Programs (0-11)	48	41	25	6	47	40	50	0	0	0	0	0	257
Total Children's Program Attendance (0-11)	1695	1289	1239	781	2193	1622	1788	0	0	0	0	0	10607
TOTAL SRP Events Teen Programs 12-18													0
SRP Onsite Events for 12-18													0
SRP Off Site Events for 12-18													0
SRP Virtual Events for 12-18													0
SRP Virtual Views for 12-18 (After the fact)													0
TOTAL SRP Events Teen Attendance 12-18 (Live)													0
TOTAL Teen Programs for 12-18	12	7	8	6	12	5	7						57
Onsite Events for 12-18	6	6	6	5	10	4	5						42
Off Site Events for 12-18	6	1	2	1	2	1	2						15
Attendance for Off Site Events for 12-18	525	18	23	16	22	3	21						628

Circulation Transactions

	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	July-25	August-25	September-25	Total
Children's Circulation	7,299	6,978	5,224	6,514	6,403	6,572	5,946	-	-	-	-	-	44,936
Adult and Teen Circulation	10,171	9,871	8,398	9,755	8,612	9,372	9,685	-	-	-	-	-	65,864
Circulation of Physical Objects (Art, Kit	346	375	70	89	82	93	96	-	-	-	-	-	1,151
OverDrive E-Book Circulation	942	955	955	958	888	1,094	907						6,699
OverDrive E-Magazines	616	761	747	943	860	868	829						5,624
OverDrive E-Audiobook Circ	1,498	1,469	1,482	1,685	1,419	1,618	1,517						10,688
DD OverDrive Item Checkout	283	284	246	274	227	No longer receive this info, stats are included in the OverDrive statistics.							1,314
LDL OverDrive Item Checkout	207	193	192	159	163								914
MCLS Overdrive Item Checkout	572	597	510	558	520								2,757
SLC OverDrive Item Checkout	94	101	100	98	111								504
WPLC OverDrive Item Checkout	68	78	69	58	59								332
UNDC OverDrive Item Checkout	104	115	100	118	83								520
WDL OverDrive Item Checkout	43	35	48	36	51								213
MNLC OverDrive Item Checkout	168	232	218	169	165								952
MMLC OverDrive Item Checkout	-	-	-	5	3								8
TADL OverDrive Item Checkout	36	74	39	48	N/A								197
Hoopla E-Book Circulation	140	151	177	162	135	175	171						1,111
Hoopla E-Audiobook Circ	512	593	577	626	593	689	664						4,254
Hoopla Streaming Video Circ	92	77	104	89	95	92	137						686
Hoopla Streaming Music Circ	11	7	4	5	15	15	8						65
Hoopla Streaming Binge Pass	4	6	7	9	7	9	7						49
Kanopy Streaming Video Circ	569	497	460	661	491	463	304						3,445
Total Physical Circulation	17,816	17,224	13,692	16,358	15,097	16,037	15,727	-	-	-	-	-	111,951
Total Electronic Content Use	4,384	4,516	4,513	5,138	4,503	5,023	4,544	-	-	-	-	-	32,621
Total Circulation	22,200	21,740	18,205	21,496	19,600	21,060	20,271	-	-	-	-	-	144,572

Circulation by City/Township

City of Marquette	9,336	9,140	8,263	9,961	9,211	9,751	9,415						65,077
Marquette Township	1,852	1,682	1,611	1,906	1,775	1,866	1,749						12,441
Chocolay Township	2,175	2,141	1,990	2,516	2,179	2,369	2,256						15,626
Sands Township	753	657	733	781	816	695	756						5,191
Skandia Township	487	362	409	507	443	373	478						3,059
West Branch Township	722	1,108	864	823	799	855	881						6,052
Turin Township	-	-	-	-	-	-	-						-
Wells Township	-	-	-	-	-	-	-						-
Ewing Township	-	-	-	-	-	-	-						-
Non-Residents	874	686	542	685	592	757	1,052	-	-	-	-	-	5,188

Check Outs via Self-Check	5,361	5,250	4,550	5,762	5,168	5,591	5,064						36,746
Online Renewals	3,927	3,739	3,903	3,722	3,756	3,758	3,980						26,785
Items Checked In	13,683	12,900	12,567	13,322	12,970	13,911	14,433						93,786

Adult Books Browsed	302	182	252	258	311	278	302						1,885
YS Books Browsed	1,009	727	675	773	881	257	931						5,253
Items Browsed	1,311	909	927	1,031	1,192	535	1,233	-	-	-	-	-	7,138

Circulation by Collection

	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	July-25	August-25	September-25
Adult CD Books	165	125	139	142	136	98	124					
Adult CD Music	197	152	181	171	110	142	109					

Adult Fiction	1688	1747	1579	1863	1572	1705	1700					
Adult Graphic Novels	90	68	48	63	44	86	69					
Adult Mysteries	651	547	484	544	518	519	519					
Adult Non-Fiction	1696	1491	1272	1688	1595	1526	1573					
Adult Paperbacks	51	71	42	34	72	68	71					
Adult Periodicals	223	241	210	221	200	255	262					
Adult Ready Ref (Study Rooms)	150	133	118	171	145	148	181					
Adult Reference	3	1	0	0	0	0						
Art Prints	14	14	16	19	10	18	13					
Adult Science Fiction	3	188	190	202	206	176	183					
Adult Atlas	0	0	0	0	0	0	0					
Adult Western Fiction	27	50	25	26	18	20	35					
Blu-Ray DVDs	52	47	34	70	58	59	58					
Book Club Kits	2	4	1	1	1	1	0					
DVDs	879	954	918	971	946	1090	1127					
DVD Non-Fiction	105	110	79	119	101	102	65					
Genealogy	0	3	0	0	0	0	0					
Index Table	0	0	0	0	0	0	0					
Juvenile Audio (Tonies, etc.)	0	0	68	244	299	322	340					
Juvenile Board Books	247	348	196	269	293	331	312					
Juvenile CD Books	62	81	73	82	70	66	54					
Juvenile CD Music	26	20	17	34	19	22	25					
Juvenile DVDs	417	359	417	387	324	396	279					
Juvenile DVD Non-Fiction	70	72	39	24	35	64	39					
Juvenile Easy Picture Books	1646	1433	833	1561	1420	1659	1358					
Juvenile Fiction	888	902	772	916	785	917	877					
Juvenile Games	34	73	11	22	31	28	31					
Juvenile Graphic Novels	1211	1089	821	856	895	912	748					
Juvenile Holiday Easy Pic Books	409	346	438	63	96	88	87					
Juvenile Holiday Fiction	28	20	80	7	5	9	7					
Juvenile Holiday Non-Fiction	49	58	68	6	10	18	14					
Juvenile Intermediate Fiction	325	342	295	331	294	329	350					
Juvenile Kits with CDs	4	2	2	5	0	2	3					
Juvenile Non-Fiction	1436	1293	719	1156	1232	1177	1122					
Juvenile Periodicals	9	11	3	2	3	1	18					
Juvenile Easy Readers	409	503	351	509	548	528	577					
Juvenile Reference	2	2	0	0	0	0	1					
Juvenile Series Books	12	18	13	20	20	13	16					
Juvenile Tiny Books	15	6	8	20	24	12	28					
Juvenile Kit	255	264	20	30	19	34	32					
Library of Things	41	20	22	17	21	13	20					
Large Print Fiction	234	222	182	215	179	216	165					
Large Print Mysteries	62	36	53	43	43	38	52					
Large Print Non-Fiction	22	24	10	13	7	5	2					
Large Print Science Fiction	4	0	0	1	3	5	2					
Large Print Western Fiction	0	3	4	5	2	1	8					
Michigan Fiction Reference	0	0	0	0	0	0	0					
Michigan Non-Fiction	51	63	32	34	35	45	54					
Michigan Reference	16	6	0	0	2	0	0					
New Adult CD Books	27	37	31	43	22	36	31					
New Adult Fiction	605	482	439	442	332	358	431					
New Adult Graphic Novels	21	13	13	13	7	10	20					
New Adult Mysteries	276	265	263	230	198	223	199					

New Adult Non-Fiction	557	560	434	478	435	440	477					
New Adult Paperbacks	11	9	3	4	6	4	4					
New Adult Science Fiction	76	82	61	63	62	76	73					
New Blu-Ray DVDs	11	9	11	11	7	16	26					
New DVDs	162	174	180	228	171	198	215					
New DVDs Non-Fiction	23	22	28	30	24	27	33					
New Juvenile Easy Picture Books	407	398	308	370	273	263	313					
New Juvenile Fiction	420	376	277	310	273	237	260					
New Juvenile Non-Fiction	131	210	123	135	121	114	118					
New Large Print	0	33	21	24	32	54	64					
New Teen Books	51	40	36	23	21	20	27					
New Teen Graphic Novels	66	58	35	24	29	55	52					
Sister City Fiction	1	0	0	0	1	3	0					
Sister City Non-Fiction	0	4	1	2	1	4	1					
Teen Fiction	269	228	178	229	224	264	231					
Teen Graphic Novels	370	276	290	422	324	263	327					
Teen Non-Fiction	6	11	7	9	5	13	15					
Teen Periodicals	0	0	0	0	0	0	0					
Teen CD Books	0	0	0	2	1	2	4					
	17470	16849	13622	16269	15015	15944	15631	0	0	0	0	0

Reference Transactions	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Adult Directional	132	69	67	79	114	101	106						668
Adult Reference	366	299	247	366	352	309	415						2354
Technical/Other	409	337	301	383	288	284	371						2373
Circulation Directional	112	42	56	51	85	120	139						605
Circulation Reference	72	80	36	44	85	14	0						331
YS Directional	273	264	279	287	354	241	202						1900
YS Reference	236	231	207	201	161	173	219						1428
Online Questions	30	23	40	42	34	30							199
Total Directional Questions	517	375	402	417	553	462	447	0	0	0	0	0	3173
Total Reference Questions	674	610	490	611	598	496	634	0	0	0	0	0	4113
Grand Total of Questions	1630	1345	1233	1453	1473	1272	1452	0	0	0	0	0	9858

Other Services	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Study Room Reservations	150	133	118	171	145	148	181						1,046
Passport Applications	32	35	25	56	39	33	38						258
Proctored Exams	4	1	6	3	7	8	8						37
Meeting Room Reservations	114	87	88	98	125	117	113						742
Meeting Room Drop-Ins	55	42	55	66	50	60	49						377
Notary Services	5	5	8	6	2	2	4						32

Interlibrary Loan	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Total Loaned to Other Libraries	732	710	622	807	718	735	707	0	0	0	0	0	5031
Total Borrowed from Other Libraries	845	709	759	1,011	817	753	924	0	0	0	0	0	5818
Holds Placed	1873	1809	1503	2189	1784	1987	1908						13053
RSL ILL Borrowed	686	565	562	798	642	575	717						4545
RSL ILL Lent	589	548	478	627	583	596	591						4012
MelCat Items Borrowed	159	144	197	213	175	178	207						1273
MelCat Items Lent	143	162	144	180	135	139	116						1019

I. Registered Borrowers

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
New Registered Borrowers	169	139	153	176	147	146	131					

Active Registered Borrowers	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
City of Marquette	1,793	1,606	1,533	1,690	1,669	1,684	1,736					
Marquette Township	298	303	287	332	323	288	304					
Chocolay Township	430	363	361	405	382	384	414					
Sands Township	150	134	132	156	153	148	147					
Skandia Township	55	39	44	51	41	40	53					
West Branch Township	53	61	59	76	71	70	76					
Turin Township	2	0	3	0	2	1	0					
Wells Township	3	1	2	2	3	2	4					
Ewing Township	1	2	1	1	1	1	1					
Non-Residents	75	74	66	85	79	62	73	0	0	0	0	0
Total	2,860	2,583	2,488	2,798	2,724	2,680	2,808	0	0	0	0	0

All Registered Borrowers	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons
	10/31/24	11/30/24	12/31/24	01/31/25	02/28/25	03/31/25	04/30/25	05/31/25	06/30/25	07/31/25	08/31/25	09/30/25
City of Marquette	10,558	10,592	10,671	10,693	10,731	10,818	10,790					
TOWNSHIP												
Chocolay	2,335	2,355	2,368	2,355	2,358	2,366	2,374					
Ewing	5	5	5	5	5	5	5					
Marquette Township	1,670	1,679	1,706	1,712	1,719	1,725	1,729					
Powell	90	88	82	68	67	67	64					
Sands	874	880	885	876	878	887	888					
Skandia	273	272	273	276	275	276	275					
Turin	8	8	8	8	8	8	8					
Wells	11	11	11	10	10	10	10					
West Branch	456	459	462	456	451	453	452					
Townships	5,722	5,757	5,800	5,766	5,771	5,797	5,805	0	0	0	0	0
Service Area	16,280	16,349	16,471	16,459	16,502	16,615	16,595	0	0	0	0	0
Other Areas	521	525	525	469	464	471	445	0	0	0	0	0
Total	16,801	16,874	16,996	16,928	16,966	17,086	17,040	0	0	0	0	0

(included in total under specific headings)

NMU Student	2,335	2,229	2,356	2,389	2,419	2,444	2,428					
Non Resident 3 Months	147	151	153	106	107	105	109					
Non Resident 6 Months	43	42	37	30	30	29	29					
Non Resident 12 Months	159	162	157	139	141	150	151					
Adult	12,845	12,880	12,979	12,892	12,899	12,991	12,973					
Juvenile	886	896	914	907	910	915	893					
Young Adult	707	720	711	709	711	707	723					
Books By Mail Patron	17	17	18	17	17	18	18					

Technology

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Y.S. Computer Sign-ups	35	38	28	57	44	45	44						291
Teen Computer Sign-ups	24	20	8	28	31	17	29						157
Lab/Free Station Computer Sign-Ins	1,008	796	731	852	870	942	960						6159
Total Sessions/Logins	1067	854	767	937	945	1004	1033	0	0	0	0	0	6607
Laptop/Wireless Logins	1417	1498	1327	1193	1363	997	1372						9167
Total Computer Logins	2484	2352	2094	2130	2308	2001	2405	0	0	0	0	0	15774
Library Website Hits	9,867	14,585	12,131	15,654	14,934	15,972	13,888						97031
Unique Visitors	11,807	11,827	9,673	12,725	12,383	12,901	11,491						82807

Items Added	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	FY YTD Totals
Adult Books	371	273	291	228	336	270	421						2190
Kids Books	150	153	151	68	161	124	82						889
Teen Books	40	25	94	30	60	52	21						322
Magazines	131	121	113	126	123	110	158						882
Audiobooks	1	20	43	61	9	22	21						177
Videos	89	27	23	10	36	22	16						223
Various		1	10				3						14
Art Prints													0
ILLs	9	10	22	18	34	18	17						128
FY YTD Totals	791	630	747	541	759	618	739						4825
Other Statistics	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	YTD Totals
Cataloging Review	29	28	72	35	76	35	30						305
Original	2	5	10	11	4	10	18						60
Volunteer Hours	16.00	16.00	16.50	12.00	16.00	14.50	12.00						103.00
Mending	309	189	274	314	288	311	286						1971
Discards	898	728	1,028	2221	1,111	1028	591						7605

2024-25 Book Drop Statistics by Township

		No of Pickups	No of Items
Marquette			
	October	5	149
	November	4	113
	December	4	99
	January	5	144
	February	4	73
	March	4	96
	April	5	101
	May		
	June		
	July		
	August		
	September		
	Total Year to Date	31	775

Chocolay			
	October	5	100
	November	4	144
	December	4	162
	January	5	108
	February	4	73
	March	4	145
	April	5	90
	May		
	June		
	July		
	August		
	September		
	Total Year to Date	31	822

Sands			
	October	5	29
	November	4	36
	December	4	26
	January	5	71
	February	4	12
	March	4	47
	April	5	39
	May		
	June		
	July		
	August		
	September		
	Total Year to Date	31	260

Skandia			
	October	5	20
	November	4	57
	December	4	59
	January	5	52
	February	4	11
	March	4	26
	April	5	28
	May		
	June		
	July		
	August		
	September		
	Total Year to Date	31	253

West Branch			
	October	5	9
	November	4	0
	December	4	13
	January	5	20
	February	4	4
	March	3	9
	April	5	5
	May		
	June		
	July		
	August		
	September		
	Total Year to Date	30	60

Total Year to Date ALL Locations: 154 2170

Staff and Board Listings

PWPL Employee Roster

Last Name	First Name	Start Date	Job Title
Achatz	Martin	10/19/2020	Programming Coordinator
Alan	Melissa	6/28/2022	Circulation Department Head
Barch	Margaret	8/1/2017	Circulation Assistant Department Head
Bengry	Mary	1/4/2024	Circulation Aide
Champion	Grace	10/9/2024	Youth Services Assistant
Couts	Emily	2/15/2023	Circulation Aide
Garn	Stephanie	6/2/2017	Technical Services Dept Head
Guidebeck	Adyson	5/15/2024	Circulation Aide
Goodwin	Jamie	7/12/2021	Finance Director
Haynes	Halle	5/8/2025	Youth Services Summer Page
Hersheway	James	10/4/2021	Maintenance Assistant
Ingmire	Andrea	6/6/2016	Library Director
Joyal	Natalie	4/2/2025	Library Page
Lanciani	Zach	3/21/2022	Circulation Aide
Langlieb	Holli	5/1/2024	Youth Services Programming Assistant
Lustig	Michael	8/8/2019	Library Page
MacDonald	Bruce	7/23/2007	Assistant Director / IT Coordinator
Marquardson	Marissa	9/16/2019	Youth Services Assistant
Markham	Mirabella	7/16/2024	Adult Services Local History Assistant
Marsh	Andrea	9/26/2022	Communications Coordinator
Matthews	Kelsey	10/15/2021	Technical Services (ILL)
Muraro	Lilith	9/24/2019	Adult Services Assistant
Pergande	Frank	4/30/2025	Youth Services Assistant
Pierce	Amanda	9/16/2014	Teen Services Coordinator
Povey	John	11/30/2020	Facilities Manager
Plourde	Rosemary	10/5/2018	Library Page
Rehborg	Sarah	11/20/2013	Youth Services Department Head
Richmond Garrett	Ann	10/25/2021	Administrative Assistant
Salminen	Amy	10/26/2020	Adult Services Department Head
Sargent	Ben	12/4/2007	Technical Services Assistant
Spatz	Christopher	6/24/2013	Circulation Aide
Secreast	Joseph	3/26/2025	Maintenance Assistant Department Head
Shumate	Elliot	5/19/2025	Adult Services Assistant
Steltenpohl	Heather	10/20/1997	Development Director
Suckow	Lynette	1/29/2003	Adult Services Assistant Department Head
Tran	Maxwell	4/21/2025	Maintenance Assistant
Wiseman	Corey	10/3/2023	Adult Services Assistant

Distribute only to: Supervisory Staff, Administration Staff