

Board of Trustees of the Peter White Public Library
Agenda
Tuesday, October 21, 2025
George Shiras III Room, 5:00 pm

Zoom access: <https://us02web.zoom.us/j/82364874416?pwd=LEbly4Pq81wRPUWsDzhY0fzYdMTRhC.1>

Call to Order
Board Member Introductions

*Approve Agenda**

*Approve the Minutes of the Previous Meeting**
September 30, 2025

Special Presentation – Eric Froberg, AAMS Mark Aho Financial Group
Heather Steltenpohl, PWPL Development Director

Township Advisory Council Report – Eve Lindsey and/or Jan Raskin, Chocolay Township

*Financial Reports – including Approval of the Bills**
Total September Payments: \$261,313.97
Wages & Benefits Paid in the Amount of: \$119,945.80
Bills Paid in the Amount of: \$128,729.02
Utilities Paid in the Amount of: \$12,639.15

Public Comment** –

(**The PWPL Board of Trustees welcome and appreciate public comments. Board Members will not engage in dialog during the public comment period. Board Members may choose to respond to public comments during the Board Member Comment period.)

*Board Action Items**

- 1) *Holiday and Closing Schedule 2026*
- 2) *Board Meeting Dates 2026*

Other Business

Public Comment

Board Member Comment

- a) Trustee Manual – 2021 Edition, Chapter 5, Funding
https://www.michigan.gov/documents/libraryofmichigan/LM_TrusteeManual_2020_703765_7.pdf

Standing Reports

Correspondence

Library Director's Report

Assistant Library Director's Report

Development Director's Report

Management Reports

Statistical Reports

Adjournment

*These items (*bold/italics*) require a vote by the Board of Trustees.

Upcoming Meetings

Board of Trustees:

November 18, 2025

Board of Trustees Committee Meetings:

n/a

Township Advisory Council:

January 14, 2026

Board of Trustees of the Peter White Public Library
Regular Board Meeting
Minutes
Tuesday, September 30, 2025

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, **September 30, 2025** in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Steve Schmunk at 5:01PM.

Members Present: Steve Schmunk, President; Suzanne Williams, Secretary; Lori Nelson, Member; Joe Meyskens, Member; Heather Addison, Member.

Library Staff Present: Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director.

TAC Representatives Present: None

Others present (in person or online): None

The Agenda was approved on a motion by Addison and seconded by Meyskens. The motion is approved 5-0.

The Minutes of the August 5th, 2025 Board Meeting were approved on a motion by Meyskens and seconded by Nelson. The motion is approved 5-0.

Special Presentation – None

TAC Report: None

Financial Reports – including Approval of the Bills: Goodwin addressed questions and comments related to the bills and financial reports, noting that the concrete and parking lot vendors were paid in August. A motion was brought by Nelson and seconded by Addison to approve the bills for August 2025, in the amount of \$289,475.49. Schmunk asked where the General Fund Trust balance of \$237,538.60 could be found in the financial statements. Goodwin explained that the number can be found in the Raymond James statement as well as the Balance Sheet by adding Investment in Securities (\$235,138.15) and Cash – Money Market (\$2,400.45). The motion is approved 5-0.

Public Comment: None

Board Action Items:

- a) **Year End Budget Amendments FY2024/2025-** At the close of FY24/25, the budget reflects a sufficient balance to allow for a \$50,000 surplus payment to MERS in support of long-term retirement obligations. In addition, approximately \$16,800 will be added to the library's fund balance, further strengthening financial stability. Total unassigned fund balance as recorded September 30, 2024 audit was \$681,080. On a motion by Meyskens and seconded by Nelson, **the Board of Trustees of the Peter White Public Library moves to approve the Year End Budget Adjustments for FY2024/2025.**

Meyskens asked if there are employees not currently enrolled in MERS, Ingmire said the MERS benefit is only available to full-time staff. Goodwin said PWPL is funded 71% through MERS, which is average to above average. Schmunk asked which fund was used for the August repairs, Goodwin said the General Fund Trust was used. **The motion is approved 5-0**

b) **Union Contract Adoption -AFSCME Bargaining Agreement 10/1/25 – 9/30/28**

AFSCME held a membership meeting on September 5, 2025, and the contract changes were approved by membership vote on September 9, 2025. The PWPL Board Personnel Committee convened on September 10, 2025, to review the updated AFSCME contract and recommends approval of this updated contract addressing the following. Clarified guidelines for union activity during library time. Extended probationary period for new hires from 90 to 180 days. Bereavement extended to three working days. Comprehensive rewrite of PTO policy which exceeds ESTA requirements and is tied to actual hours worked. Implemented a 6% increase to stepped wage scale, standardized Assistant Department Head pay grade, and adjusted Facilities Manager wages to reflect responsibilities. A letter of agreement ensures the current PTO schedule remains in place until the new system begins January 1, 2026. Contract includes a wage reopener for FY26/27 and FY27/28. The proposed wage adjustments will result in an estimated increase in wage expenditure of approximately \$56,000 for union staff. Changes to PTO will result in an increased PTO accumulation for all staff with more than one year of service. On a motion by Addison and seconded by Nelson, **the Board of Trustees of the Peter White Public Library moves to approve the AFSCME contract effective October 1, 2025-September 30, 2028.** Meyskens asked how PWPL wages compare to other libraries. Ingmire and MacDonald presented statistics in which PWPL is wage competitive compared to other local libraries and across the state. Meyskens also asked about the wage reopener date, Ingmire said AFSCME usually sends notices each June. Schmunk also asked about insurance increases in the near future, Goodwin said is not certain yet, but is being anticipated. **The motion is approved 5-0.**

c) **Wages-Administration and Pages-** The PWPL Board Personnel Committee convened on September 10, 2025, to review compensation for administrative staff and Library Pages for FY25/26. In seeking to maintain equity in wage increases across staff groups, the Committee has noted that administrative staff are at a disadvantage, as their positions do not include a structured wage step scale. By contrast, in October 2023, the union wage scale was implemented, providing a ten-year progression of step increases. Administrative staff have not received an equivalent model, resulting in comparatively smaller long-term adjustments. To address this disparity, the Personnel Committee recommends that administrative staff receive a wage adjustment consisting of a \$0.25/hour increase in addition to a 6% increase, effective October 1, 2025. Library Pages are currently compensated at minimum wage, which will rise to \$13.29 per hour on January 1, 2026. The Personnel Committee recommends implementing this increase early, effective October 1, 2025, to align with all other staff wage adjustments. The proposed wage adjustments will result in an estimated increase of approximately \$13,750 for administrative staff and \$3,500 for Library Pages. On a motion by Nelson and seconded by Meyskens, **the Board of Trustees of the Peter White Public Library moves to approve a wage adjustment for administrative staff consisting of a \$0.25 per hour increase plus a 6% increase, and to approve a wage adjustment for Library Pages to reflect the upcoming minimum wage of \$13.29 per hour.** Both adjustments shall take effect on October 1, 2025. Meyskens asked if administrative staff is being paid competitively, Ingmire said that there has been

imbalance in the pay structure over time, due to lack of step increases that union members automatically receive, that administrative has not, and that on a local level those wages may be falling behind similar positions at other jobs. Meyskens brought up need to plan for this in the future. PTO and benefits for full-time staff were discussed at length. **The motion is approved 5-0**

- d) **Wages-Library Director-** The PWPL Board Personnel Committee convened on September 10, 2025, to review compensation for the Library Director for FY25/26. It is the intent of the Personnel Committee to align the Library Director's compensation with that of the administrative staff. Given uncertain projected revenues, the proposed FY25/26 budget includes a 3% wage increase for the Library Director. To limit wage expenditures, the Committee recommends implementing the 3% increase for the Library Director effective October 1, 2025. Should sufficient funding be available in September 2026, the Committee further recommends issuing the difference between the 3% increase and the administrative staff adjustment, totaling \$3,218.80, as a one-time lump sum payment prior to the close of FY25/26. This payment shall not result in a change to the Library Director's base wage. Compensation adjustments for FY26/27 shall be calculated from the salary established on October 1, 2025. Fiscal Effect: The proposed wage adjustment will result in a maximum increase of \$5,886.40. On a motion by and seconded by, **the Board of Trustees of the Peter White Public Library moves to approve the Library Director receiving a 3% wage increase effective October 1, 2025, with a one-time lump sum of \$3,218.80 to be issued in September 2026 if funding permits.** Williams asked how it will be determined if funding permits. Addison explained that the committee operates with the knowledge that all figures within the actual budget are conservative. Predictions for the results of the 2025/2026FY budget were discussed at length. **The motion is approved 5-0**

Other Business:

- a) **Strategic plan update:** As of September 25, 2025 PWPL had 250 submissions returned, with a goal of matching 354 submissions from the last survey. So far survey results have provided evidence of community support and positive experiences with PWPL services, and requests for Sunday/extended hours. More information on the surveys will be presented at the October board meeting.

Public Comment: None

Board Member Comment:

- a) **Trustee Manual:** Review of Chapter 4, 2021 Edition: Planning
- b) Schmunk asked about the cap on digital resources in regard to budget. Goodwin said the subsidy for Hoopla/Kanopy/Libby provided by the co-op will end on December 31, 2025. Discussions are underway on how to manage this change and control cost, several of which Ingmire discussed at length. Per tracked statistics, use of these services is rapidly increasing.
- c) The tracking of staff rosters and turnover was discussed at length.

Adjournment: Nelson made motion to adjourn, seconded by Addison. The motion was approved 5-0. The meeting adjourned at 6:26 PM.

Respectfully submitted,

Suzanne Williams
Secretary

Upcoming meetings:

Board of Trustees: October 21, 2025

Board of Trustees Committee Meetings: n/a

Upcoming TAC meeting: October 8, 2025

Financial Reports

SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

Based on my comparison of the detailed expense and revenue transactions from the City of Marquette Accounting System, to the detail input documents provided by Peter White Public Library, it is my opinion that these Financial Statements are a close estimate of the Library's financial position.

Highlights of General Fund Balance Sheet

Cash Position	As of 08-31-25	As of 09-30-25	Change
Cash- Checking	\$860,196.38	\$1,319,280.38	\$459,084

Notes:

1. Cash receipts for September were \$714,612.20 (City Tax Collection \$623,714.69)
2. Cash-Checking \$712,169.69
3. Checking-Bankcard \$2,442.51

<u>Highlights of General Fund Trust</u>	As of 08-31-25	As of 09-30-25	Change
Cash/Investment Position	\$237,538.60	\$216,409.30	(\$21,129.30)

1. Dividends & Interest in the amount of \$495.82 were reinvested.
2. \$23,540.18 withdrawal was made to pay for tables and chairs for the MACC Space

Highlights of Carroll Paul Trust Fund

Cash/Investment Position	As of 08-31-25	As of 09-30-25	Change
	\$980,752.21	\$992,463.87	\$11,711.66

1. Dividends & Interest in the amount of \$2,023.82 were reinvested.

SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

Highlights of Revenue & Expenditure Report

{Numbers taken from City Reports 10/15/25}

Peter White Library Fund (Operating)

	Current Month	Current YTD
Total Revenue	\$ 96,998.40	\$ 2,440,816.60
Total Expenses	<u>\$ (228,731.12)</u>	<u>\$ (2,379,431.32)</u>
Net of Revenue & Expense	<u><u>\$ (131,732.72)</u></u>	<u><u>\$ 61,385.28</u></u>

Comments

Cash Balance	September		
Month Ending	Month Ending		
Current Year	Prior Year		
\$ 1,319,280.38	vs \$ 1,172,563.84	=	\$ 146,716.54

Notes:

- September 2025 was a two pay period month. Total wages paid were \$95,043.01
- Actual expenses are approx. 99% of budget with approximately 100% of the FY year completed
 - Included you will find
 - Raymond James September Statements
 - Utility Statements for September
 - September Balance Sheet and Revenue and Expenditure Reports for the Library's Operating Fund
 - September Balance Sheet Report for the Carrol Paul Memorial Fund
 - September Revenue & Expenditure Report for the Library Improvement Debt Fund

Respectfully Submitted ~ Jamie Goodwin



Securities offered through Raymond James Financial Services

RAYMOND JAMES

August 29 to September 30, 2025

MARK AHO

Raymond James Financial Services, Inc.
Raymond James Financial Services Advisors, Inc.**PWPL General Fund Account Summary - #258KY554**

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | 217 N FRONT ST | MARQUETTE MI 49855-4220173

		This Statement	Year to Date
Value This Statement	Beginning Balance	\$237,538.60	\$287,042.60
\$216,409.30	Deposits	\$0.00	\$0.00
	Income	\$495.82	\$4,982.96
	Withdrawals	\$(23,540.18)	\$(96,600.18)
	Expenses	\$0.00	\$(1,861.10)
	Change in Value	\$1,915.06	\$22,845.02
	Ending Balance	\$216,409.30	\$216,409.30
Last Statement	Prior Year-End		
\$237,538.60	\$287,042.60		
Time-Weighted Performance*			
YTD	9.83%		
Annualized Since 10/29/2018	7.04%		

Performance Inception: 10/29/2018

Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.
- Realized gain/loss summary (Please see Cost Basis on the Understanding Your Statement page.)

	Year to Date
• Short-term gains	\$664.58
• Short-term losses	\$0.00
• Long-term gains	\$27,823.76
• Long-term losses	\$(1,495.78)
Net Gain/Loss Total	\$26,992.56

Your PortfolioFor more information,
visit raymondjames.com/clientaccess

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Cash & Cash Alternatives					
Raymond James Bank Deposit Program ‡ 0.12% - Selected Sweep Option			\$2,619.62		\$3.14
Raymond James Bank			\$2,619.62		
Your bank priority state: MI					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJB DP was calculated as of 9/30/2025.					
Cash & Cash Alternatives Total			\$2,619.62		\$3.14



Your Portfolio (continued)

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Mutual Funds					
AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	967.456	\$20.190	\$19,532.94	\$10,170.34 ^B	\$246.70
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	96.536	\$67.940	\$6,558.66	\$3,520.50 ^B	\$185.45
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	3,531.000	\$7.310	\$25,811.61	\$12,632.02 ^B	\$1,504.21
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	440.014	\$53.540	\$23,558.35	\$9,293.32 ^B	\$334.41
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	128.487	\$92.700	\$11,910.74	\$1,169.26 ^B	\$0.04
MFS INCOME FUND CL I N/L (MFIIY)	5,394.102	\$5.990	\$32,310.67	\$5,307.83 ^B	\$1,639.81
NEUBERGER BERMAN LARGE CAP VALUE INSTL CL N/L (NBPIX)	233.937	\$51.050	\$11,942.48	\$2,950.69 ^B	\$240.49
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	140.356	\$84.890	\$11,914.82	\$1,086.38 ^B	\$7.07
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	274.829	\$86.220	\$23,695.76	\$17,736.81 ^B	\$433.68
Mutual Funds Total			\$167,236.03	\$63,867.15	\$4,591.86
Exchange-Traded Products (ETPs)					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	195.000	\$44.310	\$8,640.45	\$2,121.02	\$203.58
FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD)	260.000	\$46.240	\$12,022.40	\$3,760.30	\$271.44
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	520.000	\$49.790	\$25,890.80	\$1,346.17	\$1,060.80
Exchange-Traded Products Total			\$46,553.65	\$7,227.49	\$1,535.82

Please see the Exchange-Traded Products on the Understanding Your Statement page.



Your Portfolio (continued)

	Value	Gain or (Loss) [°]	Estimated Annual Income
Portfolio Total	\$216,409.30	\$71,094.64	\$6,130.82

^B Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

[°] Please see Cost Basis on the Understanding Your Statement page.

Log in to Client Access at <https://www.raymondjames.com/clientaccess> to view additional position details, filter, sort, or download up to 18 months of activity and see available delivery options for account documents.

Your Activity

Date	Activity Type	Description	Quantity/ Price	Amount
Income				
09/02/2025	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDX) \$.03734 per share x 3,776.611 shares		\$141.02
09/02/2025	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02519 per share x 5,828.773 shares		\$146.85
09/30/2025	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$0.28
09/30/2025	Dividend - Taxable	FREEDOM 100 EMERGING MARKETS ETF (FRDM) \$.21508 per share x 195.000 shares		\$41.94
09/30/2025	Dividend - Taxable	FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD) \$.25189 per share x 280.000 shares		\$70.53
09/30/2025	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 560.000 shares		\$95.20
Income Total				\$495.82
Withdrawals				
09/26/2025	Withdrawal	Check #917821 paid *CHECK TO CLIENT		\$(23,540.18)
Withdrawals Total				\$(23,540.18)



Your Activity (continued)

Date	Activity Type	Description	Quantity/ Price	Amount
Purchases, Sales and Redemptions				
09/02/2025	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03734 per share x 3,776.611 shares	19.160 \$7.36012	\$(141.02)
09/02/2025	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) \$.02519 per share x 5,828.773 shares	24.722 \$5.94005	\$(146.85)
09/26/2025	Sale	FREEDOM 100 EMERGING MARKETS ETF (FRDM)	(31.000) \$44.0306	\$1,364.95
09/26/2025	Sale	FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD)	(20.000) \$45.3934	\$907.87
09/26/2025	Sale	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	(40.000) \$49.68335	\$1,987.33
09/26/2025	Sale	T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	(21.762) \$83.96884	\$1,827.33
09/26/2025	Sale	FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	(53.446) \$53.33027	\$2,850.29
09/26/2025	Sale	JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	(21.175) \$91.59055	\$1,939.43
09/26/2025	Sale	COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	(7.486) \$67.26155	\$503.52
09/26/2025	Sale	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD)	(264.771) \$7.300	\$1,932.83
09/26/2025	Sale	AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	(129.422) \$19.86007	\$2,570.33
09/26/2025	Sale	JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	(37.563) \$85.24931	\$3,202.22
09/26/2025	Sale	MFS INCOME FUND CL I N/L (MFIIX)	(459.393) \$5.97999	\$2,747.17
09/26/2025	Sale	NEUBERGER BERMAN LARGE CAP VALUE INSTL CL N/L (NBPIX)	(33.975) \$50.57041	\$1,718.13





Securities offered through Raymond James Financial Services

RAYMOND JAMES

August 29 to September 30, 2025

MARK AHO

Raymond James Financial Services, Inc.
Raymond James Financial Services Advisors, Inc.**PWPL Helen Paul Trust Account Summary - #2259T374**

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | 217 N FRONT ST | MARQUETTE MI 49855-4220173

		This Statement	Year to Date
Value This Statement	Beginning Balance	\$980,752.21	\$926,076.70
\$992,463.87	Deposits	\$0.00	\$0.00
	Income	\$2,023.82	\$15,936.90
	Withdrawals	\$0.00	\$(26,700.00)
	Expenses	\$0.00	\$(5,956.26)
	Change in Value	\$9,687.84	\$83,106.53
	Ending Balance	\$992,463.87	\$992,463.87
Last Statement	Prior Year-End		
\$980,752.21	\$926,076.70		
Time-Weighted Performance*			
YTD	10.25%		
Annualized Since 10/29/2018	7.19%		

Performance Inception: 10/29/2018

Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.
- Realized gain/loss summary (Please see Cost Basis on the Understanding Your Statement page.)

	Year to Date
• Short-term gains	\$234.71
• Short-term losses	\$0.00
• Long-term gains	\$55,447.86
• Long-term losses	\$(2,278.51)
Net Gain/Loss Total	\$53,404.06

Your PortfolioFor more information,
visit raymondjames.com/clientaccess

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Cash & Cash Alternatives					
Raymond James Bank Deposit Program ‡ 0.12% - Selected Sweep Option			\$10,276.02		\$12.33
Raymond James Bank			\$10,276.02		
Your bank priority state: MI					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJB DP was calculated as of 9/30/2025.					
Cash & Cash Alternatives Total			\$10,276.02		\$12.33



Your Portfolio (continued)

	Quantity	Price	Value	Gain or (Loss) ^o	Estimated Annual Income
Mutual Funds					
AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	4,990.470	\$20.190	\$100,757.59	\$47,029.30 ^B	\$1,272.57
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	430.753	\$67.940	\$29,265.36	\$11,479.81 ^B	\$827.48
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	13,928.947	\$7.310	\$101,820.60	\$27,808.75 ^B	\$5,933.73
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	2,003.941	\$53.540	\$107,291.00	\$33,323.40 ^B	\$1,523.00
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	620.543	\$92.700	\$57,524.34	\$5,646.94 ^B	\$0.19
MFS INCOME FUND CL I N/L (MFIIX)	25,109.757	\$5.990	\$150,407.44	\$18,029.69 ^B	\$7,633.37
NEUBERGER BERMAN LARGE CAP VALUE INSTL CL N/L (NBPIX)	1,112.638	\$51.050	\$56,800.17	\$11,283.00 ^B	\$1,143.79
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	672.423	\$84.890	\$57,081.99	\$5,204.58 ^B	\$33.89
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	1,194.642	\$86.220	\$103,002.03	\$67,044.31 ^B	\$1,885.15
Mutual Funds Total			\$763,950.52	\$226,849.78	\$20,253.17
Exchange-Traded Products (ETPs)					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	1,087.000	\$44.310	\$48,164.97	\$11,876.16	\$1,134.83
FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD)	1,167.000	\$46.240	\$53,962.08	\$15,906.47	\$1,218.35
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	2,332.000	\$49.790	\$116,110.28	\$5,871.87	\$4,757.28
Exchange-Traded Products Total			\$218,237.33	\$33,654.50	\$7,110.46

Please see the Exchange-Traded Products on the Understanding Your Statement page.



Your Portfolio (continued)

	Value	Gain or (Loss) [°]	Estimated Annual Income
Portfolio Total	\$992,463.87	\$260,504.28	\$27,375.96

^B Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

[°] Please see Cost Basis on the Understanding Your Statement page.

Log in to Client Access at <https://www.raymondjames.com/clientaccess> to view additional position details, filter, sort, or download up to 18 months of activity and see available delivery options for account documents.

Your Activity

Date	Activity Type	Description	Quantity/ Price	Amount
Income				
09/02/2025	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDX) \$.03570 per share x 13,861.717 shares		\$494.81
09/02/2025	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02414 per share x 25,008.124 shares		\$603.70
09/30/2025	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$1.11
09/30/2025	Dividend - Taxable	FREEDOM 100 EMERGING MARKETS ETF (FRDM) \$.21508 per share x 1,087.000 shares		\$233.79
09/30/2025	Dividend - Taxable	FIRST TRUST VALUE LINE DIVIDEND INDEX FUND (FVD) \$.25190 per share x 1,167.000 shares		\$293.97
09/30/2025	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 2,332.000 shares		\$396.44
Income Total				\$2,023.82

Purchases, Sales and Redemptions

09/02/2025	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDX) \$.03570 per share x 13,861.717 shares	67.230 \$7.35995	\$(494.81)
09/02/2025	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) \$.02414 per share x 25,008.124 shares	101.633 \$5.93999	\$(603.70)





BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Pay by Phone 1.833.625.0246

Phone 1.906.228.0311 **Fax** 1.906.228.0329

Web www.mblp.org **Email** info@mblp.org

Office Hours Mon - Fri 8:00 AM - 4:30 PM

Message Center

Ready to win a FREE month of power? Go paperless and get a chance to WIN! When you sign up for paperless billing with the Marquette Board of Light and Power, you'll be automatically entered into our Free Month of Power giveaway!

Switching to paperless billing has never been easier-thanks to SmartHub, our fast and user-friendly online Customer Portal. Create your account, hit the paperless button, and power up your savings!

Visit our Website at mblp.org and use the SmartHub application to enroll, or call our Customer Service Team at (906)228-0311 to enroll.



KEEP

SEND

Please do not staple or tape payment



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Service Address:
217 N FRONT ST, LIBRARY
MARQUETTE MI 49855

CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Account Number: 339129

CITY OF MARQUETTE

Bill Date: 08/26/2025



Billing Summary

Balance From Last Billing	\$10,941.48
Payments Received - Thank you!	-\$10,941.48
Balance Forward	\$0.00

Service Summary

Electric Service	\$10,683.81
Current Charges Due by 09/15/2025	\$10,683.81
Total Account Balance	\$10,683.81

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.

Bill Date 08/26/2025
Account Number 339129

Current Charges due by 09/15/2025 \$10,683.81
Balance Forward \$0.00

Total Amount Due \$10,683.81

ACH Payment - Do Not Pay Drafted on 09/15/2025

MARQUETTE BOARD OF LIGHT AND POWER
2200 WRIGHT ST
MARQUETTE, MI 49855-1366



242020000339129001068381001068381082620254



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

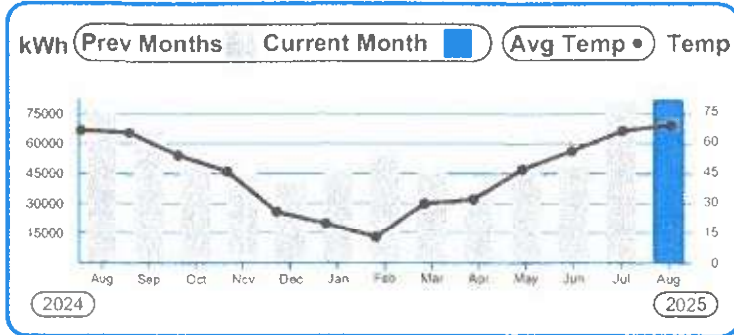


- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

Account: 339129

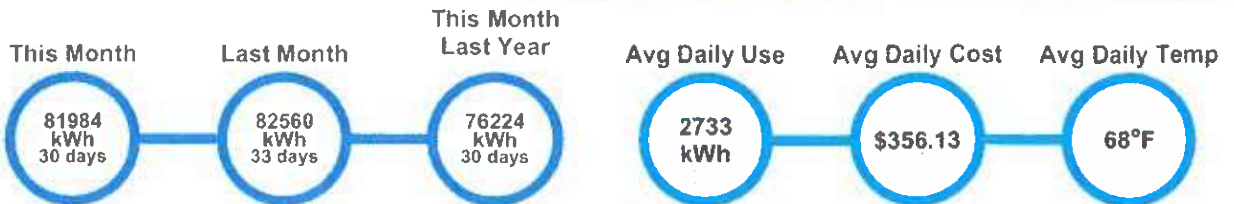
Service Address: 217 N FRONT ST, LIBRARY :

Meter #	Rate	Days	Days	Readings	Meter	kWh	kW
357978570	U5	From	To	Previous	Present	Multiplier	Demand
		07/22/2025	08/21/2025	40429	40856	192	81984
			30				178.752



Current Charges - Bill Date 08/26/2025		
Fiat Rate		\$130.25
kWh Charge	81,984 kWh @ 0.0770	\$6,312.77
Demand Charge	178.752 kW @ 21.5000	\$3,843.17
Fuel Adjustment	81,984 kWh @ 0.00485	\$397.62
Current Charges		\$10,683.81
Balance Forward		\$0.00
Total Amount Due		\$10,683.81

Energy Usage Comparison



If electric service has been shutoff, any attempt to restore service by anyone other than an authorized Marquette Board of Light and Power employee is illegal and dangerous.

A complete set of rules, regulations and rate schedules for electric service can be found on our website at www.mblp.org.

To report an electrical outage or tree on the line, call 906-228-0311, extension 1.



Past Due Invoices: On current Bills, the net amount is due within 20 days from the billing date. After 20 days, a service charge of \$5.00 or 2%, whichever is greater, will be added to the net amount due. Failure to receive an invoice does not release customers from their obligation to pay. Customers who may be unable to pay should contact the billing office at the Marquette Board of Light & Power or call 906-228-0311. If service is disconnected for non-payment, full payment of the outstanding amount due is required before service will be restored. A service charge will also be applied. A deposit or additional deposit may also be assessed.

Ways to Pay Your Bill



Auto Pay

Visit mblp.org/smarthub or call the main office to set this up.



By Phone

Credit or debit card.
1.833.625.0246



Online

Visit mblp.org/pay-now



Pay in Person

24 hr drop box to the left of our main entrance.



Mail

Mail check or money order to:
MBLP
2200 Wright Street
Marquette, MI 49855



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Pay by Phone 1.833.625.0246

Phone 1.906.228.0311 **Fax** 1.906.228.0329

Web www.mblp.org **Email** info@mblp.org

Office Hours Mon - Fri 8:00 AM - 4:30 PM

Message Center

Ready to win a FREE month of power? Go paperless and get a chance to WIN! When you sign up for paperless billing with the Marquette Board of Light and Power, you'll be automatically entered into our Free Month of Power giveaway!

Switching to paperless billing has never been easier thanks to SmartHub, our fast and user-friendly online Customer Portal. Create your account, hit the paperless button, and power up your savings!

Visit our Website at mblp.org and use the SmartHub application to enroll, or call our Customer Service Team at (906)228-0311 to enroll.



Account Number: 339130

CITY OF MARQUETTE

Bill Date: 08/26/2025



Billing Summary

Balance From Last Billing	\$45.54
Payments Received - Thank you!	-\$45.54
Balance Forward	\$0.00

Service Summary

Electric Service	\$45.25
Current Charges Due by 09/15/2025	\$45.25
Total Account Balance	\$45.25

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.

KEEP

SEND

Please do not staple or tape payment



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

Service Address:

217 N FRONT ST, PWPL GARAGE
MARQUETTE MI 49855

CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Bill Date

08/26/2025

Account Number

339130

Current Charges due by 09/15/2025 \$45.25

Balance Forward \$0.00

Total Amount Due \$45.25

ACH Payment - Do Not Pay Drafted on 09/15/2025

MARQUETTE BOARD OF LIGHT AND POWER
2200 WRIGHT ST
MARQUETTE, MI 49855-1366



2420200003391300000004525000004525082620251



BOARD OF LIGHT & POWER

2200 Wright Street, Marquette, MI 49855

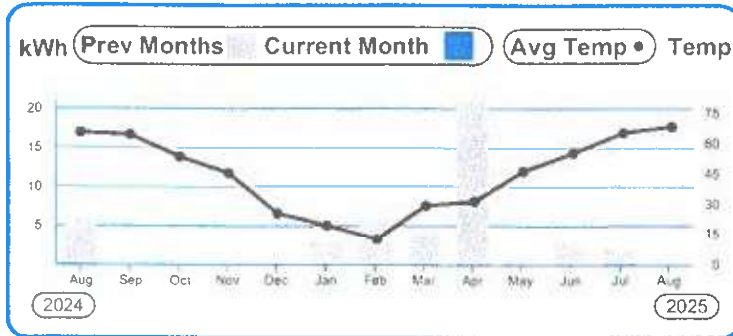


- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

Account: 339130

Service Address: 217 N FRONT ST, PWPL GARAGE :

Meter #	Rate	Days		Days	Readings		Meter Multiplier	kWh	kW Demand
		From	To		Previous	Present			
250013031	U3	07/22/2025	08/21/2025	30	1933	1933	1	0	0.000



Current Charges - Bill Date 08/26/2025	
Flat Rate	\$45.25
Current Charges	\$45.25
Balance Forward	\$0.00
Total Amount Due	\$45.25

Energy Usage Comparison



If electric service has been shutoff, any attempt to restore service by anyone other than an authorized Marquette Board of Light and Power employee is illegal and dangerous.

A complete set of rules, regulations and rate schedules for electric service can be found on our website at www.mblp.org.

To report an electrical outage or tree on the line, call 906-228-0311, extension 1.



Past Due Invoices: On current Bills, the net amount is due within 20 days from the billing date. After 20 days, a service charge of \$5.00 or 2%, whichever is greater, will be added to the net amount due. Failure to receive an invoice does not release customers from their obligation to pay. Customers who may be unable to pay should contact the billing office at the Marquette Board of Light & Power or call 906-228-0311. If service is disconnected for non-payment, full payment of the outstanding amount due is required before service will be restored. A service charge will also be applied. A deposit or additional deposit may also be assessed.

Ways to Pay Your Bill



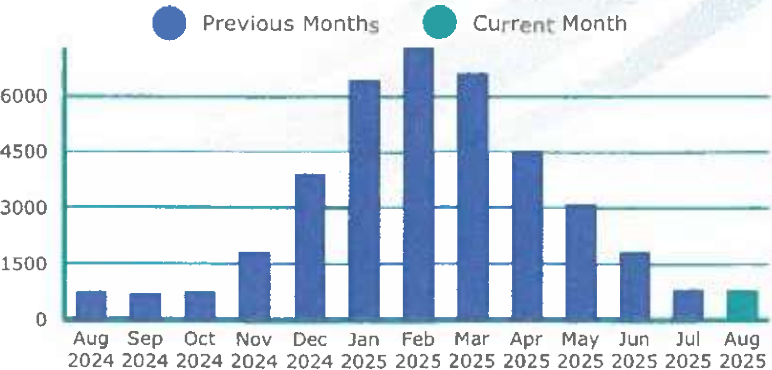


Natural Gas works for Michigan

Account Information

Account Number 0242631.501
Name CITY OF MARQUETTE
Service Address 217 N Front St
Peter White Public Library
Account Type General Service 3 Direct Pay

Usage History



Account Summary

Balance Forward \$0.00
Current Charges \$736.36

Total Amount Due by 09/03/25

\$736.36

SEMCO ENERGY News

Rule 35. A utility shall provide to each customer, upon request, a clear and concise statement of the customer's actual energy usage, and or weather adjusted consumption data for each billing period during the last 12 months.

Please return bottom portion with your payment.

See Back for Details



Make the natural choice choose eBill Today!

Account Number 0242631.501
Service Address 217 N Front St
Peter White Public Library

Current Charges Due 09/03/25
TOTAL AMOUNT DUE \$736.36

Direct Payment Plan

Your account is enrolled in the Direct Payment Plan. The amount of \$736.36 will be deducted from your bank on 09/03/25.



0275640-SEMS320191-SE.OVR-1029977000005
CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE MI 49855-4712

Usage Detail

Meter Number:	Usage Period:	Previous Read:	Current Read:	Meter Factor:	Therm Factor:	Usage:
401858	07/01/25-08/04/25	42280 (Actual)	43032 (Actual)	1.000	1.050	789,600 THM

Important Messages

The MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) regulates SEMCO ENERGY Gas Company.

IF GAS SERVICE HAS BEEN SHUT OFF, ANY ATTEMPT TO RESTORE SERVICE BY ANYONE OTHER THAN AN AUTHORIZED SEMCO EMPLOYEE IS ILLEGAL AND DANGEROUS.

Any inquiry or complaint about the bill must be made before the due date. Call Customer Service at 1-800-624-2019 or mail inquiries and complaints directly to SEMCO ENERGY Gas Company at PO Box 5004, Port Huron, MI 48061-5004.

To report a Gas Leak or Emergency, call 1-888-GAS-1-GAS (888-427-1427).

SEMCO ENERGY Gas Company will pay interest at a rate as ordered by the MPSC on all deposits. Interest will be credited semi-annually on the customer's gas bill. Upon termination of service or satisfactory payment by the customer for a period of 12 successive months, the deposit with the remaining interest will be refunded to the customer of record.

Rate Class

1-Residential Customers 3-GS2 6601-28500 Therms
2-GS1 0-6600 Therms 4-GS3 28501 Therms and above

A complete set of rules, regulations, and rate schedules for gas service are available upon request and can be reviewed with company assistance.



Account Detail

Days Billed: 34

Previous Balance	\$769.54
Payment - Thank you!	(\$769.54)
Balance Forward	\$0.00

Current Charges

SEMCO Cost of Gas (0.340770)	\$269.07
Customer Charge	\$116.20
MRP Charge	\$43.78
IRIP Charge	\$88.15
Distribution Charge (0.680760)	\$61.27
Distribution Charge 2 (0.119670)	\$83.72
Balance & Demand Charge (0.093930)	\$74.17

Total Current Charges \$736.36

Total Amount Due by 09/03/25

\$736.36

NOTE: A deposit may be required at any time if: 1) there is unsatisfactory payment history within the first six (6) months of establishing service, 2) two (2) or more disconnect notices have been issued within the last 12 months, 3) service has been disconnected for nonpayment, or 4) unauthorized usage has occurred.

Direct Pay

To enroll contact:
1-800-624-2019
or visit
semcoenergygas.com

Online

24/7 access
semcoenergygas.com

eBill

To enroll contact:
1-800-624-2019
or visit
semcoenergygas.com

Phone

1-800-624-2019
Customer Service
Monday-Friday
8 a.m. - 4:30 p.m.

Automated access
24/7

Mail

Mail Payments to:
SEMCO ENERGY
Gas Company
PO Box 740812
Cincinnati, OH
45274-0812



MAKE CHECKS PAYABLE AND RETURN TO:
CITY OF MARQUETTE
UTILITY BILLING
300 W BARAGA AVE
MARQUETTE MI 49855-4712
OFFICE: (906) 228-0420



Account Number:
Service Address:

3488706202
217 N FRONT ST

View account online @ www.marquettemi.gov - click on "Pay" to search.
Autopay Available (Checking or Savings) - Forms are on our website under the
departments tab, financial services, utility billing
Paperless billing available! Email utilitybilling@marquettemi.gov



CITY OF MARQUETTE
300 W BARAGA AVE
MARQUETTE, MI 49855-4712

Bill Date	
09/09/2025	
Amount Due	1,106.38
Due Date	09/30/2025
After Due Date	1,117.44
DO NOT REMIT PAYMENT. YOUR BANK ACCOUNT WILL BE CHARGED ON THE DUE DATE.	

Please return this portion with your payment. Thank You!



Bill Date	
09/09/2025	
Amount Due	1,106.38
Due Date	09/30/2025

Pay-by-phone 855-246-9466 (fees may apply)

Account information is available online at www.marquette.mi.gov - click on Pay a Bill button
The Marquette water supply (WSSN: 04120) exceeded the action level for lead in drinking water.
Lead can cause serious health problems. For more information please contact the City of Marquette - Utility Inspector
at (906) 225-8987 or atankka@marquettemi.gov or visit www.marquettemi.gov

Service Information		Account Summary	Billing Data
Account Number	Endpoint ID	Previous Balance	Usage Dates
3488706202	0120140453	\$0.00	
Service Address CITY OF MARQUETTE 217 N FRONT ST MARQUETTE MI 49855		Add Current Bill	From: 07/28/2025 To: 08/28/2025
		Total Due	Number of Billing Days
		After Due Date Pay:	32

Meter Readings and Usage Per Thousand Gallons				
Meter Serial #	Current Reads	Previous Reads	Current Usage	Last Year's Use
68800854	3042	2976	66	116
68800737	1159	1113	46	87

CURRENT CHARGES			Messages
SERVICE	READ DATE	AMOUNT	THE CITY HAS TRANSITIONED TO A CART ONLY SYSTEM FOR GARBAGE AND RECYCLING, IF YOU HAVE NOT RECEIVED CARTS PLEASE CALL 228-0444 *YARD WASTE IS NOT ACCEPTED IN BINS*
WATER GENERAL 2"	8/28/2025	\$767.18	
SEWER GENERAL	8/28/2025	\$339.20	

Fund 271 PETER WHITE LIBRARY FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
271-000-001.000	Cash-Checking	1,172,563.84	1,319,280.38
271-000-004.000	Cash-Petty	1,690.00	1,690.00
271-000-007.000	Cash-Money Market	3,159.87	2,619.62
271-000-010.000	Cash-Checking Bankcard	12,591.39	30,143.03
Cash and cash equivalents		1,190,005.10	1,353,733.03
Investments			
271-000-017.000	Investments in Securities	290,398.81	213,789.68
Investments		290,398.81	213,789.68
Taxes receivable			
271-000-020.000	Taxes Receivable-Current	70,164.17	77,587.60
271-005-022.000	Taxes Receivable-Delinquent Personal	2,155.86	1,411.12
Taxes receivable		72,320.03	78,998.72
Accounts receivable			
271-000-043.000	Accounts Receivable-Sundry	7,542.59	0.00
Accounts receivable		7,542.59	0.00
Due from other governments			
Due from other governments		0.00	0.00
Due from other funds			
Due from other funds		0.00	0.00
Prepaid expenditures			
271-000-123.000	Prepaid Expenses	69,812.29	76,127.91
Prepaid expenditures		69,812.29	76,127.91
Land and other non-depreciable assets			
Land and other non-depreciable assets		0.00	0.00
Capital assets, net of depreciation			
Capital assets, net of depreciation		0.00	0.00
Total Assets		1,630,078.82	1,722,649.34
*** Liabilities ***			
Accounts payable			
271-000-202.000	Accounts Payable	20,711.04	30,140.53
Accounts payable		20,711.04	30,140.53
Due to other funds			
Due to other funds		0.00	0.00
Due to other authorities			
271-000-216.000	Due to DDA - TIF	6,110.21	8,465.58
271-000-230.000	Due to Brownfield TIF	2,281.66	1,545.28
Due to other authorities		8,391.87	10,010.86
Accrued wages payable			
271-000-257.000	Accrued Wages Payable	25,019.83	0.00

Fund 271 PETER WHITE LIBRARY FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	Accrued wages payable	25,019.83	0.00
	Deferred revenue		
271-000-335.000	Deferred Revenue-Property Tax	825,064.25	870,220.84
	Deferred revenue	825,064.25	870,220.84
	Accrued leave payable		
	Accrued leave payable	0.00	0.00
	Total Liabilities	879,186.99	910,372.23
*** Fund Balance ***			
	Fund balance		
271-000-390.000	Fund Balance	750,891.83	750,891.83
	Fund balance	750,891.83	750,891.83
	Total Fund Balance	750,891.83	750,891.83
	Beginning Fund Balance		750,891.83
	Net of Revenues VS Expenditures		61,385.28
	Ending Fund Balance		811,390.39
	Total Liabilities And Fund Balance		1,722,649.34

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	09/30/2025 NORM (ABNORM)	MONTH 09/30/25 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2024 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Revenues							
Dept 000							
271-000-402.000	Current Real Property Taxes	1,051,460.00	1,055,846.67	(255.13)	(4,386.67)	100.42	1,006,709.54
271-000-410.000	Current Personal Property Taxes	51,210.00	51,846.60	0.00	(636.60)	101.24	51,192.30
271-000-410.001	Small Taxpayer Exemption Loss	9,028.00	9,028.15	0.00	(0.15)	100.00	0.00
271-000-437.000	Industrial Facility Tax	0.00	0.01	0.00	(0.01)	100.00	(0.01)
271-000-445.000	Penalties and Int on Taxes	2,800.00	2,989.43	147.85	(189.43)	106.77	2,158.88
271-000-510.000-50267	Federal Grants-NEA Big Read	16,600.00	16,600.00	0.00	0.00	100.00	0.00
271-000-510.000-60002	Federal Grants-Public Gallery Progra	7,200.00	7,200.00	0.00	0.00	100.00	0.00
271-000-543.000	State Aid	38,400.00	39,071.18	0.00	(671.18)	101.75	36,702.52
271-000-569.000	Other State Grants	0.00	2,258.27	2,258.27	(2,258.27)	100.00	0.00
271-000-574.000	State Revenue Sharing	40,000.00	40,000.00	0.00	0.00	100.00	40,000.00
271-000-580.000	Shared Services-Townships	742,000.00	759,400.83	14,078.61	(17,400.83)	102.35	717,454.46
271-000-642.000	Non-Resident Fee/Services	32,000.00	45,421.99	6,036.85	(13,421.99)	141.94	41,553.67
271-000-655.000	Fines and Forfeits	4,000.00	5,330.75	722.32	(1,330.75)	133.27	5,205.27
271-000-658.000	Penal Fines	80,000.00	83,789.93	16,038.56	(3,789.93)	104.74	102,296.80
271-000-665.000	Interest/Dividends	10,000.00	39,968.59	2,410.88	(29,968.59)	399.69	95,929.24
271-000-667.000	Rent	36,000.00	37,687.40	3,352.16	(1,687.40)	104.69	34,560.00
271-000-671.000	Vending Machine Revenue	3,000.00	3,812.80	583.90	(812.80)	127.09	3,923.55
271-000-675.000	Private Sources	120,000.00	68,487.14	3,474.95	51,512.86	57.07	82,746.37
271-000-676.000	Reimbursements	9,500.00	13,040.49	1,824.98	(3,540.49)	137.27	7,330.82
271-000-678.000	Payment In Lieu of Taxes	2,500.00	4,339.83	0.00	(1,839.83)	173.59	3,740.48
271-000-679.000	Carrol Paul Trust	35,600.00	35,600.00	0.00	0.00	100.00	35,000.00
271-000-679.022	PWPL Development Fund	18,560.00	0.00	0.00	18,560.00	0.00	0.00
271-000-679.022-73021	PWPL Development Fund-Technology	10,880.00	10,880.00	10,880.00	0.00	100.00	4,600.00
271-000-679.022-73022	PWPL Development Fund-Youth Svcs	3,550.00	3,550.00	3,550.00	0.00	100.00	2,000.00
271-000-680.000	Designated Donations	27,000.00	40,803.96	29,897.62	(13,803.96)	151.13	23,478.06
271-000-680.001	Designated Donations-Adult Programin	3,540.00	3,540.06	0.00	(0.06)	100.00	4,234.92
271-000-680.002	Designated Donations-Youth Programin	15,540.00	18,140.00	0.00	(2,600.00)	116.73	14,247.00
271-000-680.002-73023	Designated Donations-Teen Programing	5,220.00	10,919.20	0.00	(5,699.20)	209.18	9,210.00
271-000-680.003	Designated Donations-Adult Materials	18,730.00	19,733.78	1,000.00	(1,003.78)	105.36	11,258.27
271-000-680.004	Designated Donations-Youth Materials	4,110.00	5,110.54	0.00	(1,000.54)	124.34	6,783.12
271-000-680.004-73023	Designated Donations-Teen Materials	2,340.00	2,340.00	0.00	0.00	100.00	700.00
271-000-684.000	Fund Raising/Events	700.00	1,465.83	815.45	(765.83)	209.40	1,583.53
271-000-695.000	Retail Sales/Other	2,000.00	2,613.17	181.13	(613.17)	130.66	4,550.84
Total Dept 000		2,403,468.00	2,440,816.60	96,998.40	(37,348.60)	101.55	2,349,149.63
TOTAL REVENUES		2,403,468.00	2,440,816.60	96,998.40	(37,348.60)	101.55	2,349,149.63
Expenditures							
Dept 790 - OPERATIONS							
271-790-702.000	Wages	1,119,400.00	1,056,818.92	84,256.79	62,581.08	94.41	1,028,088.75
271-790-702.000-60002	Wages-Public Gallery Program	900.00	598.46	46.87	301.54	66.50	0.00
271-790-703.000	Accrued Leave Reserve	6,000.00	4,291.95	0.00	1,708.05	71.53	4,798.21
271-790-715.000	Longevity	6,620.00	6,620.00	0.00	0.00	100.00	7,330.00
271-790-716.000	Social Security	85,640.00	80,968.54	6,389.52	4,671.46	94.55	78,876.54
271-790-716.000-60002	Social Security-Public Gallery Progr	75.00	45.77	3.59	29.23	61.03	0.00
271-790-717.000	Health Insurance	262,000.00	238,347.54	3,139.12	23,652.46	90.97	243,065.53
271-790-718.000	Life Insurance	1,500.00	907.39	126.49	592.61	60.49	1,125.92
271-790-719.000	Unemployment Insurance	6,500.00	7,769.45	911.38	(1,269.45)	119.53	2,750.69
271-790-720.000	Disability Insurance	2,000.00	2,008.69	168.51	(8.69)	100.43	1,795.30
271-790-721.000	Workers Compensation	2,000.00	1,991.00	0.00	9.00	99.55	2,430.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	END BALANCE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORM (ABNORM)	MONTH 09/30/25	INCR (DECR)	BALANCE	% BDGT	09/30/2024
						NORM (ABNORM)	USED	NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND								
Expenditures								
271-790-722.000	Retirement-MERS	116,860.00	166,856.00	50,000.00		(49,996.00)	142.78	169,092.00
271-790-724.000	Retirement-DC	56,000.00	55,719.21	4,406.24		280.79	99.50	47,690.80
271-790-727.000	Materials Supplies - Magazines	11,100.00	11,194.98	0.00		(94.98)	100.86	11,012.70
271-790-728.000	Postage	7,500.00	6,870.90	182.50		629.10	91.61	4,108.76
271-790-740.000	Office & Operating Supplies-Admin	9,000.00	6,294.94	575.88		2,705.06	69.94	8,024.71
271-790-740.003	Operating Supplies-Tech Svcs	7,140.00	7,072.84	594.14		67.16	99.06	7,070.07
271-790-740.004	Operating Supplies-IT Serv	6,000.00	6,000.00	431.06		0.00	100.00	5,845.54
271-790-741.000	Music Supplies	1,600.00	1,512.15	440.63		87.85	94.51	947.12
271-790-742.000	Library Activities Admin	6,500.00	5,920.24	0.00		579.76	91.08	6,813.41
271-790-742.001	Library Activities - Adult Programs	4,000.00	3,944.15	1,694.72		55.85	98.60	3,118.68
271-790-742.002	Library Activities - Youth Programs	2,400.00	2,240.67	0.00		159.33	93.36	2,398.76
271-790-742.002-73023	Library Activities - Teen Programs	600.00	590.83	153.96		9.17	98.47	597.46
271-790-743.000	Computer Programs	6,300.00	6,271.80	15.66		28.20	99.55	4,424.44
271-790-744.000	CPT Adult Prog (Music)	10,000.00	7,750.00	300.00		2,250.00	77.50	9,978.00
271-790-746.000	CPT-Digital Media	25,000.00	27,041.58	5,269.71		(2,041.58)	108.17	18,755.64
271-790-746.002	CPT-Youth Programing (Music)	2,400.00	2,179.55	271.60		220.45	90.81	2,397.21
271-790-746.002-73023	CPT-Teen Programing (Music)	600.00	600.00	300.00		0.00	100.00	600.00
271-790-747.000	Electronic Materials	13,500.00	14,084.64	0.00		(584.64)	104.33	14,094.38
271-790-775.000	Custodial Supplies	10,000.00	11,064.23	561.94		(1,064.23)	110.64	8,867.71
271-790-801.000	Professional/Contractual	138,450.00	119,025.39	4,841.38		19,424.61	85.97	132,296.67
271-790-801.003	Prof/Contr-Waste Mgmt & Snow Removal	14,000.00	13,897.50	224.00		102.50	99.27	7,280.50
271-790-850.000	Communications	10,000.00	9,358.80	765.53		641.20	93.59	9,324.74
271-790-860.000	Transportation	3,500.00	3,604.16	526.12		(104.16)	102.98	2,874.74
271-790-865.000	Conference/Seminars	4,000.00	1,223.00	0.00		2,777.00	30.58	1,384.00
271-790-880.000	Community Promotion	4,000.00	3,595.90	388.90		404.10	89.90	4,476.48
271-790-890.000	Designated Donations Exp	27,000.00	40,833.69	6,057.59		(13,833.69)	151.24	22,268.72
271-790-890.000-60002	Designated Donat Exp-Public Gallery	6,225.00	2,002.74	572.79		4,222.26	32.17	0.00
271-790-890.001	Desig Donat Exp-Adult Programs	3,540.00	2,764.39	250.00		775.61	78.09	4,399.05
271-790-890.001-50267	Desig Donat Exp-NEA Big Read Grant	16,600.00	16,597.86	2,150.00		2.14	99.99	0.00
271-790-890.002	Desig Donat Exp-Youth Programs	17,540.00	17,609.44	1,292.29		(69.44)	100.40	14,239.24
271-790-890.002-73023	Designated Donations Exp-Teen Progra	3,220.00	10,251.66	3,583.77		(7,031.66)	318.37	9,237.00
271-790-891.000-73021	Development Fund Exp-Technology	10,880.00	10,189.07	598.97		690.93	93.65	2,300.00
271-790-891.000-73022	Development Fund Exp-Youth Svcs	2,840.00	2,684.37	1,874.70		155.63	94.52	1,596.29
271-790-891.000-73023	Development Fund Exp-Teen Services	710.00	669.84	669.84		40.16	94.34	399.32
271-790-900.000	Printing/Publishing	1,500.00	853.04	53.80		646.96	56.87	687.00
271-790-910.000	Insurance	27,800.00	27,767.80	0.00		32.20	99.88	25,490.00
271-790-920.000	Purchased Power	88,000.00	84,922.37	10,729.06		3,077.63	96.50	89,681.87
271-790-921.000	Purchased Natural Gas	25,000.00	22,983.41	1,482.07		2,016.59	91.93	20,317.77
271-790-922.000	Purchased Water	10,000.00	7,662.03	1,106.38		2,337.97	76.62	10,277.19
271-790-923.000	Purchased Stormwater	700.00	696.00	58.00		4.00	99.43	600.00
271-790-930.000	Repair/Maintenance	35,000.00	34,828.65	1,330.79		171.35	99.51	15,281.19
271-790-940.000	Rental	5,700.00	5,831.96	1,155.50		(131.96)	102.32	4,940.22
271-790-950.000	Friends Sponsored/Incentive Program	1,000.00	723.77	94.75		276.23	72.38	928.87
271-790-951.000	Vending Supplies Expense	3,000.00	1,924.43	0.00		1,075.57	64.15	2,435.47
271-790-960.000	Membership Fees	4,000.00	3,826.72	0.00		173.28	95.67	2,377.03
271-790-976.000	Capital Outlay-Bldg Improvements	10,000.00	105,491.60	23,540.18		(95,491.60)	1,054.92	181,146.00
271-790-977.000	Capital Outlay-Equipment	2,500.00	2,500.00	0.00		0.00	100.00	10,700.00
271-790-977.000-73001	Capital Outlay-Audio Equipment	1,000.00	944.82	584.52		55.18	94.48	1,000.00
271-790-983.000-73004	Capital Outlay-Adult & Reference Boo	36,000.00	35,361.72	745.28		638.28	98.23	32,845.52
271-790-983.000-73006	Capital Outlay-Youth Books	8,000.00	7,901.18	1,238.18		98.82	98.76	7,251.20
271-790-983.000-73010	Capital Outlay-Audio Books	3,500.00	3,051.68	180.86		448.32	87.19	3,384.10
271-790-983.000-73012	Capital Outlay-DVDs	4,000.00	3,970.32	56.98		29.68	99.26	3,733.49
271-790-983.000-73019	Capital Outlay-"Library of Things"	1,000.00	828.42	479.93		171.58	82.84	424.13
271-790-983.000-73023	Capital Outlay-Teen Books	3,000.00	2,696.56	0.00		303.44	89.89	2,648.76

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

			YTD BALANCE	ACTIVITY FOR		AVAILABLE	END BALANCE	
GL NUMBER	DESCRIPTION	2024-25	09/30/2025	MONTH 09/30/25		BALANCE	% BDGT	09/30/2024
		AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)		NORM (ABNORM)	USED	NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND								
Expenditures								
271-790-983.002	Capital Outlay-Desig Donations-Youth	4,110.00	4,828.98	81.78		(718.98)	117.49	6,800.90
271-790-983.002-73010	Capital Outlay-Desig Donations-Youth	500.00	500.00	0.00		0.00	100.00	499.59
271-790-983.002-73023	Capital Outlay-Desig Donations-Teen	2,340.00	2,327.39	1,159.81		12.61	99.46	629.05
271-790-983.003	Capital Outlay-Desig Donations-Adult	18,730.00	19,124.24	617.06		(394.24)	102.10	11,291.69
271-790-997.000	Reserves	55,448.00	0.00	0.00		55,448.00	0.00	0.00
Total Dept 790 - OPERATIONS		2,403,468.00	2,379,431.32	228,731.12		24,036.68	99.00	2,343,546.12
TOTAL EXPENDITURES		2,403,468.00	2,379,431.32	228,731.12		24,036.68	99.00	2,343,546.12
Fund 271 - PETER WHITE LIBRARY FUND:								
TOTAL REVENUES		2,403,468.00	2,440,816.60	96,998.40		(37,348.60)	101.55	2,349,149.63
TOTAL EXPENDITURES		2,403,468.00	2,379,431.32	228,731.12		24,036.68	99.00	2,343,546.12
NET OF REVENUES & EXPENDITURES		0.00	61,385.28	(131,732.72)		(61,385.28)	100.00	5,603.51

Fund 794 CARROL PAUL MEMORIAL FUND			
GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
	Cash and cash equivalents	0.00	0.00
Investments			
794-000-017.000	Investments in Securities	956,166.87	992,463.87
	Investments	956,166.87	992,463.87
Total Assets		956,166.87	992,463.87
*** Liabilities ***			
Accounts payable			
	Accounts payable	0.00	0.00
Total Liabilities		0.00	0.00
*** Fund Balance ***			
Fund balance			
794-000-396.000	Restricted Retained Earnings	956,166.87	992,463.87
	Fund balance	956,166.87	992,463.87
Total Fund Balance		956,166.87	992,463.87
Beginning Fund Balance			956,166.87
Net of Revenues VS Expenditures			0.00
Fund Balance Adjustments			36,297.00
Ending Fund Balance			992,463.87
Total Liabilities And Fund Balance			992,463.87

DB: Marquette

PERIOD ENDING 09/30/2025

		2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE		END BALANCE
		2024-25	09/30/2025	MONTH 09/30/25	BALANCE	% BDGT	09/30/2024
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED	NORM (ABNORM)
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND							
Revenues							
Dept 000							
371-000-402.000	Current Real Property Taxes	292,110.00	287,921.17	(62.56)	4,188.83	98.57	233,236.88
371-000-410.000	Current Personal Property Taxes	21,670.00	21,321.57	0.00	348.43	98.39	18,812.28
371-000-410.001	Small Taxpayer Exemption Loss	0.00	1,825.39	0.00	(1,825.39)	100.00	0.00
371-000-437.000	Industrial Facility Tax	20,020.00	19,750.92	0.00	269.08	98.66	16,071.23
371-000-445.000	Penalties and Int on Taxes	0.00	791.54	38.95	(791.54)	100.00	454.41
371-000-569.000	Other State Grants	0.00	456.59	456.59	(456.59)	100.00	0.00
371-000-678.000	Payment In Lieu of Taxes	0.00	1,124.72	0.00	(1,124.72)	100.00	755.83
371-000-697.000	Fund Balance Carried Forward	9,820.00	0.00	0.00	9,820.00	0.00	0.00
Total Dept 000		343,620.00	333,191.90	432.98	10,428.10	96.97	269,330.63
TOTAL REVENUES		343,620.00	333,191.90	432.98	10,428.10	96.97	269,330.63
Expenditures							
Dept 906 - Debt Service							
371-906-801.000	Professional/Contractual	520.00	520.00	0.00	0.00	100.00	520.00
371-906-991.000	Debt Service-Principal	250,000.00	250,000.00	0.00	0.00	100.00	235,000.00
371-906-995.000	Debt Service-Interest	93,100.00	93,100.00	0.00	0.00	100.00	97,950.00
Total Dept 906 - Debt Service		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
TOTAL EXPENDITURES		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND:							
TOTAL REVENUES		343,620.00	333,191.90	432.98	10,428.10	96.97	269,330.63
TOTAL EXPENDITURES		343,620.00	343,620.00	0.00	0.00	100.00	333,470.00
NET OF REVENUES & EXPENDITURES		0.00	(10,428.10)	432.98	10,428.10	100.00	(64,139.37)

Background Information

- Board Action Items**
- Old Business**
- New Business**

TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: October 21, 2025
RE: Board Action Items

1) Holiday and Closing Schedule 2026

Background:

This closing schedule is identical to the one presented last year. It includes all holidays outlined in the AFSCME membership contract, as well as an early closing for the annual Donor Party and a full-day closure for Staff Development Day.

New Year's Day	Thursday, 1/1/2026
Martin Luther King Jr. Day	Monday, 1/19/2026
Spring Holiday (Good Friday)	Friday, 4/3/2026
Memorial Day	Monday, 5/25/2026
Juneteenth	Friday, 6/19/2026
Independence Day	Saturday, 7/4/2026
Labor Day	Monday, 9/7/2026
Thanksgiving Day	Thursday, 11/26/2026
Native American Heritage Day	Friday, 11/27/2026
Winter Holiday	Thursday, 12/24/2026
Winter Holiday	Friday, 12/25/2026
New Year's Eve	Thursday, 12/31/2026

Other Closings

Donor Party	Friday, 5/8/2026 – Close at 5:00pm
Staff Development Day	Wednesday, 11/11/2026 – Closed All Day

Fiscal Effect:

None

Recommendation:

PWPL Board of Trustees moves to approve the Holiday and Closing Schedule for 2026 as presented.

Alternatives:

As determined by the PWPL Board of Trustees.

Attachments:

- None

TO: PWPL Board of Trustees
FROM: Andrea Ingmire, Library Director
DATE: October 21, 2025
RE: Board Action Items

2) Board Meeting Dates 2026

Background:

The Board of Trustees will meet on the third Tuesday of each month. However, there are a few exceptions to this rule. Those are marked with an *asterisk and explanation.

Proposed Meeting Schedule:

January 20, 2026

February 17, 2026

March 17, 2026

April 21, 2026

May 19, 2026

June 16, 2026

*July 8, 2026 – Joint Meeting with Township Advisory Council

*August 4, 2026 – Early meeting to approve budget before it is presented to the City Commission

*September 29, 2026 – Last Tuesday of the month, year-end budget adjustments

October 20, 2026

November 17, 2026

No December Meeting

Fiscal Effect:

None

Recommendation:

PWPL Board of Trustees moves to approve the Board Meeting Dates for 2026 as presented.

Alternatives:

As determined by the PWPL Board of Trustees.

Attachments:

- None

Correspondence

Management and Department Reports

October 21, 2025
Library Director Report
Andrea Ingmire

Strategic Planning Update

Public Survey

We had a great return on our public surveys. 337 submissions. Almost 100 more than last time we did a public survey push. This is especially true given the length of this survey document.

Survey results will be provided to the strategic planning committee and then summarized for the full report. While there are certainly things we can consider, those responding to the survey expressed great satisfaction with PWPL and our programs and services. Of course, the biggest theme is that folks want more of everything we have: more hours, more programs, and more resources. I just wish the budget provided more flexibility in this regard.

Heather and I will be working on the phone call follow up questions next week.

Staff Survey

22 staff submitted a survey regarding their thoughts on how PWPL can better meet the needs of staff and patrons. Survey responses will remain anonymous, but general themes will be presented to the committee as well.

Art Galleries

October - November 2025

Deo Gallery – Lake Superior Art Association, *Member Show*

Huron Mountain Club Gallery –Emily Tobin Lavoy, *Echo. Mirror. Magnify.*

December 2025 – January 2026

Winter Solstice Art and Evergreen. In partnership with Lake Superior Art Association, we will host a combination of both Winter Charm (art exhibit) AND Winter Wonderland Walk (holiday trees). In addition, the Pierce Holiday Village will be on display again by the bookstore. We're hoping to bring two beloved events together into one holiday celebration throughout the building.

Michigan Library Association Conference

Bruce and I will be attending the annual Michigan Library Association Conference in Lansing at the end of October. This conference is the major statewide library conference in Michigan and it always an excellent opportunity to connect with librarians across our state.

Michigan - State Budget

Support for libraries in the state budget remained solid. The Library of Michigan lost \$50,000 from their budget, but a \$900,000 increase was allocated to MeL. State Aid funding remained flat. Overall, this news is as positive as we could have hoped.

eNewsletters

Total subscribed as of 10/17/25: 2882

September 2025	Constant Contact			Subscribers as of:
	Number of Deliveries	Average Rate open	Average clicks	10/17/2025
Insider (General Newsletter)				2596
Friends				612
Off the Shelf	1	64%	6%	569
Digital Resources and Tech				455
Art and Exhibits				577
Local History	1	60%	2%	529
Weekly Program Update	5	64%	1%	663
Youth Services Insider	6	56%	0%	599

Staff Updates

- Custodial Assistant and Communication Coordinator positions are currently posted externally.
- Lynette Suckow is retiring at the end of this year. She's worked at PWPL for over 22 years!

Director Chat – 10/1/2025

- Talked to a regular about food and news.
- A man stopped to thank us for doing all the work in the parking lot, especially the striping.
- A patron stated that our staff needed a big pay raise.
- Talked to a staff member about several things
- Talked to our art installer about the new exhibit
- Artist arrived with her art!
- Talked to a patron about a book she recommended.

AM = 7

- Talked to a staff member about the gallery exhibit.
- Talked to a couple of quilters in for their monthly event.
- An NMU student stopped to ask if we could expand hours. They prefer to work here rather than the few buildings open on campus (especially on Sunday).
- Talked to staff member about training and staff survey
- Talked to Friend about a program idea.
- Man came in to ask about printing from his phone, directed him to reference desk. He stopped back by on his way out to say how easy the process was.
- Talked to a patron about where their meeting was.

PM = 9

Total = 16

Library Director Professional Development/Outreach and Volunteer Activities – September 2025

September 2	City Department Head Meeting
September 3	Director Chat
September 4	Sister Cities Meeting Advisory Board of Librarians Meeting
September 9	Tasty Reads PWPL Supervisory Staff Meeting
September 10	PWPL All Staff Meeting UPRLC Annual Awards 1:1 meeting with Amy and Andrea M.
September 11	Staff Development Day meeting RATI meeting
September 12	4C's Program
September 13	Weekend Supervisor on Duty Shift
September 15	1:1 meeting with Sarah AFSCME Meeting Programming Committee Meeting
September 16	1:1 meeting with Andrea M.
September 17-18	UPRLC Conference in Iron Mountain
September 19	4C's Program and meeting Interview with Jim Koski
September 22	1:1 meeting with Amanda
September 23	City Department Head Meeting
September 24	1:1 with Marty Citizens Academy Presentation
September 26	4C's Program 1:1 meeting with Adyson
September 29	Meeting with Steve Mentorshop with new NMU student Tour with Messiah Lutheran – Tanzania Tour
September 30	PWPL Board Meeting

October 2025
Development Director's Report
Heather Steltenpohl, Development Director

Final Fiscal Year 2024/2025 - \$667,247.23 from 422 gifts was raised (Private Sources/Designated Donations/Events & Grants/Development Fund). These gifts are the result of the newsletters, reminder letters, grant receipts, tributes and annual fund gifts.

This fiscal year has been our best yet in fundraising since the Capital Campaign to build the addition (1997-2000). Since October 1, 2024, we've raised over \$667,000 to benefit the annual fund and endowment funds. In addition, the Friends of PWPL have raised a record-setting \$75,166.66 through the used book store, two sales and online sales to benefit PWPL's collection, programs and services. The Friends also provided over \$58,000.00 in financial support to PWPL in this year.

In 2024/2025, PWPL received disbursement from the PWPL Endowment Fund income totaling \$14,430.00 for youth services and technology. The entirety of the Endowment Funds is also over \$2 million! Two new endowment funds were opened in FY24/25. The Vander Veen Center for the Book will support PWPL collections and services. The Family and Local History Fund will support family and local history collections and programs. It was just 2015 when the Endowment Funds were opened with \$30,000.00 from UP Health System after their tax settlement with the City of Marquette.

PWPL also received \$28,021.92 in general operations and designated support from the PWPL Development Fund in fiscal year 2024/2025.

As for planned giving, we received \$97,478.59 from two estates this year and should be receiving a gift from another estate as soon as probate has closed. It is satisfying to be in a place where our public library is more financially stable than ever in the 28 years I've been employed here.

FY 2024/2025 Total Fundraising

2024 Annual Fund	\$76,566.64
2024 Endowment Fund	\$107,478.59
2024 Fall Newsletter	\$3,160.00
2024 Tribute Fund	\$350.00
2025 Annual Fund	\$93,845.19
2025 Endowment Funds	\$296,416.81
2025 Fall Newsletter	\$1,955.00
2025 Great Lakes Poetry Festival	\$1,500.00
2025 Mining Journal Dig Fund	\$50,000.00
2025 Passion for Books B&W Print	\$1,700.00
2025 Passion for Books Color Print	\$4,000.00
2025 Spring Newsletter	\$6,375.00
2025 Summer Newsletter	\$3,815.00
2025 Summer Reading Program	\$3,000.00
2025 Tribute	\$3,500.00
2025 Winter Newsletter	\$13,585.00
	\$667,247.23

Friends of PWPL 2024/2025 Financial Summary

Total September 2025 Store Sales	\$	4,399.38
Total 24/25 Store Sales	\$	49,265.19
Total 24/25 Online Sales	\$	8,510.06
Total March 2025 Sale	\$	6,989.26
Total September 2025 Sale	\$	8,300.22
Total Other 24/25 Revenue	\$	2,101.93
2024/2025 Friends Revenue	\$	75,166.66
Total PWPL Grants	\$	(51,442.96)
Total Other Expenses	\$	(6,557.34)
2024/2025 Total Expenses	\$	(58,000.30)

The Friends meet on November 13, 2025 at 12:30 pm in the Community Room. Everyone is welcome to attend.

PWPL Development Fund 9/30/25

Garden Fund	\$	2,379.26
Next Chapter Book Club	\$	126.22
FRIENDS	\$	52,787.97
2025 Teen Summer Reading	\$	3,100.00
2026 Teen Summer Reading	\$	1,500.00
2025 Youth Summer Reading	\$	2,000.00
2026 Youth Summer Reading	\$	2,000.00
New York Review of Books Sub.-Sturgul Gift	\$	22.05
Mining Journal Project	\$	18,876.10
Kulisheck Programming Fund	\$	9,841.21
2022 Strategic Planning	\$	288.78
Aldrich Technology Assistance Fund	\$	9,699.40
Great Lakes Poetry Festival	\$	120.87
Collections Endowment	\$	15,000.00
Passion for Books Project	\$	5,174.11
Peace Room Project	\$	2,041.00
25/26 Teens Cook	\$	960.00
2024/2025 General Operations	\$	46,467.32

Head of Technology / Assistant Director - Peter White Public Library
October 2025 Report - Events of September 2025

Improvements & What's New:

- Microsoft Office 2024 has been deployed to all public computers.
- Windows 11 was installed on remaining computers with Windows 10, aside from one that stubbornly would not upgrade. That one is a public PC with DeepFreeze, and will be replaced.
- Replaced the HVAC control PC with help from vendor ACC.
- Purchased five computers directly from Dell. I used to purchase through REMC, but the vendor with the low bid changed. Our Dell rep was able to give us "Premier" pricing, which is competitive with REMC, so I will just buy from there and not worry about the low bid REMC vendor changing.
- Other final purchases were made for the fiscal year, including an overhead scanner. The first use for that will be digitization of the Marquette Monthly. The MM ownership approached me this month about possibly extending the copyright agreement to include everything but the most recent issue. They are looking to have us host the content on UPLINK instead of the archive on their website.
- I used our Public Surplus auction account to make a purchase from NMU of some Steelcase office furniture, mostly desks, for the new space vacated by the MACC. Worked with John to get them over here. He hired "College Hunks" movers to pick them up and get them back to PWPL. They all look like they are in pretty good shape. We got them here ahead of the MACC moving out, but it worked out. Marty got the largest desk.
- Speaking of Public Surplus, I sold some more antique items from PWPL. In addition to this, we moved around a lot of furnishings to reconfigure the use of our space here.
- Moved and reprogrammed one VOIP phone for a new purpose. The phone in the break room was not being used, so it was moved to the adult services office.
- Sent email to lawyer for Mining Journal ownership requesting copyright beyond February 1989.
- Thankful that we finished the negotiations process with AFSCME and signed off on a new contract.

Fixed, Etc.:

- Issues with copier not able to save scanned files to network fixed.
- Fixed screen capture routine on public PCs after a Windows update broke it.
- Installed HP service kit for our primary public printer. Good for another 200,000 pages.
- Troubleshooting internet service drops on MERIT fiber connection.
- Fixed HDMI connection in one study room, tidy up equipment on wall in all three rooms.
- A technician from Bibliotheca fixed one of our self-checkout machines. They are all working like new currently. He took with him the very old 3M security equipment from the 1980s-90s that I was trying to give away. He will give them to Detroit Public Library.

Pending:

- Range will move two security cameras for us.
- Add one phone line for new office space in former MACC.
- New firewall sometime this fiscal year. SLC has ordered a Meraki firewall with eRate funding. Migration will be a bit of work for both myself and SLC to carry out. We will need to re-create our current ruleset, set up a new VPN, and get the client machines onto the new VPN.

Bruce's committee, meeting, and other activity:

- Supervisor's meeting – September 9th
- All-staff meeting – September 10th
- Automated library services meeting – September 11th
- UPLINK board meeting – September 15th
- Friends of PWPL book-sale take-down – September 28th
- PWPL Board of Trustees meeting – September 30th

Respectfully submitted,
Bruce MacDonald

Peter White Public Library
Adult Services Department Board Report
September 2025

ELECTRONIC COLLECTION USE (not noted in statistics sheets):

Ancestry:

- o Searches: **244**
- o Images/text: **135/109**

Mango languages:

- o Sessions: **61**
 - Mobile: **16**
 - Average Learning Time: **15:10**

New York Times:

- o Offsite code redemptions: **136**
 - Usage sessions: **1322**, Page views: **6403**, Articles read: **2009**

Value Line Online:

- Logins: **55**
 - o Searches: **140**, Downloads: **102**

Weiss Ratings Online:

- Total Users: **77**
- Searches: **1**
- Total Sessions: **3**
- Pages Viewed: **14**

OUTREACH/MARKETING:

- Superiorland Yesterdays: **Lilith**
- Entrance Display: **Birds of a Feather (Lynette) ; Earth, Wind and Fire (Allie)**
- NF Display: **Fall Favorites (Elliot)** FIC Display: **School Stories (Corey)**
- What's New At PWPL articles for the Mining Journal: **Corey and Lynette**

PROGRAMMING/TECH HELP:

- Tech Coaching for Seniors: **25**
- Heritage Room Book Group: **5**
- NonFiction Book Group: **0**
- Repair Café: **6**

Updates from Adult Services

Adult Services had 21 passport applications processed, proctored 11 exams for students, and there were 944 computer logins during the month of September. We continue to help with printing and other computer technical issues that arise with patrons on a regular basis. Collection management continues as well. Displays, Book Groups, and Superiorland Yesterdays for the Mining Journal continue as usual. I am continually amazed at the ideas that my staff bring forth in creating displays.

Tech Coaching for Seniors continues this fall and has been much appreciated by our seniors navigating technology. Lynette has complete all the advertising for many Tuesday and Thursday morning sessions that will take place in the coming months. This continues to be a great and much needed program for our seniors, and they really like Christine. Call the reference desk to reserve a spot! Lynette represented Adult Services on the Staff Development Committee meeting. She has also extended our task calendars for Adult Services through 2026 as we begin to anticipate her retirement at the end of the year.

Elliot has also now been with us for over 3 months and has been working on the online training from the US Department of State to become a Passport Agent here at PWPL. They have completed the online training and are now able to process passports for patrons. They have been observing and adjudicating passports for about 3 weeks now and doing a great job, learning more and more with each application presented. Elliot has added facilitating the Repair Café to their duties. The first Repair Café was this month on the second Saturday. They are also on the Intellectual Freedom Committee here at PWPL helping with activities for Right to Read Week in October.

Corey has been working to continue the organizing efforts in the Local History Research Room (LHRR). This room is now open for drop-in use on Wednesdays from 12-4pm. Corey has been assessing what supplies will be needed to preserve some of our delicate materials need to be put into storage.

Cheryl and Allie continue to train and learn more about working the reference desk. Allie had her first book display in September and Cheryl's first display will be in early October. They have been learning the processes and procedures we follow for proctoring tests for online students at various institutions. Our most popular are Bay College and Lansing Community College, but there are a few others. We are actively proctoring tests for 11 students this semester so far. I have written procedures for proctoring that have tested by staff.

This month Bruce ordered a scanner for the Reference Staff to use for digitizing the Marquette Monthly magazines that we have. We are looking at training times in October with Annika from UPLINK, as this scanner was purchased with her recommendation. We are all looking forward to working on this project.

I was able to attend and present at the UPRLC Annual Conference on September 18th at Bay College in Iron Mountain. This year's theme was Back to Basics and I presented on Collection Management for Adult Collections. It was a good session and I think people were happy to get some information on this topic. It was also great to network with other librarians in the UP and northern Lower Michigan.

Regards,

Amy M. Salminen, MLIS

Adult Services Department Head

Circulation Department Head Report: September 2025

September was a standard month for the department. Something I think many supervisory staff are working on, including myself, is communication. Circ staff requested that we occasionally invite guests from other departments to our meetings for more direct communication. Ann was our guest for September. We field a lot of inquiries from patrons about meeting rooms, so this was a great opportunity to talk with Ann about policies and procedures, and ask questions.

I enjoyed my first experience at the UPRLC conference. I attended 4 sessions in one day and had lunch with several MCLS and MLA staff members. The session that stuck out the most was presented by staff from a library in suburban Detroit where they established a Community Closet. It's a simple set up of a locker that is accessible to the public that contains some basic health and hygiene supplies. This can be hats (donated by a local knitter's group), individually wrapped rolls of toilet paper, small tubes of toothpaste, bottles of water, etc. This has been a big success in lower Michigan, and I think some of the ideas could be replicated at PWPL to support more vulnerable members of our community.

Meetings & Activities:

September 5: union membership meeting
September 8: 90-day evaluation for new staff Tina
September 11: Staff Development Day meeting
September 11: ALS meeting
September 17: UPRLC conference
September 22: job shadowing with SAIL consumer
September 23: one on one meeting with Andrea
September 25: Circulation staff meeting

Respectfully submitted,
Melissa Matuscak Alan
Circulation Department Head

PETER WHITE PUBLIC LIBRARY YOUTH SERVICES DEPARTMENT-REPORT TO BOARD OF TRUSTEES

Month of September, 2025

	# Attended	# Sessions
➤ Program Attendance Stats		
○ EL Total	456	19
○ Children's Total (Non-EL)	407	19
○ Self-Directed Programming	753	12
▪ Total Program Attendance	1,616	50

September

YS resumed our school year programming on Sept 8th, with daily storytimes for different age groups and afterschool/weekend programs for school aged children.

Our staff members who have been with the YS department less than a year have been observing/helping with programs this month as they get ready to lead their own programs.

- Saturday Art with Ella is a new art program being run by our intern from the NMU leadership program. She had her first art drop-in session on September 13, with attendance of more than 70 people. A drop-in art program during the school year is something we haven't offered in several years – clearly people were excited!

I am grateful to the YS staff for picking up hours and to Marissa for covering my storytimes while I was on vacation.

Looking forward – October is a busy month for us, with several Halloween based events. YS is working on planning Winter Reading as well as Feb-April 2026 programming.

Sarah Rehborg

Youth Services Librarian
Peter White Public Library

Peter White Public Library

Teen Services Department Board Report

September 2025

- Program Attendance
 - Programs – 8
- Total Attendance – 381
- Monthly Programs (# of Teens attending)
 - Game On – 15
 - un”TITLE”d Teens - 0
 - D&D – 25
 - Homeschool Chapter Book Discussion - 5
- Special Events/Offsite Visits
 - Costume Swap – 150 people attended, 65 costumes taken home
 - MSHS Back to School Night – 50
 - Teens Cook – 16
 - 6th Grade Class Visit(Dompierre) - 120

Back to School has finally arrived! Programs started off a little slow, but picked up as the month went on. I also started visiting Bothwell 6th grade classrooms, to let them know about the different programs we offer and how to search up books. This year the MSHS invited us out to their Back to School Night, allowing us to talk with parents and students about PWPL. We also brought back the Costume Swap, and it was a huge success, 150 people attended and 65 costumes and accessories were taken home with families. I also finalized the Free to Read events that I am helping out with and I am looking forward to that week in October.

Amanda Pierce

Teen Services Coordinator

October 2025

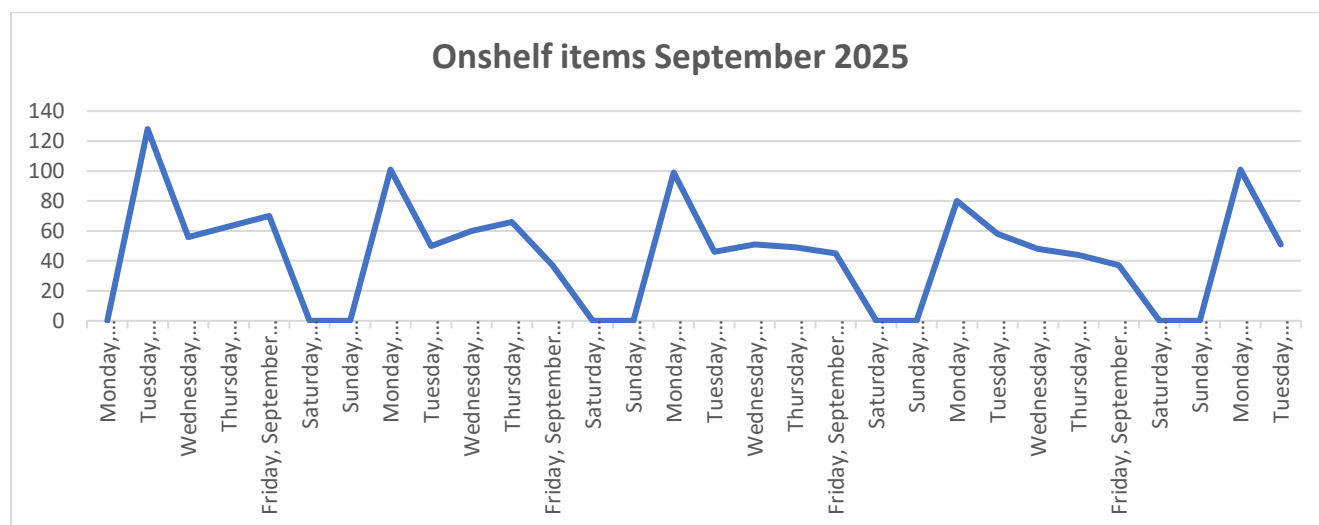
Technical Services Department Report for September 2025

Stephanie Garn, Technical Services Department Head

Ben and Kelsey were able to attend UPRLC this year. I had gone the last 2 years, so it was nice for different folks to meet with other library workers and see what they are up to. Ben also co-presented with Ellen Moore of Superiorland Library Cooperative, on Serials Cataloging.

Besides interlibrary loan and MelCat, Kelsey also processes out of state requests. Our patrons borrowed 56 items from out of state libraries.

1,282 holds were pulled in the month of September, the highest day being September 2 at 128 because we were closed the day before.



Mending stats

When Ben and I started in this department, staff and volunteers would mark every time they worked on a book for mending. Ben started recording each book he worked on and when Kelsey started, she did the same. However, since some of the books were being counted multiple times by staff and volunteers, we've never had an accurate count on actual books being mended. Starting October, we are having every book mended counted just once. We are interested to see how many books are being mended per month versus what is checked out to the mending account.

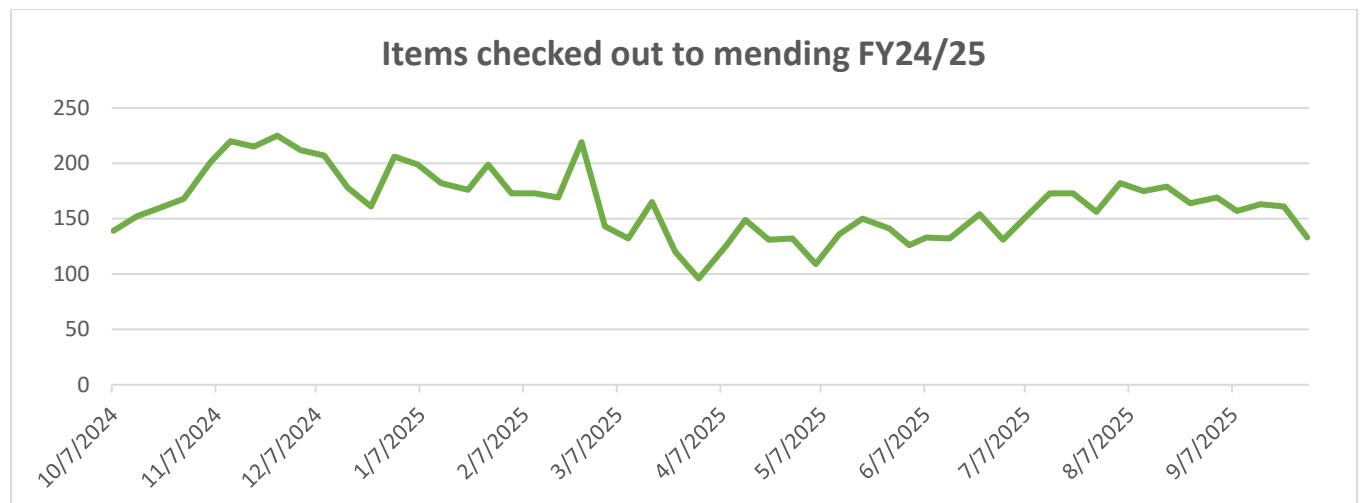
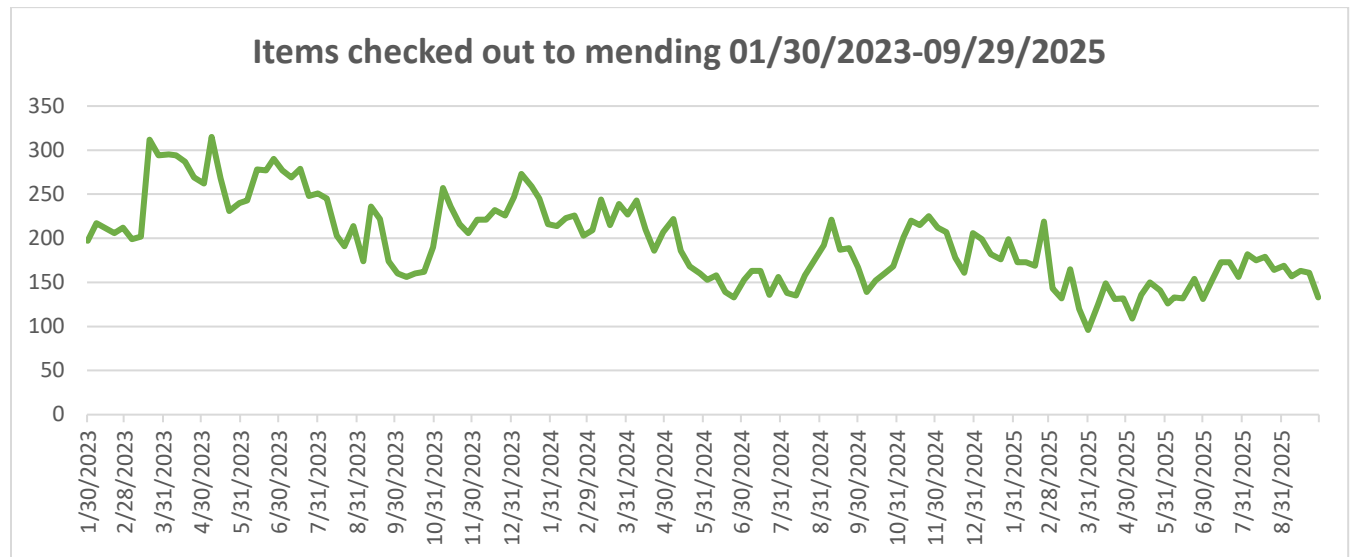
We also weren't reflecting accurate statistics on books being mended versus how many discs were being buffed. That will be a new statistic. We recently purchased a new disc buffer machine, as our old one was over 13 years with a general life span of 3-5 years! Shout out to Arlette Dubord, Ben's predecessor, for the excellent maintenance of our old machine! Shout out to Jamie for asking us the question, "How long are they supposed to last?" and us realizing it was time to get a new one. We are grateful we didn't have our old machine dying on us and us scrambling for a lot of money for a new one!

Donations

Another statistic we are interested in seeing is, how many donations are we adding each month? Donations supplement our collections and some of them we use to swap out damaged copies. We will be reporting on that this year, as well.

September 09	Supervisors meeting
September 18	UPRLC (Ben and Kelsey)
September 23	Friends Booksale setup (Steph, 1hr)
September 28	Friends Booksale takedown (Ben)

Ben has been keeping track of the mending account each week. For the first time in years, the mending account dropped below 100 in April 2025!



September 2025 Adult Programming Events

Global Cinema: Gregory Nava's *El Norte*

Friday, September 5, 2025. 12:00 p.m.-2:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. In one of the first international films documenting the migrant experience, director Gregory Nava tells the story of two Guatemalan adolescents who flee their home country because of ethnic and political persecution during the Guatemalan Civil War. The film chronicles their dangerous odyssey through Mexico to Los Angeles. Rated R. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **14 in-person attendees** for this event.

Dinner & A Movie Block Busting Cinema: *A Real Pain*

Monday, September 8, 2025. 5:30 p.m.-8 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. Bring your dinner, sit down, and enjoy this riveting 2024 family drama. Director, writer, and star Jesse Eisenberg tells the story of two cousins—Eisenberg and Kieran Culkin (in an Oscar-winning performance)—who reunite for a Jewish heritage tour through Poland after their grandmother dies. Rated R. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **15 in-person attendees** for this event.

Author Reading: Iliana Regan & *Burn the Place*

Wednesday, September 9, 2024. 4:30 p.m.-5:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Family Friendly. In their National Book Award-nominated debut memoir, chef Iliana Regan chronicles her life from foraging on her family farm to running their own Michelin-starred restaurant. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **34 in-person attendees/4 virtual in-person attendees/28 YouTube views** for this event.

Friend-raiser “Singin’ the Good Old Songs Again” Concert

Wednesday, September 10, 2025. 6:30 p.m.-8 p.m. Peter White Public Library Community Room. Adults, Seniors, Family Friendly. Singer/songwriters Jackie Davidson and Gary Brandt combine classic and original folk music into an energetic and crowd-pleasing concert. Jackie was part of the Grammy Award-winning group The New Christy Minstrels and performed on *The Tonight Show*, *The Red Skelton Show*, and with Sammy Davis Jr. and Tennessee Ernie Ford, among others. Gary is a celebrated folk musician who has toured across the country and performed nationally on *The Midnight Special*. **PLEASE NOTE: This is a ticketed event. Tickets are \$5 and can be picked up at the Circulation Desk starting Wednesday, August 13, 2025. Limit of two tickets per household. You must have a ticket in order to attend the event. The event will also be livestreamed on Peter White Public Library's YouTube channel.** For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **81 in-person attendees/4 virtual in-person attendees/76 YouTube views** for this event.

Marquette Poets Circle

Thursday, September 11, 2025, 6:30 p.m.- 8 p.m. Peter White Public Library Shiras Room. Adults, Seniors, Family Friendly. Join local poets, writers, and poetry enthusiasts for an evening of poetry. Starting at 5:00 p.m., participants gather to workshop their current work, followed by an Open Mic at 5:45 p.m. New and experienced poets are welcome for either or both events. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **13 in-person attendees** for this event.

Docu Cinema: *Complaints of a Dutiful Daughter*

Friday, September 12, 2025. 12:00 p.m.-1:00 p.m. Peter White Public Library Community Room. Adults, Seniors. In honor of Alzheimer's Awareness Month, PWPL screens this Academy Award-nominated film. In recounting her attempts to come to terms with her mother's advancing Alzheimer's disease, Deborah Hoffmann explores the relationship between mother and daughter, parent and child, and the tenacity of love. Rated PG. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **8 in-person attendees** for this event.

Writers on Writing: Matthew Gavin Frank

Monday, September 15, 2025. 6 p.m. - 8 p.m., Peter White Public Library Shiras Room. Adults, Seniors, Teens. In this new programming series, award-winning lyric essayist and poet Matthew Gavin Frank—author of *Flight of the Diamond Smugglers*, *Preparing the Ghost*, and *Submersed*—will guide participants through the art of writing with curiosity and boldness. . **Space is limited to 15 participants, so register early.** No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **13 in-person attendees** for this event.

Artists & Their Art: Louis Sullivan and Frank Lloyd Wright

Tuesday, September 16, 2025. 6:30 p.m.-7:30 p.m. Peter White Public Library Zoom. Adults, Seniors, Teens. Peter White Public Library hosts celebrated art historian Ellen Longworth for this virtual series focused on famous artists, artistic movements, and art. For this event, Ellen will delve into the work of architects Louis Sullivan and Frank Lloyd Wright. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info for meeting information.

There were **18 virtual in-person attendees/39 YouTube views** for this event.

The Knockabouts in Concert

Wednesday, September 17, 2025, 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Teens, Adults, Seniors. Popular local folk band The Knockabouts celebrates Celtic music and songs with a concert sure to have you dancing in your seat. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **31 in-person attendees/4 virtual in-person attendees/58 YouTube views** for this event.

All Booked Up: On Air

Monday, September 22, 2025. 9 a.m.-10 a.m. WLUC TV 6 Studio. Adults, Seniors. Join Upper Michigan Today's Elizabeth Peterson and Tia Trudgeon, along with PWPL staff, for an on-air, in-person book discussion. This month's book: *Submersed* by Matthew Gavin Frank. No

admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **6 in-person attendees** for this event.

Author Reading: Matthew Gavin Frank & *Submersed*

Monday, September 22, 2025. 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. Acclaimed lyric essayist and poet Matthew Gavin Frank reads from and discusses his latest book, *Submersed*, an exquisite, lyrical foray into the world of deep-sea divers, the obsession and madness that oceans inspire in us, and the story of submarine inventor Peter Madsen's murder of journalist Kim Wall—a captivating blend of literary prose, science writing, and true crime. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **31 in-person attendees/4 virtual in-person attendees/53 YouTube views** for this event.

All Booked Up: Can We Talk?

Tuesday, September 23, 2025. 10 a.m. – 11 a.m. Peter White Public Library Shiras Room. Adults, Seniors. Join Marty and Andrea for an in-person, in-depth discussion of Upper Michigan Today's *All Booked Up* book of the month. Come with your questions, insights, and observations. This month's book: *Submersed* by Matthew Gavin Frank. Frank will be present for the discussion. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **2 in-person attendees** for this event.

Bluesday Tuesday Concert

Tuesday, September 30, 2025, 6:30 p.m.- 7:30 p.m. Peter White Public Library Community Room. Teens, Adults, Seniors, Family Friendly. Peter White Public Library hosts a blues concert sponsored by the Marquette Area Blues Society. This month's band: TBA. No admission charge. For more information, contact Marty at 226-4322, machatz@pwpl.info, or visit pwpl.info.

There were **54 in-person attendees/5 virtual in-person attendees/24 YouTube views** for this event.

TOTAL NUMBER OF PARTICIPANTS FOR SEPTEMBER 2025 EVENTS:

Participants for in-person events:	302
Participants for virtual in-person	39
Participants for virtual (after the fact)	<u>278</u>
TOTAL Participants/Views:	619

Respectfully submitted,

Martin Achatz (he/him/his)

Adult Programming Coordinator

Facilities Manager 2025

- Maac transition going good but somewhat slowly.
- Nimbus Irrigation winterized lawn sprinkler system.
- Yearly fire extinguisher inspection performed by Summit Fire Services.
- Monthly generator test.
- Monthly exit light test.
- New tables for Community Room.
- General upkeep and maintenance.

John Povey
Facilities Manager
Peter White Public Library
jpovey@pwpl.info
906-235-4262

Statistical Reports

Library Visits

2024/2025	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Library Visits (Door Count)	18,404	14,234	12,333	13,552	13,972	14,975	15,902	13,290	14,961	16,175	14,829	15,706	178,333
Hours Open	269	221	225	244	236	243	250	251	236	261	251	247	2,934

Last FY 2023/2024	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Library Visits (Door Count)	13,733	12,641	11,992	13,152	15,210	14,738	15,012	13,108	13,691	15,007	14,127	14,278	166,689
Hours Open	258	231	226	240	247	243	258	255	232	258	262	236	2,946

2024/2025		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Attendance	# Days Open
OCTOBER	Attendance	0	2,925	3,338	3,674	4,026	2,074	2,367	18,404	
	Average Daily		731	668	735	805	518	592	682	27
NOVEMBER	Attendance	0	2,237	2,626	2,725	1,988	2,180	2,478	14,234	
	Average Daily		746	657	681	663	545	496	619	23
DECEMBER	Attendance	0	2,954	1,914	2,110	1,882	1,709	1,764	12,333	
	Average Daily		591	638	703	470	427	441	536	23
JANUARY	Attendance	0	1,733	2,290	2,184	3,244	2,214	1,887	13,552	
	Average Daily		587	572	546	649	443	472	542	25
FEBRUARY	Attendance	0	2,678	2,413	2,696	2,512	1,845	1,828	13,972	
	Average Daily		669	603	674	628	461	457	582	24
MARCH	Attendance	0	3,151	2,714	2,005	2,357	2,211	2,537	14,975	
	Average Daily		630	679	668	589	553	507	599	25
APRIL	Attendance	0	2,641	3,259	3,520	2,757	1,499	2,226	15,902	
	Average Daily		660	652	704	689	500	556	636	25
MAY	Attendance	0	1,563	2,184	2,414	2,723	2,104	2,303	13,291	
	Average Daily		521	546	603	545	421	461	511	26
JUNE	Attendance	0	3,500	2,774	2,581	2,295	2,164	1,647	14,961	
	Average Daily		700	693	645	765	541	412	623	24
JULY	Attendance	0	2,618	3,661	3,964	2,961	1,394	1,577	16,175	
	Average Daily		654	732	793	592	465	394	622	26
AUGUST	Attendance	0	2,709	2,624	2,620	2,400	2,532	1,944	14,829	
	Average Daily		677	656	655	600	506	389	570	26
SEPTEMBER	Attendance	0	2,516	3,313	3,074	2,573	2,115	2,117	15,708	
	Average Daily		629	663	768	643	529	529	628	25
Current FY Total		0	31,225	33,110	33,567	31,718	24,041	24,675	178,336	299
Current FY Average YTD/Day		0	650	647	681	637	492	476	596	23
Last FY Total		0	30,135	32,814	30,860	29,245	22,336	21,300	166,690	299
Last FY Average/Day		0	624	631	607	587	456	428	558	25

Program Attendance

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Total Children's Programs (0-11)	48	41	25	6	47	40	50	8	32	30	17	38	382
Total Children's Program Attendance (0-11)	1695	1289	1239	781	2193	1622	1788	748	4302	2820	1447	863	20787
Total Teen Programs (12-18)	12	7	8	6	12	5	7	1	5	7	0	0	70
Total Teen Program Attendance (12-18)	583	85	327	73	158	57	379	10	155	144	0	0	1971
Total Adult Programs (does not include virtual #)	34	29	23	32	56	38	50	30	31	30	28	25	406
Total Adult Programs (does not include virtual #)	604	577	540	477	407	799	872	352	1,517	975	1,290	261	8,671
Total Virtual Attendance (Virtual live and after views)	230	170	285	168	79	172	293	219	274	330	196	0	2,416
Total Programs	94	77	56	44	115	83	107	39	68	67	45	63	858
Total Attendance (Live)	2,882	1,951	2,106	1,331	2,758	2,478	3,039	1,110	5,974	3,939	2,737	1,124	31,429
Total Virtual Views (After the fact)	208	151	254	155	62	147	250	192	236	285	176	0	2,116
Passive Programs	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Total Activities	13	10	11	11	10	13	13	13	16	7	11	12	140
Total Participants	949	969	1037	926	1057	1128	974	1180	1990	989	1203	753	13155

Circulation Transactions

	October-24	November-24	December-24	January-25	February-25	March-25	April-25	May-25	June-25	July-25	August-25	September-25	Total	Previous FY Total
Children's Circulation	7,299	6,978	5,224	6,514	6,403	6,572	5,946	5,001	6,198	6,596	6,455	5,841	75,027	81,481
Adult and Teen Circulation	10,171	9,871	8,398	9,755	8,612	9,372	9,685	8,992	9,684	10,379	9,759	9,307	113,985	124,757
Circulation of Physical Objects (Art, Kits, Things, etc)	346	375	70	89	82	94	96	94	104	87	156	127	1,720	3,072
OverDrive E-Book Circulation	942	955	955	958	888	1,094	907	902	956	1,002	902	964	11,425	12,600
OverDrive E-Magazines	616	761	747	943	860	868	829	833	823	779	908	910	9,877	8,830
OverDrive E-Audiobook Circ	1,498	1,469	1,482	1,685	1,419	1,618	1,517	1,568	1,555	1,615	1,593	1,581	18,600	18,719
Hoopla E-Book Circulation	140	151	177	162	135	175	171	166	178	153	146	163	1,917	1,295
Hoopla E-Audiobook Circ	512	593	577	626	593	689	664	686	698	706	768	771	7,883	5,028
Hoopla Streaming Video Circ	92	77	104	89	95	92	137	168	135	101	141	97	1,328	918
Hoopla Streaming Music Circ	11	7	4	5	15	15	8	5	13	7	8	4	102	103
Hoopla Streaming Binge Pass	4	6	7	9	7	9	7	7	6	4	7	5	78	65
Kanopy Streaming Video Circ	569	497	460	661	491	463	304	212	428	384	519	371	5,359	6,222
Total Physical Circulation	17,816	17,224	13,692	16,358	15,097	16,038	15,727	14,087	15,986	17,062	16,370	15,275	190,732	209,310
Total Electronic Content Use	4,384	4,516	4,513	5,138	4,503	5,023	4,544	4,547	4,792	4,751	4,992	4,866	56,569	53,780
Total Circulation	22,200	21,740	18,205	21,496	19,600	21,061	20,271	18,634	20,778	21,813	21,362	20,141	247,301	263,090

Circulation by City/Township

City of Marquette	9,336	9,140	8,263	9,961	9,211	9,751	9,415	8,812	9,767	10,156	10,111	9,500	113,423	115,244
Marquette Township	1,852	1,682	1,611	1,906	1,775	1,866	1,749	1,512	1,846	1,850	1,572	1,570	20,791	20,351
Chocolay Township	2,175	2,141	1,990	2,516	2,179	2,369	2,256	1,706	2,183	2,630	2,396	2,054	26,595	28,009
Sands Township	753	657	733	781	816	695	756	654	821	991	795	789	9,241	9,406
Skandia Township	487	362	409	507	443	373	478	289	371	393	390	283	4,785	5,587
West Branch Township	722	1,108	864	823	799	855	881	777	754	854	770	898	10,105	8,318
Turin Township	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wells Township	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Ewing Township	-	-	-	-	-	-	-	-	-	-	4	-	4	261
Non-Residents	874	686	542	685	592	757	1,052	1,086	962	998	1,075	1,047	10,356	10,623

Check Outs via Self-Check	5,361	5,250	4,550	5,762	5,168	5,591	5,064	4,288	6,133	5,887	5,709	4,810	63,573	62,555
% of Check Outs via Self-Check	33.23	32.81	30.09	28.39	29.21	28.69	31.06	32.85	26.07	28.98	28.67	31.76	30.00	33.46
Online Renewals	3,927	3,739	3,903	3,722	3,756	3,758	3,980	3,953	3,545	4,070	3,674	4,008	46,035	43,512
Items Checked In	13,683	12,900	12,567	13,322	12,970	13,911	14,433	12,572	13,426	15,034	14,600	13,518	162,936	162,403
Adult Books Browsed	302	182	252	258	311	278	302	238	191	299	229	258	3,100	3,052
YS Books Browsed	1,009	727	675	773	881	257	931	827	826	957	1,080	818	9,761	8,251
Items Browsed	1,311	909	927	1,031	1,192	535	1,233	1,065	1,017	1,256	1,309	1,076	12,861	11,303

Reference and Other Services

Reference Transactions	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Online Questions	30	23	40	42	34	30	30	29	39	42	25	37	401
Total Directional Questions	517	375	402	417	553	462	447	308	883	594	724	546	6228
Total Reference Questions	674	610	490	611	598	496	634	635	1509	1309	1137	1129	9832
Grand Total of Questions	1630	1345	1233	1453	1473	1272	1482	1252	2663	2188	2178	2052	20221

Other Services	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Study Room Reservations	150	133	118	171	145	148	181	104	106	131	128	159	1,674
Passport Applications	32	35	25	56	39	33	38	15	17	20	27	21	358
Proctored Exams	4	1	6	3	7	8	8	8	16	10	7	11	89
Meeting Room Reservations	114	87	88	98	125	117	113	97	82	68	86	90	1,165
Meeting Room Drop-Ins	55	42	55	66	50	60	49	41	48	85	52	43	646
Notary Services	5	5	8	6	2	2	4	6	5	6	3	6	58

Interlibrary Loan

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Total Loaned to Other Libraries	732	710	622	807	718	735	707	670	640	798	730	739	8608
Total Borrowed from Other Libraries	845	709	759	1,011	817	753	924	799	778	909	903	978	10185
Holds Placed	1873	1809	1503	2189	1784	1987	1908	1786	1780	1868	1970	1991	22448
RSL ILL Borrowed	686	565	562	798	642	575	717	636	612	714	659	727	7893
RSL ILL Lent	589	548	478	627	583	596	591	555	486	620	598	598	6869
MelCat Items Borrowed	159	144	197	213	175	178	207	163	166	195	244	251	2292
MelCat Items Lent	143	162	144	180	135	139	116	115	154	178	132	141	1739

Registered Borrowers

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
New Registered Borrowers	169	139	153	176	147	146	131	109	131	138	199	214

<u>Active Registered Borrowers</u>	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
City of Marquette	1,793	1,606	1,533	1,690	1,669	1,684	1,736	1,636	1,603	1,694	1,651	1,826
Marquette Township	298	303	287	332	323	288	304	284	288	295	309	306
Chocolay Township	430	363	361	405	382	384	414	370	414	474	415	388
Sands Township	150	134	132	156	153	148	147	145	126	164	152	139
Skandia Township	55	39	44	51	41	40	53	47	47	63	44	43
West Branch Township	53	61	59	76	71	70	76	75	60	74	73	80
Turin Township	2	0	3	0	2	1	0	1	2	2	2	1
Wells Township	3	1	2	2	3	2	4	2	4	2	2	1
Ewing Township	1	2	1	1	1	1	1	1	0	1	2	2
Non-Residents	75	74	66	85	79	62	73	66	59	73	89	86
Total	2,860	2,583	2,488	2,798	2,724	2,680	2,808	2,627	2,603	2,842	2,739	2,872

<u>All Registered Borrowers</u>	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons	# of Patrons
Townships	5,722	5,757	5,800	5,766	5,771	5,797	5,805	5,820	5,859	5,899	5,932	5,292
Service Area	16,280	16,349	16,471	16,459	16,502	16,615	16,595	16,671	16,790	16,895	17,070	15,164
Other Areas	521	525	525	469	464	471	445	420	423	430	461	458
Total	16,801	16,874	16,996	16,928	16,966	17,086	17,040	17,091	17,213	17,325	17,531	15,622

Technology

	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Total Computer Sessions/Logins	1067	854	767	937	945	1004	1033	1,006	1021	1207	1120	1022	11983
Laptop/Wireless Logins	1417	1498	1327	1193	1363	997	1372	1295	1166	1112	1305	1395	15440
Total Computer Logins	2484	2352	2094	2130	2308	2001	2405	2301	2187	2319	2425	2417	27423
Library Website Hits	9,867	14,585	12,131	15,654	14,934	15,972	13,888	3,196	7,775	13,612	13,116	13,764	148494
Unique Visitors	11,807	11,827	9,673	12,725	12,383	12,901	11,491	2,647	12,631	10,600	11,214	8,450	128349

myLIBRO App													
Total Number of Users									220	304	356	477	
Total App Usage									1,913	2,832	3,549	3741	

Technical Services

Items Added	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	FY YTD Totals	Last FY Totals
FY YTD Totals	791	630	747	541	759	618	739	655	789	795	629	1672	9365	7178
Other Statistics	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	YTD Totals	Last FY Totals
Cataloging Review	29	28	72	35	76	35	30	44	27	22	228	230	856	433
Original	2	5	10	11	4	10	18	11		8	5	9	93	83
Volunteer Hours	16.00	16.00	16.50	12.00	16.00	14.50	12.00	4.00			16.00	10.00	133.00	170
Mending	309	189	274	314	288	311	286	308	217	303	341	251	3391	3538
Discards	898	728	1,028	2221	1,111	1028	591	1011	1222	687	2756	923	14204	18888
Donations Added											98	141		N/A

Remote Book Drops

		Number of Pickups	Number of Items
Marquette Township			
	Total Year to Date	52	1291
	Total Last FY	52	1157

Chocolay Township			
	Total Year to Date	52	1419
	Total Last FY	51	1378

Sands Township			
	Total Year to Date	52	539
	Total Last FY	52	451

Skandia Township			
	Total Year to Date	52	386
	Total Last FY	52	398

West Branch Township			
	Total Year to Date	51	102
	Total Last FY	52	54

Total Year to Date ALL Locations:	259	3737
Total ALL Locations Last FY:	259	3438

Staff and Board Listings

PWPL Employee Roster

Last Name	First Name	Start Date	Job Title
Achatz	Martin	10/19/2020	Programming Coordinator
Alan	Melissa	6/28/2022	Circulation Department Head
Barch	Margaret	8/1/2017	Circulation Assistant Department Head
Bengry	Mary	1/4/2024	Circulation Aide
Burtrum	Cheryl	8/11/2025	Adult Services Assistant
Champion	Grace	10/9/2024	Youth Services Assistant
Couts	Emily	2/15/2023	Circulation Aide
Ellis	Claire	6/11/2025	Youth Services Assistant
Flynn Chapman	Allison	8/12/2025	Adult Services Assistant
Garn	Stephanie	6/2/2017	Technical Services Dept Head
Guidebeck	Adyson	5/15/2024	Circulation Aide
Goodwin	Jamie	7/12/2021	Finance Director
Hersheway	James	10/4/2021	Maintenance Assistant
Ingmire	Andrea	6/6/2016	Library Director
Joyal	Natalie	4/2/2025	Library Page
Lanciani	Zach	3/21/2022	Circulation Aide
Langlieb	Holli	5/1/2024	Youth Services Programming Assistant
Lustig	Michael	8/8/2019	Library Page
MacDonald	Bruce	7/23/2007	Assistant Director / IT Coordinator
Marquardson	Marissa	9/16/2019	Youth Services Assistant
Pergande	Frank	4/30/2025	Youth Services Assistant
Peterson	Tina	6/9/2025	Circulation Aide
Pierce	Amanda	9/16/2014	Teen Services Coordinator
Povey	John	11/30/2020	Facilities Manager
Plourde	Rosemary	10/5/2018	Library Page
Rehborg	Sarah	11/20/2013	Youth Services Department Head
Richmond Garrett	Ann	10/25/2021	Administrative Assistant
Salminen	Amy	10/26/2020	Adult Services Department Head
Sargent	Ben	12/4/2007	Technical Services Assistant
Spatz	Christopher	6/24/2013	Circulation Aide
Secreast	Joseph	3/26/2025	Maintenance Assistant Department Head
Shumate	Elliot	5/19/2025	Adult Services Assistant
Steltenpohl	Heather	10/20/1997	Development Director
Suckow	Lynette	1/29/2003	Adult Services Assistant Department Head
Wiseman	Corey	10/3/2023	Adult Services Local History Assistant

Distribute only to: Supervisory Staff, Administration Staff