

**Board of Trustees of the Peter White Public Library**  
**Agenda**  
**Tuesday, April 21, 2026**  
**George Shiras III Room, 5:00 pm**

Zoom access:

<https://us02web.zoom.us/j/89164083031?pwd=67xUq9inaa9fHbL67plSeGxbGhkth8.1>

Call to Order

Board Member Introductions

***Approve Agenda\****

***Consent Agenda\****

Minutes of the March 23, 2026 Library Board of Trustees regular meeting.

Special Presentation – Amanda Pierce – Teen Services Coordinator

Township Advisory Council Report – Natasha Lantz, West Branch Township

*Financial Reports – including Approval of the Bills\**

Total March Payments: \$172,454.16

Wages & Benefits Paid in the Amount of: \$124,194.28

Bills Paid in the Amount of: \$37,731.23

Utilities Paid in the Amount of: \$10,528.65

Public Comment\*\* –

(\*\*The PWPL Board of Trustees welcome and appreciate public comments. Board Members will not engage in dialog during the public comment period. Board Members may choose to respond to public comments during the Board Member Comment period.)

***Board Action Items\****

- 1) *Bulletin Board and Pamphlet Policy PRG-4*

Other Business

- 1) Strategic Plan Update
- 2) Federal and State Funding Issues

Public Comment

Board Member Comment

- 1) General Comments
- 2) Board Committee Reports
- 3) Trustee Manual – 2021 Edition, Chapter 10, Library Director  
[https://mel.org/ld.php?content\\_id=76965541](https://mel.org/ld.php?content_id=76965541)

Standing Reports

- Correspondence
- Library Director's Report
- Assistant Library Director's Report
- Development Director's Report
- Management Reports
- Statistical Reports

Adjournment

**\*These items (*bold/italics*) require a vote by the Board of Trustees.**

Upcoming Meetings

<b>Board of Trustees:</b>	<b>June 9, 2026</b>
<b>Board of Trustees Committee Meetings:</b>	n/a
<b>Township Advisory Council:</b>	<b>July 8, 2026</b>

**Board of Trustees of the Peter White Public Library**  
**Regular Board Meeting**  
**Minutes**  
**Tuesday, March 23, 2026**

A regular meeting of the Board of Trustees of the Peter White Public Library was held on Tuesday, **March 23, 2026** in the George Shiras III Room of the Peter White Public Library. The meeting was called to order by President Steve Schmunk at 5:01 PM.

**Members Present:** Steve Schmunk, President; Suzanne Williams, Secretary; Lori Nelson, Member; Joe Meyskens, Member; Heather Addison, Member.

**Library Staff Present:** Andrea Ingmire, Library Director; Bruce MacDonald, Assistant Director/IT Head; Heather Steltenpohl, Development Director; Ann Richmond Garrett, Administrative Assistant; Jamie Goodwin, Finance Director; Amy Salminen, Adult Services Department Head.

**TAC Representatives Present:** Grace Simula, Marquette Township

**Others present (in-person or online):** Community Members online

**The Agenda** was approved on a motion by Addison and seconded by Nelson. The motion is approved 5-0.

**The Minutes** of the February 17, 2026 Board Meeting were approved on a motion by Meyskens and seconded by Addison. The motion is approved 4-0 with one abstention.

**Special Presentations** – Amy Salminen, Adult Services Department Head. Salminen gave a presentation on the Adult Services Department, which includes the Reference Desk. Daily tasks often include tech help, reader advisement, printing & copying, tax form distribution, study room checkouts/management, proctoring, and passport processing. Adult Services also manages and tracks library related e-book and digital resources apps, such as Libby/Overdrive, Kanopy, and Hoopla. This department has also been facilitating the digitization of the Mining Journal and is working on the Marquette Monthly. Meyskens asked if the digitized projects are backed up, Salminen said that the library has microfilm and digital backup, and NMU holds a backup on their Uplink system. Salminen provided a list of all the adult book clubs that are held and operated by the library. Schmunk asked about book availability for the clubs, Salminen said the library buys at least 5 copies of each focus book (which later become book club kits that patrons can check out), which circulates several months before the meeting is held. Adult Services also works with Christine Ault, a former teacher, to provide the Tech Coaching for Seniors program. Salminen summarized the upcoming Adult Summer Reading Program, which is sponsored by the Friends of the Library. Other upcoming events include: Great Michigan Read, Repair Café, and a Fall 2026 Financial Literacy series. As an ongoing occurrence, Adult Services staff also provide Superiorland Yesterdays to the Mining Journal (all staff write a What's New at PWPL article each week for the Mining Journal), and curate the book displays. Schmunk asked about historical maps that are managed by their department, Salminen said many people use them for genealogy projects.

## TAC Report: None

**Financial Reports – including Approval of the Bills:** Goodwin addressed questions and comments related to the bills and financial reports. A motion was brought by Meyskens and seconded by Nelson to approve the bills for January 2026, in the amount of \$178,191.47  
**The motion is approved 5-0.**

**Public Comment:** None

## Board Action Items:

- a) **Bylaws of the Board of Trustees GOV 6-** At the February 17, 2026, Board of Trustees meeting, the Board reviewed updates to the Board Bylaws including: timing of the election of officers should a May meeting not be held, and a typo. At the February 23, 2026, Board Policy Committee meeting, two other changes were identified for Article III, Section 7. The order of business for regular meetings. 1. Adding a Consent Agenda item which may include previous meeting minutes, appointments, and routine business. 2. Changing Board Member Comment to Board Member Comment and Committee Reports, allowing a place in the agenda for board committee minutes or reports to be made. Committee minutes do not need approval from the full board. On a motion by Meyskens and seconded Addison by **the Board of Trustees of the Peter White Public Library moves to approve changes to the GOV-6 Bylaws of the Board of Trustees as presented.** Presentation and structure of the consent-agenda was discussed at length; it was decided that an item would only need to be pulled and listed separately if the Board actively chose this for any given topic. Otherwise it is designed for items that do not require additional discussion. **The motion is approved 5-0.**
- b) **Bulletin Board and Pamphlet Policy PRG-4:** The current Public Bulletin Board Posting Policy was adopted in February 2022. A policy rewrite and updated procedure are both needed. The Circulation desk is the primary contact for questions and drop off location for posters. Melissa Alan, Circulation Department Head, has been reviewing posters as they arrive and the revised policy has largely been her work. At the February 23, 2026, Board Policy Committee meeting, committee members reviewed and made suggestions about a draft of this policy. Since that meeting, there has been added clarification about what signage may be posted by groups using PWPL meeting rooms and added information about the Peter White Table pamphlet area. Ingmire discussed the history of this policy at length, and some of the operations issues that staff hope the updates could resolve. Schmunk asked about the Right of Appeal, whether it should go to the Director or the Board first, Ingmire said it is reviewed by the Director before ultimately being sent to the Board.  
First Reading, no action.

## Other Business:

- 1) **Strategic Plan Update:** Library Board of Trustees and Township Advisory Council members who are making follow-up phone calls this month. That follow-up contact will be wrapped up by the end of March. On April 29, 2026 the Strategic Planning Committee will meet to set goals for the next 2-3 years related to survey, call, and data feedback received.

- 2) **Marquette Township Book Drop Location:** Due to the damage that Westwood Mall sustained this winter, it was time to discuss the future of that book drop location. Ingmire reached out to Lyn Durant, Marquette Township Supervisor to see if locating the book drop at the township hall would be an option. While there are some details that need to be discussed, they agreed it could be a viable option. Other commercial properties close to the current drop box location or in other parts of the township will be explored. In addition to the book drop location, PWPL may need to consider a new book drop. Unfortunately, the cost of these is high. Ingmire estimates the cost would be approximately \$8000 on a comparable new book drop. Should there be any costs to the moving or installation of the book drop in a new location, that will also need to be addressed. Meyskens asked if the state of the book drop is separate from the state of the mall itself, Ingmire said not likely, given the fixture. A full inspection of the device is still pending. Addison asked if the mall drop could be retired for the vape cartridge return program, but Ingmire said it is too large. Varying costs were discussed at length.
- 3) **2025 Community Report:** The 2025 Report is complete. These will be mailed to the donor list and extras will be available in the library. A digital copy of this report is available on the PWPL website: [https://pwpl.info/wp-content/uploads/2026/03/2025-Community-Report\\_web.pdf](https://pwpl.info/wp-content/uploads/2026/03/2025-Community-Report_web.pdf)

**Public Comment: None**

**Board Member Comment**

- 1) **General Comments:** Schmunk asked about recent trespass incidents that occurred at the library. Ingmire reported at length.
- 2) **Board Committee Reports**
- 3) **Trustee Manual: Review of Chapter 9, 2021 Edition: Intellectual Freedom.** Ingmire reported that Marquette is overall supportive in protecting the public's right to information. PWPL's Collection Development Policy anticipates many of the questions patrons ask about how library materials are chosen and managed.

**Adjournment:** Addison made motion to adjourn, seconded by Meyskens. The motion is approved 5-0. The meeting adjourned at 6:26 PM.

Respectfully submitted,

Steve Schmunk  
President

Upcoming meetings:  
Board of Trustees: April 21, 2026  
Board of Trustees Committee Meetings: n/a  
Upcoming TAC meeting: April 8, 2026

# Financial Reports

## SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

Based on my comparison of the detailed expense and revenue transactions from the City of Marquette Accounting System, to the detail input documents provided by Peter White Public Library, it is my opinion that these Financial Statements are a close estimate of the Library's financial position.

### Highlights of General Fund Balance Sheet

Cash Position	As of 02-28-26	As of 03-31-26	Change
Cash- Checking	\$1,166,754.69	\$1,117,675.78	(\$49,078.91)

#### Notes:

1. Cash receipts for March were \$118,953.32
2. Cash-Checking \$116,461.24
3. Checking-Bankcard \$2,492.08

<u>Highlights of General Fund Trust</u>	As of 02-27-26	As of 03-31-26	Change
Cash/Investment Position	\$228,478.15	\$218,252.00	(\$10,226.15)

1. Dividends & Interest in the amount of \$340.22 were reinvested

### Highlights of Carroll Paul Trust Fund

Cash/Investment Position	As of 02-27-26	As of 03-31-26	Change
	\$1,031,925.95	\$985,377.88	(\$46,548.07)

1. Dividends & Interest in the amount of \$1,514.19 were reinvested

# SUMMARY OF FINANCIAL POSITION OF PETER WHITE PUBLIC LIBRARY

**Highlights of Revenue & Expenditure Report**  
*{Numbers taken from City Reports 04/15/26}*  
 Peter White Library Fund (Operating)

	Current Month	Current YTD
Total Revenue	\$ 109,436.93	\$ 1,788,319.42
Total Expenses	<b>\$ (164,192.70)</b>	<b>\$ (1,192,912.22)</b>
Net of Revenue & Expense	<b>\$ (54,755.77)</b>	<b>\$ 595,407.20</b>

Comments

<b>Cash Balance</b>		<b>March</b>		
Month Ending Current Year		Month Ending Prior Year		
<b>\$ 1,117,675.78</b>	vs	<b>\$ 1,086,250.26</b>	=	<b>\$ 31,425.52</b>

Notes:

- March was a two pay period month. Total wages paid were \$99,954.33
- Actual expenses are approximately 50% of budget with 50% of the FY year completed
  - Included you will find
    - Raymond James March Statements
    - Utility Statements for March
    - March Balance Sheet and Revenue and Expenditure Reports for the Library's Operating Fund
    - March Balance Sheet Report for the Carrol Paul Memorial Fund
    - March Revenue & Expenditure Report for the Library Improvement Debt Fund

Respectfully Submitted ~ *Jamie Goodwin*



**RAYMOND JAMES**

February 27 to March 31, 2026

Securities offered through Raymond James Financial Services

**MARK AHO**

Raymond James Financial Services, Inc.  
Raymond James Financial Services Advisors, Inc.

## PWPL General Fund Account Summary - #258KY554

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | 217 N FRONT ST | MARQUETTE MI 49855-4220173

		This Statement	Year to Date
<b>Value This Statement</b>	<b>Beginning Balance</b>	<b>\$228,478.15</b>	<b>\$219,871.27</b>
<b>\$218,252.00</b>	Deposits	\$0.00	\$0.00
Last Statement	Income	\$340.22	\$1,039.81
Prior Year-End	Withdrawals	\$0.00	\$0.00
\$228,478.15	Expenses	\$0.00	\$(460.81)
	Change in Value	\$(10,566.37)	\$(2,198.27)
	<b>Ending Balance</b>	<b>\$218,252.00</b>	<b>\$218,252.00</b>
Time-Weighted Performance*			
YTD	(0.72)%		
Annualized Since 10/29/2018	6.68%		

Performance Inception: 10/29/2018

### Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.
- Realized gain/loss summary (Please see Cost Basis on the Understanding Your Statement page.)

	Year to Date
• Short-term gains	\$0.00
• Short-term losses	\$0.00
• Long-term gains	\$9,163.63
• Long-term losses	\$0.00
<b>Net Gain/Loss Total</b>	<b>\$9,163.63</b>

### Your Portfolio

For more information, visit [raymondjames.com/clientaccess](http://raymondjames.com/clientaccess)

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Cash &amp; Cash Alternatives</b>					
Raymond James Bank Deposit Program ‡ 0.03% - Selected Sweep Option			<b>\$2,055.85</b>		\$0.61
Raymond James Bank			\$2,055.85		
<b>Your bank priority state: MI</b>					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJB DP was calculated as of 3/31/2026.					
<b>Cash &amp; Cash Alternatives Total</b>			<b>\$2,055.85</b>		<b>\$0.61</b>



**Your Portfolio (continued)**

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Mutual Funds</b>					
AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	481.329	\$19.650	<b>\$9,458.11</b>	\$6,536.31 <sup>B</sup>	\$139.59
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	100.846	\$67.500	<b>\$6,807.11</b>	\$3,583.20 <sup>B</sup>	\$199.07
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	3,712.824	\$7.270	<b>\$26,992.23</b>	\$13,282.83 <sup>B</sup>	\$1,548.25
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	520.666	\$43.310	<b>\$22,550.04</b>	\$8,404.60 <sup>B</sup>	
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	149.332	\$74.810	<b>\$11,171.53</b>	\$(95.84) <sup>B</sup>	\$5.17
MFS INCOME FUND CL I N/L (MFIX)	5,676.273	\$5.890	<b>\$33,433.25</b>	\$5,543.69 <sup>B</sup>	\$1,663.15
NEUBERGER LARGE CAP VALUE INSTL CL N/L (NBPIX)	232.892	\$54.150	<b>\$12,611.10</b>	\$4,326.03 <sup>B</sup>	\$203.55
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	154.230	\$71.430	<b>\$11,016.65</b>	\$5.24 <sup>B</sup>	\$4.64
T. ROWE PRICE INTERNATIONAL VALUE EQUITY FD INVSTR CL N/L (TRIGX)	407.861	\$24.290	<b>\$9,906.94</b>	\$(195.77) <sup>B</sup>	\$256.95
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	303.655	\$80.570	<b>\$24,465.48</b>	\$18,234.98 <sup>B</sup>	\$458.22
<b>Mutual Funds Total</b>			<b>\$168,412.44</b>	<b>\$59,625.27</b>	<b>\$4,478.59</b>



**Your Portfolio (continued)**

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Exchange-Traded Products (ETPs)</b>					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	163.000	\$54.650	<b>\$8,907.95</b>	\$3,451.23	\$182.07
DAVIS SELECT U.S. EQUITY ETF (DUSA)	240.000	\$50.740	<b>\$12,177.60</b>	\$(341.84)	\$117.60
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	536.000	\$49.810	<b>\$26,698.16</b>	\$1,349.26	\$1,093.44
<b>Exchange-Traded Products Total</b>			<b>\$47,783.71</b>	<b>\$4,458.65</b>	<b>\$1,393.11</b>

Please see the Exchange-Traded Products on the Understanding Your Statement page.

**Portfolio Total** **\$218,252.00** **\$64,083.92** **\$5,872.31**

<sup>B</sup> Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

<sup>o</sup> Please see Cost Basis on the Understanding Your Statement page.

Log in to Client Access at <https://www.raymondjames.com/clientaccess> to view additional position details, filter, sort, or download up to 18 months of activity and see available delivery options for account documents.

Values may not reflect all your gains/losses: Accurate gain/loss information is provided wherever possible for most investments however, cost basis may be incomplete or unavailable for some of your holdings and may change or be adjusted in certain cases. Statement information, including any gain/loss and income activity, should not be used for tax preparation, instead refer to official tax documents.

**Your Activity**

Date	Activity Type	Description	Quantity/ Price	Amount
<b>Income</b>				
03/02/2026	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILD) \$.03044 per share x 3,697.508 shares		\$112.57
03/02/2026	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02414 per share x 5,653.640 shares		\$136.48
03/31/2026	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 536.000 shares		\$91.12
03/31/2026	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$0.05
<b>Income Total</b>				<b>\$340.22</b>



**Your Activity (continued)**

Date	Activity Type	Description	Quantity/ Price	Amount
<b>Purchases, Sales and Redemptions</b>				
03/02/2026	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDX) <i>\$.03044 per share x 3,697.508 shares</i>	15.316 \$7.34983	\$(112.57)
03/02/2026	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) <i>\$.02414 per share x 5,653.640 shares</i>	22.633 \$6.03013	\$(136.48)





**MARK AHO**

Raymond James Financial Services, Inc.  
Raymond James Financial Services Advisors, Inc.

## PWPL Helen Paul Trust Account Summary - #2259T374

Advisory

Registered to: PETER WHITE PUBLIC LIBRARY | 217 N FRONT ST | MARQUETTE MI 49855-4220173

		This Statement	Year to Date
<b>Value This Statement</b>			
<b>\$985,377.88</b>			
<b>Beginning Balance</b>		<b>\$1,031,925.95</b>	<b>\$1,000,687.55</b>
Deposits		\$0.00	\$0.00
Income		\$1,514.19	\$4,534.78
Withdrawals		\$0.00	\$(9,175.00)
Expenses		\$0.00	\$(2,097.32)
Change in Value		\$(48,062.26)	\$(8,572.13)
<b>Ending Balance</b>		<b>\$985,377.88</b>	<b>\$985,377.88</b>
Last Statement	Prior Year-End		
\$1,031,925.95	\$1,000,687.55		
Time-Weighted Performance*			
YTD	(0.62)%		
Annualized Since 10/29/2018	6.86%		

Performance Inception: 10/29/2018

### Important Messages

- Your account purpose is Wealth Accumulation & Provide Income, with a moderate risk tolerance and a time horizon exceeding 20 years.
- Realized gain/loss summary (Please see Cost Basis on the Understanding Your Statement page.)

	Year to Date
• Short-term gains	\$86.04
• Short-term losses	\$(8.29)
• Long-term gains	\$50,494.88
• Long-term losses	\$(651.59)
<b>Net Gain/Loss Total</b>	<b>\$49,921.04</b>

### Your Portfolio

For more information, visit [raymondjames.com/clientaccess](http://raymondjames.com/clientaccess)

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Cash &amp; Cash Alternatives</b>					
Raymond James Bank Deposit Program ‡ 0.03% - Selected Sweep Option			<b>\$9,348.46</b>		\$2.80
Raymond James Bank			\$9,348.46		
<b>Your bank priority state: MI</b>					
‡ Please see the Raymond James Bank Deposit Program on the Understanding Your Statement page.					
Estimated Income Yield for RJB DP was calculated as of 3/31/2026.					
<b>Cash &amp; Cash Alternatives Total</b>			<b>\$9,348.46</b>		<b>\$2.80</b>



**Your Portfolio (continued)**

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Mutual Funds</b>					
AMERICAN INTERNATIONAL VANTAGE FUND CL F2 N/L (AIVFX)	2,170.471	\$19.650	<b>\$42,649.76</b>	\$25,764.25 <sup>B</sup>	\$629.44
COHEN & STEERS REALTY SHARES FUND CL I N/L (CSJIX)	463.512	\$67.500	<b>\$31,287.06</b>	\$11,801.85 <sup>B</sup>	\$914.97
EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY)	15,667.310	\$7.270	<b>\$113,901.34</b>	\$31,578.31 <sup>B</sup>	\$6,533.27
FEDERATED HERMES KAUFMANN SMALL CAP FD INSTL SHRS IS N/L (FKAIX)	2,374.034	\$43.310	<b>\$102,819.41</b>	\$29,377.58 <sup>B</sup>	
JPMORGAN LARGE CAP GROWTH FUND CL I N/L (SEEGX)	680.658	\$74.810	<b>\$50,920.02</b>	\$(164.60) <sup>B</sup>	\$23.55
MFS INCOME FUND CL I N/L (MFIX)	25,915.349	\$5.890	<b>\$152,641.41</b>	\$19,118.07 <sup>B</sup>	\$7,593.20
NEUBERGER LARGE CAP VALUE INSTL CL N/L (NBPIX)	1,060.764	\$54.150	<b>\$57,440.37</b>	\$17,307.81 <sup>B</sup>	\$927.11
T. ROWE PRICE ALL CAP OPPORS FUND INVESTOR CL N/L (PRWAX)	698.385	\$71.430	<b>\$49,885.64</b>	\$282.23 <sup>B</sup>	\$21.02
T. ROWE PRICE INTERNATIONAL VALUE EQUITY FD INVSTR CL N/L (TRIGX)	1,871.719	\$24.290	<b>\$45,464.05</b>	\$(580.24) <sup>B</sup>	\$1,179.18
JPMORGAN UNDISCOVERED MANAGERS BEHAVIORAL VAL CL L N/L (UBVLX)	1,379.577	\$80.570	<b>\$111,152.52</b>	\$69,175.19 <sup>B</sup>	\$2,081.78
<b>Mutual Funds Total</b>			<b>\$758,161.58</b>	<b>\$203,660.45</b>	<b>\$19,903.52</b>



## Your Portfolio (continued)

	Quantity	Price	Value	Gain or (Loss) <sup>o</sup>	Estimated Annual Income
<b>Exchange-Traded Products (ETPs)</b>					
FREEDOM 100 EMERGING MARKETS ETF (FRDM)	748.000	\$54.650	<b>\$40,878.20</b>	\$15,938.26	\$835.52
DAVIS SELECT U.S. EQUITY ETF (DUSA)	1,087.000	\$50.740	<b>\$55,154.38</b>	\$(1,563.83)	\$532.63
FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS)	2,446.000	\$49.810	<b>\$121,835.26</b>	\$5,875.20	\$4,989.84
<b>Exchange-Traded Products Total</b>			<b>\$217,867.84</b>	<b>\$20,249.63</b>	<b>\$6,357.99</b>

Please see the Exchange-Traded Products on the Understanding Your Statement page.

**Portfolio Total** **\$985,377.88** **\$223,910.08** **\$26,264.31**

<sup>B</sup> Please see Cost Basis on the Understanding Your Statement page regarding Open End Mutual Funds.

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## Your Activity

Date	Activity Type	Description	Quantity/ Price	Amount
<b>Income</b>				
03/02/2026	Dividend - Taxable	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDY) \$.03045 per share x 15,602.677 shares		\$475.05
03/02/2026	Dividend - Taxable	MFS INCOME FUND CL I N/L (MFIIX) \$.02414 per share x 25,812.016 shares		\$623.10
03/31/2026	Dividend - Taxable	FIRST TRUST LOW DURATION OPPORTUNITIES ETF (LMBS) \$.17000 per share x 2,446.000 shares		\$415.82
03/31/2026	Interest at RJ Bank Deposit Program	Raymond James Bank Deposit Program		\$0.22
<b>Income Total</b>				<b>\$1,514.19</b>



**Your Activity (continued)**

Date	Activity Type	Description	Quantity/ Price	Amount
<b>Purchases, Sales and Redemptions</b>				
03/02/2026	Reinvest	EATON VANCE SHORT DURATION GOVT INC FD CL I N/L (EILDX) <i>\$.03045 per share x 15,602.677 shares</i>	64.633 \$7.34996	\$(475.05)
03/02/2026	Reinvest	MFS INCOME FUND CL I N/L (MFIIX) <i>\$.02414 per share x 25,812.016 shares</i>	103.333 \$6.03001	\$(623.10)





**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

Account Number: **339129**  
CITY OF MARQUETTE  
Bill Date: 01/27/2026

Pay by Phone 1.833.625.0246  
Phone 1.906.228.0311 Fax 1.906.228.0329  
Web www.mblp.org Email info@mblp.org  
Office Hours Mon - Fri 8:00 AM - 4:30 PM

**TOTAL DUE**  
**\$5,551.44**  
ACH  
Do Not Pay

**Message Center**

Managing your account has never been easier! Visit SmartHub through the web, your smartphone or tablet (Android or iOS) where you can conveniently track your usage, schedule payments and contact our office.  
Sign up today at [www.mblp.org/smarthub](http://www.mblp.org/smarthub)

**Billing Summary**

Balance From Last Billing	\$4,751.75
Payments Received - Thank you!	-\$4,751.75
Balance Forward	\$0.00

**Service Summary**

Electric Service	\$5,551.44
<b>Current Charges Due by 02/17/2026</b>	<b>\$5,551.44</b>
<b>Total Account Balance</b>	<b>\$5,551.44</b>

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.



KEEP

SEND **Please do not staple or tape payment**



**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

Service Address:  
217 N FRONT ST, LIBRARY  
MARQUETTE MI 49855

Bill Date	01/27/2026
Account Number	339129
Current Charges due by 02/17/2026	\$5,551.44
Balance Forward	\$0.00
<b>Total Amount Due</b>	<b>\$5,551.44</b>
ACH Payment - Do Not Pay Drafted on 02/17/2026	

CITY OF MARQUETTE  
300 W BARAGA AVE  
MARQUETTE MI 49855-4712

MARQUETTE BOARD OF LIGHT AND POWER  
2200 WRIGHT ST 4  
MARQUETTE, MI 49855-1366





**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

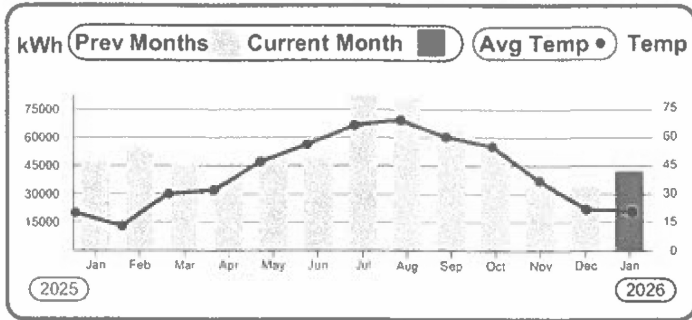


- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

**Account: 339129**

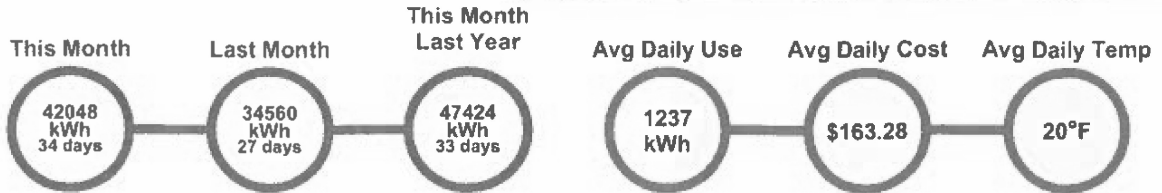
Service Address: 217 N FRONT ST, LIBRARY :

Meter #	Rate	Days		Days	Readings		Meter Multiplier	kWh	kW Demand
		From	To		Previous	Present			
357978570	U5	12/17/2025	01/20/2026	34	41825	42044	192	42048	91.584



Current Charges - Bill Date 01/27/2026		
Flat Rate		\$130.25
kWh Charge	42,048 kWh @ 0.0770	\$3,237.70
Demand Charge	91.584 kW @ 21.5000	\$1,969.06
Fuel Adjustment	42,048 kWh @ 0.00331	\$139.18
PA229 (EWR)	42,048 kWh @ 0.00176	\$74.00
PA95 Low Income Energy Assistance (LIEAF)		\$1.25
<b>Current Charges</b>		<b>\$5,551.44</b>
Balance Forward		\$0.00
<b>Total Amount Due</b>		<b>\$5,551.44</b>

**Energy Usage Comparison**



Electric service has been shutoff, any attempt to restore service by anyone other than an authorized Marquette Board of Light and Power employee is illegal and dangerous.

Complete set of rules, regulations and rate schedules for electric service can be found on our website at [www.mblp.org](http://www.mblp.org).

Report an electrical outage or tree on the line, call 906-228-0311, extension 1.

**Past Due Invoices:** On current Bills, the net amount is due within 20 days from the billing date. After 20 days, a service charge of \$5.00 or 2%, whichever is greater, will be added to the net amount due. Failure to receive an invoice does not release customers from their obligation to pay. Customers who may be unable to pay should contact the billing office at the Marquette Board of Light & Power or call 906-228-0311. If service is disconnected for non-payment, full payment of the outstanding amount due is required before service will be restored. A service charge will also be applied. A deposit or additional deposit may also be assessed.



**Ways to Pay Your Bill**





**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

Account Number: **339130**  
CITY OF MARQUETTE  
Bill Date: 01/27/2026

Pay by Phone 1.833.625.0246  
Phone 1.906.228.0311 Fax 1.906.228.0329  
Web www.mblp.org Email info@mblp.org  
Office Hours Mon - Fri 8:00 AM - 4:30 PM

**TOTAL DUE**  
**\$51.55**  
ACH  
Do Not Pay

**Message Center**

Managing your account has never been easier! Visit SmartHub through the web, your smartphone or tablet (Android or iOS) where you can conveniently track your usage, schedule payments and contact our office.  
Sign up today at [www.mblp.org/smarthub](http://www.mblp.org/smarthub)

**Billing Summary**

Balance From Last Billing	\$47.61
Payments Received - Thank you!	-\$47.61
Balance Forward	\$0.00

**Service Summary**

Electric Service	\$51.55
<b>Current Charges Due by 02/17/2026</b>	<b>\$51.55</b>
<b>Total Account Balance</b>	<b>\$51.55</b>

ACH - DO NOT PAY - The Total Amount Due will be automatically debited from your bank account on the Payment Due Date.



▲ KEEP

▼ SEND **Please do not staple or tape payment**



**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

Service Address:  
217 N FRONT ST, PWPL GARAGE  
MARQUETTE MI 49855

Bill Date	01/27/2026
Account Number	339130
Current Charges due by 02/17/2026	\$51.55
Balance Forward	\$0.00
<b>Total Amount Due</b>	<b>\$51.55</b>
ACH Payment - Do Not Pay Drafted on 02/17/2026	

CITY OF MARQUETTE  
300 W BARAGA AVE  
MARQUETTE MI 49855-4712

MARQUETTE BOARD OF LIGHT AND POWER  
2200 WRIGHT ST 4  
MARQUETTE, MI 49855-1366





**BOARD OF LIGHT & POWER**  
2200 Wright Street, Marquette, MI 49855

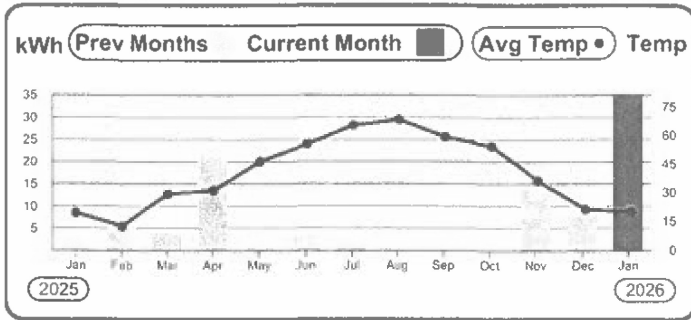


- PAY YOUR BILL
- MONITOR USAGE
- REPORT AN OUTAGE

**Account: 339130**

Service Address: 217 N FRONT ST, PWPL GARAGE :

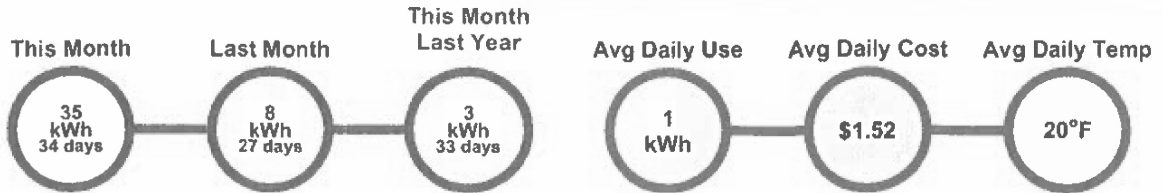
Meter #	Rate	Days			Readings		Meter Multiplier	kWh	kW Demand
		From	To	Days	Previous	Present			
250013031	U3	12/17/2025	01/20/2026	34	1955	1990	1	35	0.000



**Current Charges - Bill Date 01/27/2026**

Flat Rate		\$45.25
kWh Charge	35 kWh @ 0.1390	\$4.87
Fuel Adjustment	35 kWh @ 0.00331	\$0.12
PA229 (EWR)	35 kWh @ 0.00176	\$0.06
PA95 Low Income Energy Assistance (LIEAF)		\$1.25
<b>Current Charges</b>		<b>\$51.55</b>
Balance Forward		\$0.00
<b>Total Amount Due</b>		<b>\$51.55</b>

**Energy Usage Comparison**



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**Ways to Pay Your Bill**

<p><b>Auto Pay</b> Visit <a href="http://mblp.org/smarthub">mblp.org/smarthub</a> or call the main office to set this up.</p>	<p><b>By Phone</b> Credit or debit card. 1.833.625.0246</p>	<p><b>Online</b> Visit <a href="http://mblp.org/pay-now">mblp.org/pay-now</a></p>	<p><b>Pay in Person</b> 24 hr drop box to the left of our main entrance.</p>	<p><b>Mail</b> Mail check or money order to: <b>MBLP</b> 2200 Wright Street Marquette, MI 49855</p>
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Natural Gas works for Michigan

### Account Information

Account Number 0242631.501  
 Name CITY OF MARQUETTE  
 Service Address 217 N Front St  
 Peter White Public Library  
 Account Type General Service 3 Direct Pay

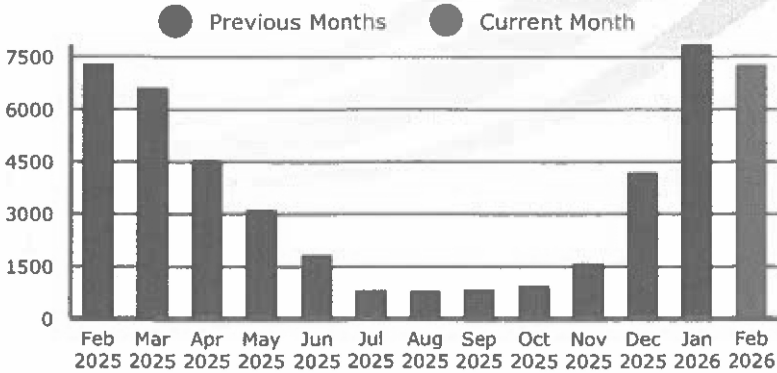
### Account Summary

Balance Forward \$0.00  
 Current Charges \$4,339.19

Total Amount Due by **03/05/26**

**\$4,339.19**

### Usage History



### SEMCO ENERGY News

Go to [www.semcoenergygas.com](http://www.semcoenergygas.com) to see a full description of the following charges: Customer Charge, Main Replacement Program (MRP) Charge, Distribution Charge, Infrastructure Reliability Improvement Program (IRIP) Charge, Energy Waste Reduction Charge (EWR), Facility Improvement Demand Surcharge (FID), Cost of Gas/Supplier Energy Charge, and Balance and Demand Charge.



Please return bottom portion with your payment.

See Back for Details



Make the natural choice choose eBill Today!

Account Number 0242631.501  
 Service Address 217 N Front St  
 Peter White Public Library

Current Charges Due 03/05/26  
**TOTAL AMOUNT DUE \$4,339.19**



0296877-SEMS342654-SE.OVR-1078584000004  
 CITY OF MARQUETTE  
 300 W BARAGA AVE  
 MARQUETTE MI 49855-4712

### Direct Payment Plan

Your account is enrolled in the Direct Payment Plan. The amount of \$4,339.19 will be deducted from your bank on 03/05/26.

# Usage Detail

Meter Number:	Usage Period:	Previous Read:	Current Read:	Meter Factor:	Therm Factor:	Usage:
401858	01/06/26-02/04/26	57656 (Actual)	64560 (Actual)	1.000	1.053	7269.912 THM

## Important Messages

The MICHIGAN PUBLIC SERVICE COMMISSION (MPSC) regulates SEMCO ENERGY Gas Company.

IF GAS SERVICE HAS BEEN SHUT OFF, ANY ATTEMPT TO RESTORE SERVICE BY ANYONE OTHER THAN AN AUTHORIZED SEMCO EMPLOYEE IS ILLEGAL AND DANGEROUS.

**Any inquiry or complaint about the bill must be made before the due date. Call Customer Service at 1-800-624-2019 or mail inquiries and complaints directly to SEMCO ENERGY Gas Company at PO Box 5004, Port Huron, MI 48061-5004.**

To report a Gas Leak or Emergency, call 1-888-GAS-1-GAS (888-427-1427).

SEMCO ENERGY Gas Company will pay interest at a rate as ordered by the MPSC on all deposits. Interest will be credited semi-annually on the customer's gas bill. Upon termination of service or satisfactory payment by the customer for a period of 12 successive months, the deposit with the remaining interest will be refunded to the customer of record.

### Rate Class

1-Residential Customers 3-GS2 6601-28500 Therms  
2-GS1 0-6600 Therms 4-GS3 28501 Therms and above

A complete set of rules, regulations, and rate schedules for gas service are available upon request and can be reviewed with company assistance.



Know what's below.  
Call before you dig.



Get Connected. Get Answers.  
Dial 211 to access programs  
and services in your community

## Account Detail

Days Billed: 29

Previous Balance	\$4,774.04
Payment - Thank you!	(\$4,774.04)
<b>Balance Forward</b>	<b>\$0.00</b>

### Current Charges

SEMCO Cost of Gas (0.312530)	\$2,272.07
Customer Charge	\$116.20
MRP Charge	\$55.54
IRIP Charge	\$126.79
Distribution Charge (0.950510)	\$85.55
Distribution Charge 2 (0.119670)	\$859.22
Balance & Demand Charge (0.110160)	\$800.85
FID Charge (0.003160)	\$22.97

### Total Current Charges

**\$4,339.19**

Total Amount Due by **03/05/26**

**\$4,339.19**

*NOTE: A deposit may be required at any time if: 1) there is unsatisfactory payment history within the first six (6) months of establishing service, 2) two (2) or more disconnect notices have been issued within the last 12 months, 3) service has been disconnected for nonpayment, or 4) unauthorized usage has occurred.*



Direct Pay



Online



eBill



Phone



Mail



To enroll contact:  
1-800-624-2019  
or visit  
semcoenergygas.com

24/7 access  
semcoenergygas.com

To enroll contact:  
1-800-624-2019  
or visit  
semcoenergygas.com

1-800-624-2019  
Customer Service  
Monday-Friday  
8 a.m. - 4:30 p.m.

Automated access  
24/7

Mail Payments to:  
SEMCO ENERGY  
Gas Company  
PO Box 740812  
Cincinnati, OH  
45274-0812



**MAKE CHECKS PAYABLE AND RETURN TO:**  
 CITY OF MARQUETTE  
 UTILITY BILLING  
 300 W BARAGA AVE  
 MARQUETTE MI 49855-4712  
 OFFICE: (906) 228-0420



**Account Number:**  
 Service Address:

**3488706202**  
 217 N FRONT ST

View account online @ [www.marquettemi.gov](http://www.marquettemi.gov) - click on "Pay" to search.  
 Autopay Available (Checking or Savings) - Forms are on our website under the departments tab, financial services, utility billing  
 Paperless billing available! Email [utilitybilling@marquettemi.gov](mailto:utilitybilling@marquettemi.gov)



CITY OF MARQUETTE\*  
 300 W BARAGA AVE  
 MARQUETTE, MI 49855-4712

Bill Date	
02/10/2026	
Amount Due	528.47
Due Date	03/03/2026
After Due Date	533.76
DO NOT REMIT PAYMENT. YOUR BANK ACCOUNT WILL BE CHARGED ON THE DUE DATE.	

Please return this portion with your payment. Thank You!



**Pay-by-phone 855-246-9466**  
 (fees may apply)

Bill Date	
02/10/2026	
Amount Due	528.47
Due Date	03/03/2026

Account information is available online at [www.marquette.mi.gov](http://www.marquette.mi.gov) - click on Pay a Bill button  
 The Marquette water supply (WSSN: 04120) exceeded the action level for lead in drinking water.  
 Lead can cause serious health problems. For more information please contact the City of Marquette  
 - Utility Inspector at (906) 225-8987 or [atankka@marquettemi.gov](mailto:atankka@marquettemi.gov) or visit [www.marquettemi.gov](http://www.marquettemi.gov)

Service Information		Account Summary		Billing Data	
Account Number	Endpoint ID	Previous Balance	\$0.00	Usage Dates	
3488706202	0120140453	Add Current Bill	528.47	From: 12/28/2025 To: 01/28/2026	
Service Address		Total Due	528.47	Number of Billing Days	
CITY OF MARQUETTE* 217 N FRONT ST MARQUETTE MI 49855		After Due Date Pay:	533.76	32	

Meter Readings and Usage Per Thousand Gallons				
Meter Serial #	Current Reads	Previous Reads	Current Usage	Last Year's Use
68800854	3182	3166	16	13
68800737	1196	1196	0	

CURRENT CHARGES			Messages
SERVICE	READ DATE	AMOUNT	
WATER GENERAL 2"	1/28/2026	\$243.53	<b>PAPERLESS BILLING IS NOW AVAILABLE!!!!</b> VISIT <a href="http://WWW.MARQUETTEMI.GOV">WWW.MARQUETTEMI.GOV</a> , CHOOSE PAY START, STOP TRANSFER SERVICE. CHOOSE UPDATE MAILING/PAPERLESS BILLING.
SEWER GENERAL	1/28/2026	\$284.94	

Fund 271 PETER WHITE LIBRARY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
271-000-001.000	Cash-Checking	1,315,171.67	1,117,675.78
271-000-004.000	Cash-Petty	1,690.00	1,690.00
271-000-007.000	Cash-Money Market	2,619.62	2,055.85
271-000-010.000	Cash-Checking Bankcard	30,143.03	3,350.64
Cash and cash equivalents		<u>1,349,624.32</u>	<u>1,124,772.27</u>
Investments			
271-000-017.000	Investments in Securities	213,789.68	216,196.15
Investments		<u>213,789.68</u>	<u>216,196.15</u>
Taxes receivable			
271-000-020.000	Taxes Receivable-Current	77,587.60	(0.76)
271-000-021.000	Taxes Receivable-Delinquent Real	0.00	35,270.45
271-005-022.000	Taxes Receivable-Delinquent Personal	1,411.12	2,079.34
Taxes receivable		<u>78,998.72</u>	<u>37,349.03</u>
Accounts receivable			
271-000-043.000	Accounts Receivable-Sundry	7,477.75	0.00
Accounts receivable		<u>7,477.75</u>	<u>0.00</u>
Due from other governments			
Due from other governments		<u>0.00</u>	<u>0.00</u>
Due from other funds			
Due from other funds		<u>0.00</u>	<u>0.00</u>
Prepaid expenditures			
271-000-123.000	Prepaid Expenses	77,647.91	1,820.48
Prepaid expenditures		<u>77,647.91</u>	<u>1,820.48</u>
Land and other non-depreciable assets			
Land and other non-depreciable assets		<u>0.00</u>	<u>0.00</u>
Capital assets, net of depreciation			
Capital assets, net of depreciation		<u>0.00</u>	<u>0.00</u>
<b>Total Assets</b>		<b><u>1,727,538.38</u></b>	<b><u>1,380,137.93</u></b>
*** Liabilities ***			
Accounts payable			
271-000-202.000	Accounts Payable	43,864.65	(38.06)
Accounts payable		<u>43,864.65</u>	<u>(38.06)</u>
Due to other funds			
Due to other funds		<u>0.00</u>	<u>0.00</u>
Due to other authorities			
271-000-216.000	Due to DDA - TIF	8,879.97	7,245.39
271-000-230.000	Due to Brownfield TIF	1,545.28	87.61
Due to other authorities		<u>10,425.25</u>	<u>7,333.00</u>
Accrued wages payable			
271-000-257.000	Accrued Wages Payable	32,138.56	0.00

Fund 271 PETER WHITE LIBRARY FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Liabilities ***			
	Accrued wages payable	32,138.56	0.00
	Deferred revenue		
271-000-335.000	Deferred Revenue-Property Tax	863,674.13	0.00
	Deferred revenue	863,674.13	0.00
	Accrued leave payable		
	Accrued leave payable	0.00	0.00
	<b>Total Liabilities</b>	<b>950,102.59</b>	<b>7,294.94</b>
*** Fund Balance ***			
	Fund balance		
271-000-390.000	Fund Balance	777,435.79	777,435.79
	Fund balance	777,435.79	777,435.79
	<b>Total Fund Balance</b>	<b>777,435.79</b>	<b>777,435.79</b>
	<b>Beginning Fund Balance</b>		<b>777,435.79</b>
	<b>Net of Revenues VS Expenditures</b>		<b>595,407.20</b>
	<b>Ending Fund Balance</b>		<b>1,376,223.79</b>
	<b>Total Liabilities And Fund Balance</b>		<b>1,380,137.93</b>

PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	03/31/2026 NORM (ABNORM)	MONTH 03/31/26 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2025 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Revenues							
Dept 000							
Account Type: Revenue							
271-000-402.000	Current Real Property Taxes	1,110,800.00	815,383.43	0.00	295,416.57	73.41	1,061,978.99
271-000-410.000	Current Personal Property Taxes	54,100.00	43,695.43	0.00	10,404.57	80.77	51,846.60
271-000-410.001	Small Taxpayer Exemption Loss	5,340.00	5,763.57	0.00	(423.57)	107.93	9,028.15
271-000-437.000	Industrial Facility Tax	0.00	0.00	0.00	0.00	0.00	0.01
271-000-445.000	Penalties and Int on Taxes	2,000.00	2,276.49	16.64	(276.49)	113.82	2,989.43
271-000-510.000-50267	Federal Grants-NEA Big Read	0.00	0.00	0.00	0.00	0.00	16,600.00
271-000-510.000-60002	Federal Grants-Public Gallery Progra	0.00	0.00	0.00	0.00	0.00	7,200.00
271-000-543.000	State Aid	38,400.00	0.00	0.00	38,400.00	0.00	39,071.18
271-000-569.000	Other State Grants	0.00	2,980.38	2,980.38	(2,980.38)	100.00	2,258.27
271-000-574.000	State Revenue Sharing	40,000.00	40,000.00	0.00	0.00	100.00	40,000.00
271-000-580.000	Shared Services-Townships	742,000.00	661,443.30	106,428.51	80,556.70	89.14	759,590.35
271-000-642.000	Non-Resident Fee/Services	32,000.00	24,568.52	4,388.70	7,431.48	76.78	45,421.99
271-000-655.000	Fines and Forfeits	4,000.00	2,513.38	752.54	1,486.62	62.83	5,330.75
271-000-658.000	Penal Fines	85,000.00	30,280.16	0.00	54,719.84	35.62	90,871.93
271-000-665.000	Interest/Dividends	10,000.00	12,502.23	(10,226.15)	(2,502.23)	125.02	46,574.45
271-000-667.000	Rent	11,000.00	9,934.98	1,050.87	1,065.02	90.32	37,687.40
271-000-671.000	Vending Machine Revenue	3,000.00	1,232.50	102.50	1,767.50	41.08	3,812.80
271-000-675.000	Private Sources	120,000.00	42,205.00	420.00	77,795.00	35.17	68,547.14
271-000-676.000	Reimbursements	3,000.00	2,572.48	462.22	427.52	85.75	13,054.98
271-000-678.000	Payment In Lieu of Taxes	2,500.00	0.00	0.00	2,500.00	0.00	4,339.83
271-000-679.000	Carrol Paul Trust	36,700.00	18,350.00	0.00	18,350.00	50.00	35,600.00
271-000-679.022	PWPL Development Fund	28,810.00	0.00	0.00	28,810.00	0.00	0.00
271-000-679.022-73021	PWPL Development Fund-Technology	30,180.00	0.00	0.00	30,180.00	0.00	10,880.00
271-000-679.022-73022	PWPL Development Fund-Youth Svcs	4,660.00	0.00	0.00	4,660.00	0.00	3,550.00
271-000-680.000	Designated Donations	10,000.00	23,058.20	1,487.33	(13,058.20)	230.58	40,803.96
271-000-680.001	Designated Donations-Adult Programin	5,000.00	8,425.00	0.00	(3,425.00)	168.50	3,540.06
271-000-680.002	Designated Donations-Youth Programin	10,000.00	18,175.00	0.00	(8,175.00)	181.75	18,140.00
271-000-680.002-73023	Designated Donations-Teen Programing	2,000.00	4,600.00	80.00	(2,600.00)	230.00	10,919.20
271-000-680.003	Designated Donations-Adult Materials	10,000.00	12,365.12	1,000.00	(2,365.12)	123.65	19,733.78
271-000-680.004	Designated Donations-Youth Materials	500.00	2,080.00	0.00	(1,580.00)	416.00	5,110.54
271-000-680.004-73023	Designated Donations-Teen Materials	100.00	100.00	0.00	0.00	100.00	2,340.00
271-000-684.000	Fund Raising/Events	700.00	677.00	0.00	23.00	96.71	1,465.83
Total Revenue:		2,401,790.00	1,785,182.17	108,943.54	616,607.83	74.33	2,458,287.62
Account Type: Other Sources Of Funds							
271-000-695.000	Retail Sales/Other	2,000.00	3,137.25	493.39	(1,137.25)	156.86	2,759.40
Total Other Sources Of Funds:		2,000.00	3,137.25	493.39	(1,137.25)	156.86	2,759.40
Total Dept 000		2,403,790.00	1,788,319.42	109,436.93	615,470.58	74.40	2,461,047.02
TOTAL REVENUES		2,403,790.00	1,788,319.42	109,436.93	615,470.58	74.40	2,461,047.02

Expenditures							
Dept 790 - OPERATIONS							
Account Type: Expenditure							
271-790-702.000	Wages	1,199,070.00	545,404.64	88,632.46	653,665.36	45.49	1,086,688.30
271-790-702.000-60002	Wages-Public Gallery Progam	0.00	0.00	0.00	0.00	0.00	598.46
271-790-703.000	Accrued Leave Reserve	7,000.00	6,190.70	0.00	809.30	88.44	4,291.95
271-790-715.000	Longevity	6,470.00	6,200.00	0.00	270.00	95.83	6,620.00
271-790-716.000	Social Security	91,730.00	42,039.20	6,658.65	49,690.80	45.83	83,237.72
271-790-716.000-60002	Social Security-Public Gallery Progr	0.00	0.00	0.00	0.00	0.00	45.77
271-790-717.000	Health Insurance	269,000.00	154,784.16	23,518.54	114,215.84	57.54	242,204.59

User: JGOODWIN

DB: Marquette

PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	03/31/2026 NORM (ABNORM)	MONTH 03/31/26 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2025 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Expenditures							
271-790-718.000	Life Insurance	1,500.00	532.00	76.00	968.00	35.47	907.39
271-790-719.000	Unemployment Insurance	6,500.00	545.68	0.00	5,954.32	8.40	7,769.45
271-790-720.000	Disability Insurance	2,000.00	1,187.27	169.61	812.73	59.36	2,008.69
271-790-721.000	Workers Compensation	2,000.00	1,898.00	0.00	102.00	94.90	1,991.00
271-790-722.000	Retirement-MERS	121,240.00	60,618.00	0.00	60,622.00	50.00	166,856.00
271-790-724.000	Retirement-DC	61,000.00	31,259.36	4,723.22	29,740.64	51.24	55,719.21
271-790-727.000	Materials Supplies - Magazines	11,500.00	11,050.87	208.36	449.13	96.09	11,194.98
271-790-728.000	Postage	7,500.00	7,105.92	259.90	394.08	94.75	7,075.10
271-790-740.000	Office & Operating Supplies-Admin	9,000.00	2,798.15	93.94	6,201.85	31.09	6,432.44
271-790-740.003	Operating Supplies-Tech Svcs	12,140.00	7,376.75	557.27	4,763.25	60.76	7,072.84
271-790-740.004	Operating Supplies-IT Serv	6,000.00	3,637.96	36.53	2,362.04	60.63	6,000.00
271-790-741.000	Music Supplies	1,100.00	344.15	0.00	755.85	31.29	1,512.15
271-790-742.000	Library Activities Admin	3,000.00	600.00	200.00	2,400.00	20.00	6,983.78
271-790-742.001	Library Activities - Adult Programs	0.00	0.00	0.00	0.00	0.00	3,944.15
271-790-742.002	Library Activities - Youth Programs	0.00	0.00	0.00	0.00	0.00	2,240.67
271-790-742.002-73023	Library Activities - Teen Programs	0.00	0.00	0.00	0.00	0.00	590.83
271-790-743.000	Computer Programs	6,500.00	6,940.80	105.00	(440.80)	106.78	6,271.80
271-790-744.000	CPT Adult Prog (Music)	10,000.00	3,275.00	1,000.00	6,725.00	32.75	7,750.00
271-790-746.000	CPT-Digital Media	25,000.00	13,476.18	2,762.32	11,523.82	53.90	27,041.58
271-790-746.002	CPT-Youth Programing (Music)	2,400.00	502.83	107.26	1,897.17	20.95	2,384.60
271-790-746.002-73023	CPT-Teen Programing (Music)	600.00	0.00	0.00	600.00	0.00	600.00
271-790-747.000	Electronic Materials	14,500.00	12,525.30	0.00	1,974.70	86.38	14,084.64
271-790-775.000	Custodial Supplies	10,000.00	6,764.49	672.31	3,235.51	67.64	11,064.23
271-790-801.000	Professional/Contractual	135,000.00	56,075.93	4,889.90	78,924.07	41.54	119,343.39
271-790-801.003	Prof/Contr-Waste Mgmt & Snow Removal	15,000.00	18,380.00	3,267.50	(3,380.00)	122.53	13,897.50
271-790-850.000	Communications	10,500.00	4,547.77	743.69	5,952.23	43.31	9,358.80
271-790-860.000	Transportation	4,000.00	3,302.92	312.29	697.08	82.57	3,604.16
271-790-865.000	Conference/Seminars	4,000.00	1,345.00	0.00	2,655.00	33.63	1,300.00
271-790-880.000	Community Promotion	4,000.00	1,850.00	235.00	2,150.00	46.25	3,595.90
271-790-890.000	Designated Donations Exp	10,000.00	16,547.35	4,771.28	(6,547.35)	165.47	42,084.51
271-790-890.000-60002	Designated Donat Exp-Public Gallery	0.00	0.00	0.00	0.00	0.00	6,229.00
271-790-890.001	Desig Donat Exp-Adult Programs	5,000.00	4,374.97	976.28	625.03	87.50	2,764.39
271-790-890.001-50267	Desig Donat Exp-NEA Big Read Grant	0.00	0.00	0.00	0.00	0.00	16,597.86
271-790-890.002	Desig Donat Exp-Youth Programs	10,000.00	8,602.47	1,093.92	1,397.53	86.02	17,614.44
271-790-890.002-73023	Designated Donations Exp-Teen Progra	2,000.00	2,002.91	444.88	(2.91)	100.15	10,787.17
271-790-891.000-73021	Development Fund Exp-Technology	30,180.00	2,607.22	0.00	27,572.78	8.64	10,189.07
271-790-891.000-73022	Development Fund Exp-Youth Svcs	3,110.00	773.58	84.51	2,336.42	24.87	2,722.11
271-790-891.000-73023	Development Fund Exp-Teen Services	1,550.00	0.00	0.00	1,550.00	0.00	707.49
271-790-900.000	Printing/Publishing	1,500.00	235.02	100.96	1,264.98	15.67	853.04
271-790-910.000	Insurance	29,700.00	34,659.76	0.00	(4,959.76)	116.70	27,767.80
271-790-920.000	Purchased Power	88,000.00	29,024.84	5,732.43	58,975.16	32.98	93,941.64
271-790-921.000	Purchased Natural Gas	30,000.00	12,874.48	4,339.19	17,125.52	42.91	23,800.09
271-790-922.000	Purchased Water	10,000.00	3,528.73	668.52	6,471.27	35.29	8,460.59
271-790-923.000	Purchased Stormwater	700.00	348.00	58.00	352.00	49.71	696.00
271-790-930.000	Repair/Maintenance	25,000.00	15,429.90	891.23	9,570.10	61.72	34,828.65
271-790-940.000	Rental	5,700.00	3,257.68	544.43	2,442.32	57.15	5,831.96
271-790-950.000	Friends Sponsored/Incentive Program	1,000.00	368.79	73.30	631.21	36.88	993.23
271-790-951.000	Vending Supplies Expense	3,000.00	816.26	0.00	2,183.74	27.21	1,924.43
271-790-960.000	Membership Fees	4,000.00	523.74	0.00	3,476.26	13.09	3,826.72
271-790-976.000	Capital Outlay-Bldg Improvements	10,000.00	0.00	0.00	10,000.00	0.00	105,491.60
271-790-977.000	Capital Outlay-Equipment	2,500.00	3,757.50	0.00	(1,257.50)	150.30	2,500.00
271-790-977.000-73001	Capital Outlay-Audio Equipment	1,000.00	0.00	0.00	1,000.00	0.00	944.82
271-790-977.000-73002	Capital Outlay-Furniture & Equipment	4,000.00	0.00	0.00	4,000.00	0.00	0.00
271-790-983.000-73004	Capital Outlay-Adult & Reference Boo	36,000.00	18,454.15	2,527.36	17,545.85	51.26	35,361.72
271-790-983.000-73006	Capital Outlay-Youth Books	8,000.00	5,324.10	131.61	2,675.90	66.55	7,901.18
271-790-983.000-73010	Capital Outlay-Audio Books	3,500.00	1,794.29	249.21	1,705.71	51.27	3,051.68

PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED	END BALANCE
		AMENDED BUDGET	03/31/2026 NORM (ABNORM)	MONTH 03/31/26 INCR (DECR)	BALANCE NORM (ABNORM)		09/30/2025 NORM (ABNORM)
Fund 271 - PETER WHITE LIBRARY FUND							
Expenditures							
271-790-983.000-73012	Capital Outlay-DVDs	4,000.00	2,105.28	78.72	1,894.72	52.63	3,970.32
271-790-983.000-73019	Capital Outlay-"Library of Things"	1,000.00	631.63	126.32	368.37	63.16	828.42
271-790-983.000-73023	Capital Outlay-Teen Books	3,000.00	1,506.80	285.77	1,493.20	50.23	2,696.56
271-790-983.002	Capital Outlay-Desig Donations-Youth	500.00	1,774.49	235.80	(1,274.49)	354.90	4,828.98
271-790-983.002-73010	Capital Outlay-Desig Donations-Youth	500.00	184.60	0.00	315.40	36.92	500.00
271-790-983.002-73023	Capital Outlay-Desig Donations-Teen	100.00	88.15	81.66	11.85	88.15	2,327.39
271-790-983.003	Capital Outlay-Desig Donations-Adult	10,000.00	8,756.50	1,467.57	1,243.50	87.57	19,198.13
Total Expenditure:		2,403,790.00	1,192,912.22	164,192.70	1,210,877.78	49.63	2,434,503.06
Total Dept 790 - OPERATIONS		2,403,790.00	1,192,912.22	164,192.70	1,210,877.78	49.63	2,434,503.06
TOTAL EXPENDITURES		2,403,790.00	1,192,912.22	164,192.70	1,210,877.78	49.63	2,434,503.06
Fund 271 - PETER WHITE LIBRARY FUND:							
TOTAL REVENUES		2,403,790.00	1,788,319.42	109,436.93	615,470.58	74.40	2,461,047.02
TOTAL EXPENDITURES		2,403,790.00	1,192,912.22	164,192.70	1,210,877.78	49.63	2,434,503.06
NET OF REVENUES & EXPENDITURES		0.00	595,407.20	(54,755.77)	(595,407.20)	100.00	26,543.96

Fund 794 CARROL PAUL MEMORIAL FUND

GL Number	Description	Current Year Beg. Balance	Balance
*** Assets ***			
Cash and cash equivalents			
	Cash and cash equivalents	0.00	0.00
Investments			
794-000-017.000	Investments in Securities	992,463.87	985,377.88
	Investments	992,463.87	985,377.88
<b>Total Assets</b>		<b>992,463.87</b>	<b>985,377.88</b>
*** Liabilities ***			
Accounts payable			
	Accounts payable	0.00	0.00
<b>Total Liabilities</b>		<b>0.00</b>	<b>0.00</b>
*** Fund Balance ***			
Fund balance			
794-000-396.000	Restricted Retained Earnings	992,463.87	985,377.88
	Fund balance	992,463.87	985,377.88
<b>Total Fund Balance</b>		<b>992,463.87</b>	<b>985,377.88</b>
<b>Beginning Fund Balance</b>			<b>992,463.87</b>
<b>Net of Revenues VS Expenditures</b>			<b>0.00</b>
<b>Fund Balance Adjustments</b>			<b>(7,085.99)</b>
<b>Ending Fund Balance</b>			<b>985,377.88</b>
<b>Total Liabilities And Fund Balance</b>			<b>985,377.88</b>

PERIOD ENDING 03/31/2026

GL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 03/31/2026 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/26 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED	END BALANCE 09/30/2025 NORM (ABNORM)
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND							
Revenues							
Dept 000							
Account Type: Revenue							
371-000-402.000	Current Real Property Taxes	288,980.00	213,757.01	0.00	75,222.99	73.97	289,464.09
371-000-410.000	Current Personal Property Taxes	20,880.00	16,443.36	0.00	4,436.64	78.75	21,321.57
371-000-410.001	Small Taxpayer Exemption Loss	1,070.00	1,494.75	0.00	(424.75)	139.70	1,825.39
371-000-437.000	Industrial Facility Tax	19,350.00	14,437.04	0.00	4,912.96	74.61	19,750.92
371-000-445.000	Penalties and Int on Taxes	0.00	597.80	4.09	(597.80)	100.00	791.54
371-000-569.000	Other State Grants	0.00	772.95	772.95	(772.95)	100.00	456.59
371-000-678.000	Payment In Lieu of Taxes	0.00	0.00	0.00	0.00	0.00	1,124.72
371-000-697.000	Fund Balance Carried Forward	4,880.00	0.00	0.00	4,880.00	0.00	0.00
Total Revenue:		335,160.00	247,502.91	777.04	87,657.09	73.85	334,734.82
Total Dept 000		335,160.00	247,502.91	777.04	87,657.09	73.85	334,734.82
TOTAL REVENUES		335,160.00	247,502.91	777.04	87,657.09	73.85	334,734.82
Expenditures							
Dept 906 - Debt Service							
Account Type: Expenditure							
371-906-801.000	Professional/Contractual	520.00	500.00	0.00	20.00	96.15	520.00
371-906-991.000	Debt Service-Principal	245,000.00	245,000.00	0.00	0.00	100.00	250,000.00
371-906-995.000	Debt Service-Interest	89,640.00	85,700.00	40,400.00	3,940.00	95.60	93,100.00
Total Expenditure:		335,160.00	331,200.00	40,400.00	3,960.00	98.82	343,620.00
Total Dept 906 - Debt Service		335,160.00	331,200.00	40,400.00	3,960.00	98.82	343,620.00
TOTAL EXPENDITURES		335,160.00	331,200.00	40,400.00	3,960.00	98.82	343,620.00
Fund 371 - LIBRARY IMPROVEMENT DEBT FUND:							
TOTAL REVENUES		335,160.00	247,502.91	777.04	87,657.09	73.85	334,734.82
TOTAL EXPENDITURES		335,160.00	331,200.00	40,400.00	3,960.00	98.82	343,620.00
NET OF REVENUES & EXPENDITURES		0.00	(83,697.09)	(39,622.96)	83,697.09	100.00	(8,885.18)

# **Background Information**

- Board Action Items**
- Old Business**
- New Business**



TO: PWPL Board of Trustees  
FROM: Andrea Ingmire, Library Director  
DATE: April 21, 2026  
RE: Board Action Items

## 1) Bulletin Board and Pamphlet Policy PRG-4

**Background:**

Revisions to this policy were discussed at the February 23, 2026, Board Policy Committee Meeting and the March 23, 2026 Regular Meeting of the Library Board of Trustees.

No revisions have been made to this policy since it's last review.

**Fiscal Effect:**

None

**Recommendation:**

*Approve changes to the PRG-4 Bulletin Board and Pamphlet Policy as presented.*

**Alternatives:**

As determined by the PWPL Board of Trustees.

**Attachments:**

- PRG - 4, Bulletin Board and Pamphlet Policy

## Bulletin Board and Pamphlet Policy ~~Public Bulletin Board Posting Policy~~

Peter White Public Library (PWPL) provides space for community members to display printed materials of a civic, educational, charitable, cultural, governmental, or recreational nature. ~~The purpose of the Public Bulletin Boards is to provide the community with information about events taking place in Marquette and the surrounding area.~~

For events being held in a PWPL room, directional signage may be placed only on the door of the room being used for the event, and only for the duration of the event. Signage must comply with the guidelines outlined in this policy.

Printed materials, including directional signage, posted, hung, or deposited in any other area of the library, are not permitted and will be discarded.

Library and Library co-sponsored events and services are not subject to this policy.

### PWPL maintains three spaces for display:

- **Public Bulletin Board** is located on the main floor. This bulletin board is available to the public and can be used to share community information about events, resources, services, and volunteer opportunities. Public notices from local governmental entities will also be posted on this board.
- **Peter White Table** is located on the main floor. This table is reserved for PWPL newsletters and information, as well as pamphlets about community resources.
- **Parking Lot Entrance Bulletin Boards** are reserved for PWPL events and Co-Sponsored events and programs only. Any non-PWPL postings to these boards will be removed and discarded.

### Guidelines for Public Bulletin Board and Peter White Table:

- A physical copy of any item intended for posting must be submitted at the Circulation Desk on the main floor for approval by the Library Director or their designee.
- Approved posters will be stamped and dated by staff; those not approved will be discarded. Any posters not stamped but posted to the bulletin board will be removed and discarded.
- Approved pamphlets will be placed on the Peter White Table. It is the responsibility of the organization to check supplies and restock as needed.
- The maximum size for posters is 11" x 17".
- Individual events: posters may be displayed for a maximum of four weeks ahead of the date of the event.
- Multiple specific dates: posters may be displayed until the final date has passed.
- Ongoing events, programs, services, or volunteer opportunities: posters may be displayed for 2 months from the date the poster was stamped for approval. These posters may be removed sooner to make room for individual event posters if space is needed.
- Postings from outside of the PWPL service areas are welcome, but priority will be given for postings inside the PWPL service area if space is needed.

### **NOT permitted for display on the Public Bulletin Board or Peter White Table:**

- Fundraisers (except in the case of a registered not-for-profit organization).
- Commercial or retail advertisements.
- Lessons, classes, or services by a business or individual(s) for a fee.
- Items for sale, including estate and garage sales (or equivalent).
- Fliers with tear off phone numbers or other information.
- Political campaign materials of a partisan nature urging people to vote for or against a person or an issue.
- Posters proselytizing for a specific religious or political position or opinion.
- Posters with incomplete or confusing information.

### **No Endorsement:**

All posting and pamphlets must clearly identify the name of the person or organization that posted the material. The Library does not endorse content nor imply agreement or disagreement with beliefs or viewpoints expressed in the postings.

### **Right of Appeal:**

If a group or individual would like to appeal the Library's decision not to display an item, such appeal should be made to the Peter White Public Library Board within 10 business days of the decision. The appeal letter must indicate that it is an appeal and be sent to the Library Director. The person or organization must include the reason for the appeal. The decision of the Library Board is final.

### **The following guidelines will be used for public bulletin board postings.**

- ~~All postings must be approved by Library staff prior to posting to the boards. Failure to receive approval will result in the poster being removed.~~
- ~~Public postings may only use the designated posting boards.~~
- ~~The maximum size for posters is 11" by 17".~~
- ~~Posters for individual events may be posted for a maximum of four weeks ahead of the event.~~
- ~~Posters for multiple months may be posted for the duration of the dates on said poster if space allows. Posters covering multiple months will be removed to make room for individual event posters if space is needed.~~
- ~~Informational posters advertising a not-for-profit organization, service, etc. will be allowed as space permits. These items should be dated and will only be posted for a maximum of two months.~~
- ~~Fund raising events for not for-profit organizations will be posted but may be removed if there is a lack of space.~~
- ~~Posters should include all pertinent information including dates, times, locations, purpose of the events being promoted.~~

### **Not Allowed for Posting**

- ~~Lessons, classes, or services offered by a business or individuals.~~

- ~~Postings related to auctions or events for the benefit of individuals, teams, businesses, etc.~~
- ~~Posters which have tear-off phone numbers or other information.~~
- ~~Posters with political or religious positions or opinions.~~
- ~~Posters with incomplete or confusing information may be denied.~~

~~Public posting areas are a service of the PWPL. The PWPL reserves the right to deny posting approval or to remove any posting if it is deemed unacceptable for public viewing due to wording, images, etc. The PWPL serves all segments of the population, and some postings may not be appropriate for all PWPL audiences. The Library Director will make all final determinations concerning the suitability of public postings.~~

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Peter White Public Library Board of Trustees

Approved: February 15, 2022

Updated: [Presented for review: 3/17/2026](#)



TO: PWPL Board of Trustees  
FROM: Andrea Ingmire, Library Director  
DATE: April 21, 2026  
RE: Other Items

## 1) Strategic Plan Update

On April 29, 2026 we will have a meeting of the Strategic Planning Committee to set goals for the next 2-3 years related to the feedback that we received in the survey, follow-up phone calls, usage data, and previous plan information.

This should be ready for the June 9, 2026 Library Board Meeting.

## 2) Federal and State Funding Issues

If you haven't seen this news, the IMLS (Institute for Museum and Library Services) has been threatened with elimination in the upcoming Federal Budget.

<https://www.ala.org/news/2026/04/white-house-fy27-budget-proposal-repeats-threats-eliminate-impls> As a reminder, the IMLS is the only federal funding that libraries receive. The IMLS distributes funding to State Libraries, and they are responsible for how IMLS funds are used. This mechanism is LSTA (Library Services and Technology Act).

See the *Michigan LSTA Fact Sheet 2025* for a good overview of how LSTA funds were used in Michigan during the last fiscal year.



# Michigan LSTA Fact Sheet 2025

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## LSTA Federal Funds in Michigan Serving All Michigan Residents

State Fiscal Year 2025/Federal Fiscal Year 2024  
(10/1/2024 – 9/30/2025)

The Institute of Museum and Library Services (IMLS) provides funds through the Museum and Library Services Act of 2018, including the Library Services & Technology subchapter (LSTA) to the states. In Michigan, the Library of Michigan receives the funds to improve library services to state residents. LM funds projects based on the goals of the LSTA legislation and the goals of Michigan’s IMLS approved Five-Year Plan. The LSTA legislation and the current Five-Year Plan are at [www.michigan.gov/lsta](http://www.michigan.gov/lsta).

### How are LSTA funds used?

LM uses our annual allotment of LSTA funds primarily for statewide resources and programs that benefit school, public, and academic libraries and library users, and Michigan residents directly. The federal FY 2024 allotment was \$4,788,124. The premier statewide program is the Michigan eLibrary (MeL), a virtual library available anytime, anywhere to all Michigan residents. MeL, other major statewide programs, and grants include the following:

### Michigan eLibrary (MeL)

**Databases** – The MeL databases contain hundreds of thousands of subscription magazine and newspaper articles, reference book articles, art images, eBooks, historical documents and images, and other full-text materials. Content ranges from PreK-12 levels to professional and research levels in science, medicine, education, technology, humanities, arts, social sciences, law, and genealogy. Spanish language materials are available for PreK-12 students and translation is available in magazine and newspaper databases to support learners who are learning or speak other languages. State funds also support early literacy resources. Users can search the databases at [www.MeL.org](http://www.MeL.org).

**MeLCat** – The statewide library catalog and resource-sharing network. Users can search the catalog from [www.MeL.org/melcat](http://www.MeL.org/melcat) or directly from their participating local library catalog. Michigan residents are using MeLCat to easily identify and request convenient, quick, and free delivery of materials from other participating Michigan libraries to their own library for pick up. The program currently loans well over a million items a year.

**eBooks** – A collection of thousands of non-fiction and reference electronic books for K-12 students and teachers, college-level academics, and professionals. Topics include science, computers, business, education, and humanities among others. Users can find titles at [www.MeL.org](http://www.MeL.org).

**Tests, Tutorials & Workforce Development** – A comprehensive, interactive site with occupational, licensing, and academic practice tests and tutorials for K-16 and job seekers, from the GED to the GRE. Users can do practice tests at [www.MeL.org](http://www.MeL.org) in LearningExpress.

**Training and Support** - A robust collection of materials designed to support easier independent use of MeL eResources in two ways. First, engagement specialists connect with Public Library Staff and Educators for training sessions. Second, content is created to support self-directed learning, practical applications, and promotion of eResources.

## **Other Major Statewide Programs**

**Continuing Education for Librarians & Trustees** – LM supports training both by LM staff and partner organizations, such as conferences, workshops, topical learning cohorts, and webinars. LM provides a range of online continuing education resources for librarians and trustees, as well as continuing education stipends, giving library staff the opportunity to learn new techniques and methods to reach underserved residents. LM maintains a Library Science collection for use by the Michigan library community and provides law, trustee, and financial manuals for library staff.

**Early Literacy Support** – High-quality, resource-filled summer reading manuals from the Collaborative Summer Library Program are provided to public libraries, saving the libraries both staff time and money as well as an online reading support platform. Support for the Ready to Read early literacy program also helped provide quality early literacy programming and training to children’s librarians as they work with families in their communities.

**Digitization Support** – LM participates in statewide digitization efforts such as the Michigan Digital Preservation Network, Michigan newspaper digitization work at CMU’s Clarke Historical Library, support for Making of Modern Michigan and Michigan Memories projects, and grants funding local history and special collections work.

**Grants** – LSTA funds several grant programs. The Public Library Services grants are small summer programming grants for public libraries in the areas of technology, children & teen programs, and literacy. The Improving Access to Information grants are one-year grants for public and academic libraries to increase capacity to provide access to library collections and information. For federal FY 24, only the Improving Access to Information grant was offered. 12 academic and public libraries received approximately \$235,000 for various projects.

**Technology Support** – Michigan participates in Ploud, a nation-wide collaborative to provide high quality, easy to use web sites for public libraries, giving their communities online access to statewide resources. LM also provides consulting support for public libraries to participate in the federal E-Rate program.

## **How does Michigan receive LSTA funds?**

Congress funds the Library Services & Technology Act annually through an appropriation to the Institute of Museum and Library Services. IMLS then allocates the funds through a formula with a base amount per state plus a per capita amount. To receive LSTA funds, the State of Michigan must both match the federal funds and maintain a level of effort through state or private funds.

Matching funds may be state or private and must equal approximately 50% of the federal allotment. States must meet the matching requirement to receive the allotment.

Maintenance of effort is determined by a three-year average of state funds appropriated to the State Library. These funds must be spent on libraries in a way that supports the purpose of the LSTA Act. In Michigan, that funding is primarily state aid to public libraries. If the three-year average of funding eligible as maintenance of effort falls, the LSTA allotment amount falls by the same percentage.

## **What is the impact on community members in Michigan?**

LSTA funding has a profound impact on improving outcomes in Michigan for students, professionals, and lifelong learners as the comments the Library of Michigan receives attest to.

### **MeLCat**

“Every experience with Mel is a great one! New patrons are endlessly surprised that MeLCat exists, and they can get the book they want --even if it's not on our shelf. You wanted a Large Print edition--no problem! You want a DVD? A book on CD? No problem! in fact--younger patrons-- especially those reading a series, or a themed book in particular are amazed that a book they want from another library will just come to them, at their home library!”

“MeLCat allows my rural library and its patrons to receive books that our budget would never be able to sustain. We have children and teens who utilize Mel extensively for homework, and fun without it their love of reading would not be fostered and upheld in such a magnitude.”

### **MeL**

“I have used a variety of eResources with patrons of all ages. The most recent one was a parent whose daughter was looking for ways to get ready for ACT prep. The LearningExpress resources were of great help and excitement to both of them in being free, having relevant materials, and the sample tests to make her less nervous and able to know what to expect.”

“I am showing or using MeL eResources to patrons on a weekly basis in order to help them expand their searches, skills, or scope. The fact that these free resources are available, easy to navigate, and can be done at home or in the library are of huge benefit to those I encounter. I cannot express enough how valuable the eResources are to helping me in my job.”

### **Summer Reading and Ready To Read**

“We have been able to use the early childhood professional portion of RTRM to offer workshops for providers and that is helping have a greater impact on area families as the providers utilize the training in their daily work with kids.”

“CSLP - I love the guidance, the creativity, and you really help us achieve a wonderful summer reading program. What you offer is invaluable and appreciated. What would we do without you?”

“I can't imagine hosting a summer reading program without all of the material, ideas and support that we receive and utilize through the CSLP program. We have a very small staff and would never be able to create the graphics and themes on our own. We are extremely grateful for all of the ideas that we utilize for programming, crafts and prizes.”

### **Digitization Support**

“This was such a cool and fun project to try out and learn what directions I will pursue. The equipment was amazing, and the fact that you lend it out and take care of everything (right down to including the shipping label to send it back to you) made it easy and stress free. I can't wait to do more with it in the future and plan some really fun and beneficial projects ”

“This has been essential for [our organization] as we begin to digitize our collection as part of our goal to make the public aware of the special items we have here. We are just starting the process but have made great progress, thanks to the LOM's support.”



# Statewide Services & Resource Funding 2025

## Michigan eLibrary (MeL) \$4,803,527 (\$5,935,249 with RIDES)

### MEL ECONTENT



**\$2,301,265** LSTA Funds  
**\$1,129,482** MeL General Funds

LSTA: Database Contracts, MCLS training and support;  
MeL GF: Database Contracts, website, supplies, conferences

### MELCAT



**\$1,342,780** LSTA Funds  
**\$30,000** MeL General Funds  
**\$1,131,722** Local Funds

LSTA: Software, MCLS training and support; MeL GF: MeLCat and RIDES supplies; Local Funds: RIDES delivery fees

## Other Statewide Programs & Services \$1,150,999

Program/Service	LSTA	MeL General Funds
Digitization and Preservation	\$49,300 MDPN, CMU Newspapers project	\$50,000 DPLA
Grants	\$261,207 Grants, software	-
Library Staff & Trustee Training Programs	\$286,550 Management Cohort, UMSI Leadership Cohort, Library staff CE stipends, Sponsorships of statewide conferences, Webinar and Workshop Speaker fees	\$15,000 AI Cohort
Library Staff & Trustee Training Resources	\$103,790 Niche Academy, PCI Webinars, WebJunction, United for Libraries, Library Science collection, etc.	\$282,478 PCI Webinars, Collections support
Summer Reading and Literacy Programming	\$47,416 ReadSquared, CSLP Summer Reading materials, Ready to Read site	-
Technology Support	\$55,258 Ploud program, E-Rate support	-

## Support and Management for Statewide Services \$574,398

### LSTA



**\$340,558**  
Indirect Costs, Library consultant salaries, Printing, Travel, LibPas, etc.

### MEL GENERAL FUNDS



**\$233,840**  
Library consultant salaries, software

## What is the difference between LSTA, MeL General Funds, and Local Funds?

### LSTA



The Library Services and Technology Act (LSTA) is the only federal program providing funds exclusively for libraries, supporting a range of services and technology to every community in the United States. Administered by the Institute of Museum and Library Services (IMLS).

### State Government Funds (MeL GF)



Funds provided through the State Budget.

### Local Government Funds



Funds provided through anything local: millages, city or county operating funds, donations.



TO: PWPL Board of Trustees  
FROM: Andrea Ingmire, Library Director  
DATE: April 21, 2026  
RE: Board Member Comments and Committee Reports

**1) General Board Member Comments**

**2) Board Committee Reports**

N/A

**3) Trustee Manual**

Chapter 10: Library Director

## CHAPTER 10: THE DIRECTOR

While the board may be the spark that starts a library and the fuel that keeps it going, it is the director that should be the engine that keeps things moving and gets the library where it needs to go.

The director is the person appointed by the board of trustees to administer the library. A director should have the requisite professional credentials, experience and certifications necessary to competently manage this responsibility. A good director can inspire staff, develop programming, engage the public and generally make the library a community center of discourse and fun.

The board is responsible for hiring, supervising, and evaluating the director. The board, however, delegates to the library director the authority and duties necessary for the director to successfully implement the board's vision and plan for the library and its services to the community. Directors often handle the hiring, supervision, and evaluation of all other staff. In short, the director is the library board's one employee. It follows that it is crucial for the board to hire a director that is a good fit for their library. The director's primary responsibility is traditionally to manage the day-to-day operations of the library, as well as to propose and then carry out the policies that the board has approved. The director should assist the library board in making sound decisions on behalf of the public. A successful director can reconcile the priorities and expectations of the board with the needs and wants of the public, and their own professional preferences.

The typical responsibilities of a library director can include:

- **Administration.** The director assumes responsibility for day-to-day management of library operations within the framework of a board-approved strategic plan, policy manual and budget. The director reports on each area at board meetings and keeps the board up to date between meetings. The director attends all regular and special board meetings.
- **Human Resources.** The director employs and directs all staff in accordance with state & federal law, board-approved personnel policies, union contracts, or municipal policies.\*
- **Collection Development.** The director drafts the Collection Development Plan for board approval and manages the selection and purchase of library materials.
- **Policies.** The director proposes policies for board approval as needed and advises the board on issues under consideration. The director administers the library in accordance with the approved policies. The director is also responsible for communicating and interpreting those policies to patrons and staff.
- **Planning.** The director works with the board on strategic planning helping to analyze the library's strengths and weaknesses, assess community needs and propose plans to encourage growth (including methods to implement those plans). The director then implements those policies to patrons and staff.
- **Finance.** The board is legally responsible for ensuring the fiscal health of the library and for securing adequate funding for the library budget. The director prepares the annual proposed budget based on present and anticipated needs in relation to the library's strategic plan. The director works in collaboration with the board to finalize the budget. In communities where library funding is by appropriation, the director and board treasurer should attend budget hearings to answer questions on library administration and financial details. The director proposes the use of money within the budget allotment and recommends budget revisions in planned expenditures. Because the board is the fiduciary of the library, all changes in budget allotments must be approved by the board.
- **Advocacy.** The director participates in community activities and works with other local agencies and groups on behalf of the library. Along with the board, the director seeks to influence government action at the local, state, and national levels on behalf of public library services. While the board should be monitoring legislation and changes that can affect library funding and operations, The director should also notify the board to any pending legislation that affects library funding.

- **Continuing Education and Professional Development.** The director attends workshops and conferences consistent with the library profession. The director is encouraged to participate in professional associations and to be active in local and national library organizations. The director should provide the board with information on resources to enable board members to stay current on topics of library importance and call the board's attention to issues that affect public libraries. When drafting a budget, the director should include funds sufficient for director, staff, and board professional development opportunities.

Although the library director is the principal face of the library to the public, there are certain duties which must be handled by the board. These include:

- Hiring, evaluating, disciplining, and terminating the library director \*.
- Final budget approval.
- Approval of library expenditures in accordance with board policies and delegation to director.
- Review and approval of all library policies.
- Final approval of new construction or real estate purchase.
- Contracting for construction, sale, or purchase of library real property.
- Acceptance of large in-kind donations, or of donations with specific conditions (however the library Friends group can accept these donations).
- Ratification of union contracts.
- Appellate adjudication of patron and other library complaints and problems.

The relationship between a library board and the director is without a doubt the most important in the library. Mutual respect for each other's positions and importance within the library, as well as professional courtesy and trust are essential for the formation of a strong effective team.

Without a strong management team, a library can fall into disarray. When that happens the first thing lost is the engagement of the community – which can be a fatal blow to a library that relies on taxpayer approved millages for survival. With a strong leadership team, there is little to prevent a library from becoming the heart and center of a community.

#### **\*A NOTE ABOUT EMPLOYER STATUS**

If a library is a department of their municipality, the library staff are municipal employees – not library employees (and there is no governing board- just maybe an advisory board). If a library is not a department of the municipality and has a governing board, the board's traditional employer status may be affected by an arrangement where library staff receives health and/or other benefits from the municipality, or, where the library board has arranged with the municipality to provide benefits. The receipt of these benefits is generally dependent on the recipients being employees of the municipality securing the benefits. This means that if library employees receive municipal benefits, they may no longer be considered library employees. The municipality may be the legal employer. Library boards which depend on municipal benefits for library employees should consult their library attorney to clarify their employer status. It is recommended that boards work with the municipality and their attorneys to draft a written agreement with the municipality to provide benefits and ensure that the board retain supervisory rights over library employees.

## **Resources for Library boards and directors:**

### **American Library Association Public Library Association: Directors/Board page:**

<http://www.ala.org/pla/resources/tools/directors-managers-administrators/administration-leadership>

### **Policies page:**

<http://www.ala.org/pla/resources/tools/directors-managers-administrators/policies>

### **Directors and Administrators page:**

<http://www.ala.org/pla/resources/tools/directors-managers-administrators>

## **United for Libraries**

(**NOTE** — See [Appendix A](#). This site is accessible via a password provided by the Library of Michigan. To obtain this password contact the Library of Michigan at 517-335-1516.)

## **General Resources:**

Tips for Working Effectively with Your Board (State Library of Iowa)

<http://www.statelibraryofiowa.org/ld/k-p/new-lib-dir-man/board-director/tips>

## CHECKLIST FOR CHAPTER 10

- Has your board written a clear job description listing the specific duties & responsibilities of the director?
- Does your board know the state aid certification requirements for the library director?
- Has your board delegated the proper amount of authority to the library director?
- Has every effort been made to encourage a strong board-director team?

### Quality Services Audit Checklist (QSAC) Measures for Trustees

[https://www.michigan.gov/documents/libraryofmichigan/LM\\_2016\\_QSAC\\_Measures\\_rev\\_547146\\_7.pdf](https://www.michigan.gov/documents/libraryofmichigan/LM_2016_QSAC_Measures_rev_547146_7.pdf)

See the standards below within the appropriate level for your library to obtain additional information on best practices. For more information about QSAC, see [Appendix F](#) of this Handbook.

Essential Level Measures – Governance/Administration

Essential CORE Quality Measures – Human Resources

Essential ELECTIVE Quality Measures – Human Resources

Enhanced CORE Quality Measures – Human Resources

Enhanced ELECTIVE Quality Measures – Human Resources

Excellent CORE Quality Measures – Human Resources

See Also QSAC page [www.michigan.gov/qsac](http://www.michigan.gov/qsac) (scroll to Appendices )



# Correspondence



# **Management and Department Reports**

April 21, 2026  
Library Director Report  
Andrea Ingmire

## Strategic Planning Update

### Committee Meeting – Wednesday, April 29, 9:30 am

At this meeting of the Strategic Planning Committee we will discuss goals and activities as informed by the data collected in the public survey, follow-up phone calls, and committee member input.

### Art Galleries

#### April/May Exhibits

Deo Gallery - *I Did Not Break* – Taryn Okesson

Huron Mountain Club Gallery – *High School Art Show* – Area High School Student Art

**2027 Public Gallery** art jury was held on Friday, April 17. We had 22 applications for 8 available gallery exhibit periods. The announcement for selections will be made publicly by June 1, 2026.

### eNewsletters

Total subscribed as of 4/16/2026, **3800 (contacts haven't been cleaned up removing Hoopla listing yet)**

March 2026	Constant Contact			Subscribers as of:
	Number of Deliveries	Average Rate open	Average clicks	4/16/2026
Insider (General Newsletter)	1	30%	1%	2618
Friends				636
Off the Shelf	1	56%	5%	586
Digital Resources and Tech				482
Art and Exhibits				603
Local History	1	57%	1%	554
Weekly Program Update	5	60%	1%	686
Youth Services Insider	7	55%	2%	606

### Staff Updates

- Tara Middleton is our new Maintenance Assistant Department Head. Tara started on April 13, 2026.
- We have a really strong staff right now. New hires are catching on quickly and we've had less turnover amongst the staff overall.

## Teen Volunteer Process

I've been working with Amanda, Marissa, and Jamie to streamline our teen volunteer process and to ensure we're meeting state law about work permits for volunteers. Information will be added to our website and the new process will be rolled out in May.

## MLA training - Everylibrary

I attended the Everylibrary training coordinated by MLA at PWPL on April 16, 2026. This session was about coalition building and was intended for non-library folks. But, I was very interested and there was space. It was a very thought-provoking presentation and I learned a lot. Timing was also great as John Crastka (Everylibrary) and Dillon Geshel (MLA) were both in town and Media Meet was wanting to do a follow up program on Book Challenges. We were able to wrap that all into the same day. This will air on Saturday, April 18, 2026 just in time for National Library Week.

I also talked to Dillon about the MLA bill tracker and why some of the federal and state bills are not showing up on this list. He explained that MLA has a new lobbyist, and they have a different philosophy on what shows up on the MLA bill tracker. Unless there is a call to action, they are not tracking the bills on the MLA bill tracker: <https://www.milibraries.org/bill-tracker>

The federal bill HR7661 which is a federal attempt at book banning has been added. As there is a national call to action related to this bill. See bill tracker link for more information.

## MCLS Board

I will be headed to Lansing Mid-May for the MCLS Board Meeting. John Crastka will be there as well! Talking about advocacy and how libraries can better communicate to their communities.

## Director Chat - 4/7/2026

- Talked to a patron about a room reservation question
- Chatted with a staff member about food in the library
- Talked to a man who was looking for income tax assistance (all resources are full)
- Visited with a patron about the change in weather and the relief that brings.
- Addressed a patron smoking outside the parking lot entrance.
- Took patron book donation.
- Talked to a board member.
- Said hi to a couple of regular patrons, friends, and staff members as they came/went.

AM = 11

- Talked to a local man who uses the library regularly and has interesting volunteer work provided in the community - has done programs in the past, willing to do them again.
- Talked to a student at NMU coming in, to study.
- Answered a question about Bonsai group.
- Took (personal) movie recommendations from a regular patron.
- Public Art Commission meeting taking place, visited with some of the attendees.
- Put TP in the women's room as it was reported empty (a regular occurrence right now)
- Overheard a mom and two tween daughters as they were walking out - mom said 'No reading on the stairs' this made me smile 😊
- Visited with the Meditate Marquette group about the reflection room, and opportunities coming up.
- Visited with 0 Degrees gallery board members as they were in for a meeting.
- Visited with LSAA new president and spouse.

PM =20 Total = 31

## Library Director Professional Development/Outreach and Volunteer Activities - March 2026

March 4	Director Chat
March 5	MLA Webinar – Co-Presenter on addressing unhoused patrons with care with Michele Howard from Traverse Area District Library
March 6	Supervisor Meeting 4 C's Donor Meeting
March 9	Staff 1:1 meeting
March 10	Tasty Reads
March 12	All Staff Meeting
March 13	Supervisor Meeting
March 14	4 C's
March 16	Blizard
March 17	Blizard
March 18	Mqt Township Board Meeting – Annual Presentation
March 20	Supervisor Meeting 4 C's
March 23	LWV Programming meeting PWPL Programming Meeting PWPL Board of Trustees Meeting – rescheduled due to Blizard
March 25	Staff 1:1 Meeting about Room Reservation internal controls
March 27	Supervisor Meeting – special workshop with Deb Smith 4 C's Staff 1:1 Meeting with Big Bay Rec Group
March 28	SOD Saturday
March 30-April 4	Spring Break – on Vacation

**April 2026**  
**Development Director's Report**  
**Heather Steltenpohl, Development Director**

Final Fiscal Year 2025/2026 - \$329,882.40 from 268 gifts was raised since October 1, 2025 (Private Sources/Designated Donations/Events & Grants/Development Fund). These gifts are the result of the newsletters, reminder letters, grant receipts, bequests, tributes and annual fund gifts.

**FY 2025/2026 Total Fundraising**

2022 Annual Fund	\$1,000.00
2025 2026 Winter Newsletter	\$17,990.00
2025 Annual Fund	\$59,190.00
2025 Endowment Funds	\$210,000.00
2025 Fall Newsletter	\$2,780.00
2025 Tribute	\$2,620.00
2026 Annual Fund	\$11,355.00
2026 Endowment Funds	\$19,922.40
2026 Spring Newsletter	\$4,200.00
2026 Tribute Fund	\$800.00
2006 Annual Fund Board	\$25.00
	<b>\$329,882.40</b>

**PWPL Development Fund (3/31/26)**

Garden Fund	\$	2,068.07
Next Chapter Book Club	\$	126.22
FRIENDS	\$	28,127.61
2026 Teen Summer Reading	\$	4,600.00
2026 Youth Summer Reading	\$	166.67
Mining Journal Project	\$	18,866.10
Kulisheck Programming Fund	\$	14,841.21
2022 Strategic Planning	\$	198.78
Aldrich Technology Assistance Fund	\$	7,974.40
Great Lakes Poetry Festival	\$	120.87
Passion for Books Project	\$	5,524.11
Peace Room Project	\$	2,553.00
25/26 Teens Cook	\$	480.00
<b>2025/2026 General Operations</b>	<b>\$</b>	<b>12,697.37</b>

## Endowment Funds (3/31/2026)


	<b>Current Value</b>	<b>2026 Income</b>
General Endowment Fund	\$ 845,619.64	\$ 4,004.05
Roberts Fund	\$ 117,737.30	\$ 557.60
Aldrich Fund	\$ 1,029,847.38	\$ 3,666.50
Steinhaus Fund	\$ 38,356.95	\$ 170.53
Vander Veen Center for the Book	\$ 25,805.83	\$ 227.44
Family & Local History Fund	\$ 62,823.48	\$ 294.24
Henderson Memorial Fund	\$ 220,425.13	\$ 1,041.37
	<b>\$ 2,340,615.71</b>	<b>\$ 9,961.73</b>

## Friends of Peter White Public Library

The Friends next meeting is May 21, 2026 at 12:30 pm in the Community Room. This is their annual meeting. An election of officers will be held. Everyone is welcome to attend.

## Friends of PWPL 2025/2026 Financial Summary

Total March 2026 Store Sales	\$ 3,581.73
Total 25/26 Store Sales	\$ 20,642.84
Total 25/26 Online Sales	\$ 4,503.92
Total March 2026 Sale	\$ 6,165.02
Total Other 25/26 Revenue	\$ 1,874.00
<b>2025/2026 Friends Revenue</b>	<b>\$ 33,185.78</b>
<b>Total PWPL Grants</b>	<b>\$ (51,367.56)</b>
<b>Total Other Expenses</b>	<b>\$ (2,720.52)</b>
<b>2025/2026 Total Expenses</b>	<b>\$ (54,088.08)</b>



Please accept our invitation to the

**Peter White Public Library  
Donor and Volunteer Social**

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**May 1, 2026  
6:00 pm - 8:00 pm**

217 N. Front Street  
Marquette, Michigan

*Light refreshments and libations  
will be served.*

Kindly RSVP to Heather Steltenpohl  
heather@pwpl.info or (906) 226-4305

*Light refreshments and libations  
will be served.*

**Head of Technology / Assistant Director - Peter White Public Library**  
**April 2026 Report - Events of March 2026**

Improvements & What's New:

- Configured and installed new Memory Lab computer. I expected to be able to upgrade the old one from Windows 10, but it did not accept the upgrade. Configured a new machine instead, which is time consuming. This was the last unsupported Windows 10 machine on our network.
- New affiliate account with FamilySearch genealogy website set up for patron and staff use.
- Tested and set up new Teams channel for staff communication.
- New employee onboarding.
- "Back to the Stacks" amnesty month coming up in April. Requires some legwork to prep and make sure we can document how it goes.
- Spring break for MAPS was the week of March 30<sup>th</sup>. Steph, Sarah, and I worked a different set of hours making up for the supervisors who were on vacation. Thanks Steph, Sarah, and others who changed their schedules that week to keep things humming.
- It sure was a wild month with the weather. Here's hoping for a glorious Marquette summer!

Fixed, Etc.:

- Set switches to reboot some specific Wi-Fi equipment on a schedule. These were giving us problems. Occasionally restarting them will hopefully resolve that.
- Firmware upgrades for several pieces of equipment, many other small fixes.

Pending:

- Move to new Adobe Acrobat licensing model for ten Adobe accounts.

Bruce's committee, meeting, and other activity:

- Supervisor's meetings – March 6<sup>th</sup>, March 20<sup>th</sup>, 27<sup>th</sup>
- PWPL all-staff meeting – March 12<sup>th</sup>
- PWPL Board of Trustees meeting – March 23<sup>rd</sup>

Respectfully submitted,  
Bruce MacDonald

Peter White Public Library  
Adult Services Department Board Report  
March 2026

ELECTRONIC COLLECTION USE (not noted in statistics sheets):

Ancestry:

- o Searches: **340**
- o Images/text: **96/244**

Mango languages:

- o Sessions: **133**
  - Mobile: **64**
  - Average Learning Time: **11:27**

New York Times:

- o Offsite code redemptions: **177**
  - Usage sessions: **1793**, Page views: **9383**, Articles read: **2688**

Value Line Online:

- Logins: **60**
  - o Searches: **81**, Downloads: **62**

Weiss Ratings Online:

- Total Users: **83**
- Searches: **11**
- Total Sessions: **8**
- Pages Viewed: **15**

OUTREACH/MARKETING:

- Superiorland Yesterdays: Elliot
- Entrance Display: **How does your garden grow? (Cheryl) ; It's baseball season! (Elliot)**
- NF Display: **Ecological Themes/Nature (Cheryl)** FIC Display: **So good they made a movie (Allie)**
- What's New At PWPL articles for the Mining Journal: **Heather (Admin), Cheryl (Adult Services), Ann (Admin), Amanda (Teen Services)**

PROGRAMMING/TECH HELP:

- Tech Coaching for Seniors: on a break for March
- Books and Banter: **8**
- NonFiction Book Group: **4**
- Repair Café: **19**

## Updates from Adult Services March/April 2026

Adult Services had 30 passport applications processed, proctored 11 exams for students, and there were 828 adult computer logins during the month of March. We continue to help with printing and other computer technical issues that arise with patrons on a regular basis. Collection management, Displays, Book Groups, and Superiorland Yesterdays for the Mining Journal continue as usual. We are being more mindful of what is happening with programming so that we can gear displays towards different topics that would engage patrons with what is going on in the building. As a staff we started to look ahead to correspond our several display topics with upcoming library, state, and national events.

The Adult Services Staff all worked to put the 2026 Adult Summer Reading Program together for this year. The bookmarks were designed by Corey and the poster was designed by Elliot. The prizes for this year will be a specially designed field guide that was a collaboration created by and voted on by the Adult Services staff. The theme is Unearth a Story and we had a good time with it. We will be decorating the reference desk as well. We will have the same process as we have had in previous years:

1. Read a Book
2. Fill out a Bookmark
3. Turn in the Bookmark (up to 10) for a chance to win a prize at the end of summer.

Thanks to the Friends of PWPL for sponsoring the 2026 Adult Summer Reading Program!

PWPL is a partner with the United Way for the Volunteer Income Tax Assistance (VITA) Program on Thursdays during the months of February and March. PWPL is one of 3 sites (Sawyer and Munising being the other 2) that they are working with. Over 200 tax returns were completed at our site this year during the 8 days of this program here at PWPL. I am still waiting on completed statistics for this program from the United Way.

The open Adult Services Assistant position has been filled. Bryan Bailsey started on March 11 and now Adult Services is fully staffed. Brian has stepped up and completed initial reference desk training. As training continues, Bryan will look to complete US Passport training in the coming months. He has jumped in to help out, especially as I was gone for the Public Library Association (PLA) Conference in Minneapolis April 1-3.

PLA Conference was a great experience. I went to the conference with Brianna Ecklid-LaVigne from the Escanaba Public Library. We were able to see some wonderful national speakers and also attend relevant breakout sessions by our peers. We also were able to meet with publishers and other vendors in the exhibition hall that brought the latest and greatest for the library world to the conference. Thank you to the Friends of Peter White Public Library and the Library of Michigan for making this trip to the conference possible for me.

Regards,

*Amy M. Salminen*, MLIS

Adult Services Department Head

## Circulation Department Head Report: March 2026

It's often interesting to try to decipher what stories our statistics may be telling about patron behaviors and use of the library:

	<b>Nov 2025</b>	<b>Dec 2025</b>	<b>Jan 2026</b>	<b>Feb 2026</b>	<b>March 2026</b>
Library Visits	13,244	12,205	12,531	12,806	13,729
Total All PWPL Programs	77	73	43	80	64
Total Meeting Room Use	165	146	204	196	195
Total Physical Circulation	14,943	13,738	16,598	15,259	16,438

Despite offering less programs in January and March, and the weather being less than ideal, PWPL still saw a lot of people in the building. Room use (both reservation and drop ins) remained steady. Physical circulation increased during these months despite being equally or less busy for other reasons. This circulation statistic is only for physical circulation and does not include our digital offerings such as Libby or Hoopla. January and March data is most likely showing that patrons are still very much coming into the building for the “basic” part of library services like checking out items. Staff have reported hearing more patrons comment on their concerns about the rising cost of day-to-day items, so perhaps the statistics tell the story of an increase in patrons who are seeking low cost or free resources that libraries are known to offer.

On a lighter note, it may also be weather-related...we all know this has been quite a long winter. Drilling into the data a little deeper some collections saw more usage last month compared to their fiscal year average for this year, including adult non-fiction (2,178 total checkouts in March vs. 1,878 monthly average this FY) and adult non-fiction DVDs (183 checkouts in March vs. 111 average). These stats will likely shift once the busy summer reading season arrives, but it does give some insight into where patrons are heading when they visit the library.

### **Meetings & Activities:**

March 6: Supervisor's Meeting

March 12: All Staff Meeting

March 13: Monthly Meeting with Andrea

March 23: Programming Committee Meeting

March 26: Monthly Meeting with Assistant Dept. Head

March 27: Supervisor's Meeting/Training with Deb Smith

Respectfully submitted,

Melissa Matuscak Alan

Circulation Department Head

Month of March, 2026

	# Attended	# Sessions
➤ <b>Program Attendance Stats</b>		
○ <b>EL Total</b>	<b>727</b>	<b>26</b>
○ <b>Children’s Total (Non-EL)</b>	<b>407</b>	<b>15</b>
○ <b>Self-Directed Programming</b>	<b>976</b>	<b>9</b>
▪ <b>Total Program Attendance</b>	<b>2,110</b>	<b>50</b>

**March in YS**

March was a relatively standard month in YS, other than making adjustments for the blizzard. Staff have finished planning summer reading 2026 and are beginning to look forward to fall programs 2026.

We are once again incubating eggs! Provided by a community member, we are incubating 7 silkie eggs and look forward to them hatching mid-April. After the chicks hatch, we will keep them for a few days before they go back to the patron who provided the eggs.

The Youth Services Department is currently doing a survey that we are encouraging patrons who attend our programs and utilize the kids’ room to take. It is a short survey, taking 5 minutes or less. I am specifically hoping to get some information from our patrons about what time of day they most value programs to guide program schedules going forward. An example is that we asked patrons if for an afterschool program they would most likely attend a 4:30-5:30 program (our current afterschool program schedule) or a 5pm-6pm program. I also asked about what they value most about the kids’ room – if the answers trend towards specific areas or services that will help me determine where staff time and budget is most valuable. This survey will go until at least the end of April, possibly longer. I am hoping to get at least 150 responses. As of the end of March we have received 66 responses.

March activities & meetings:

- Storytime | 3/3, 3/6, 3/13, 3/17, 3/20, 3/21, 3/24, 3/26/, 3/27
- 1-1 Meetings with staff | 3/5, 3/9, 3/9, 3/11, 3/18
- Supervisor Meetings | 3/6, 3/13, 3/20, 3/27
- Muggles For Potter Program | 3/10
- YS Department Meeting | 3/30

Sarah Rehborg

Youth Services Librarian  
 Peter White Public Library

## **Peter White Public Library**

### **Teen Services Department Board Report**

#### **March 2026**

- Program Attendance
  - Programs – 5
- Total Attendance - 46
- Monthly Programs (# of Teens attending)
  - un”TITLE”d Teens - 3
  - D&D – 20
  - HSCBD – 48
- Special Events/Offsite Visits
  - Teens Cook - 15

Even with all the snow storms and snow days in March we managed to have all the teen programs! All summer reading programming was finalized and reading logs are finished. I have started on working some decoration ideas with Tina for the teen zone to go along with the Summer Reading theme, we are leaning into the dinosaur theme. In the middle of March I was able to attend the MLA Spring Institute for Youth Services in Grand Rapids, MI. I spent 2 days learning from and talking to other librarians from all over the state. Some of the sessions including programming ideas, how to revamp your Teen program and how AI works with in the library. It was a great conference and was grateful to attend.

April is shaping up to be busy with programs, Spring Fling and the MSHS Jazz Band.

Amanda Pierce

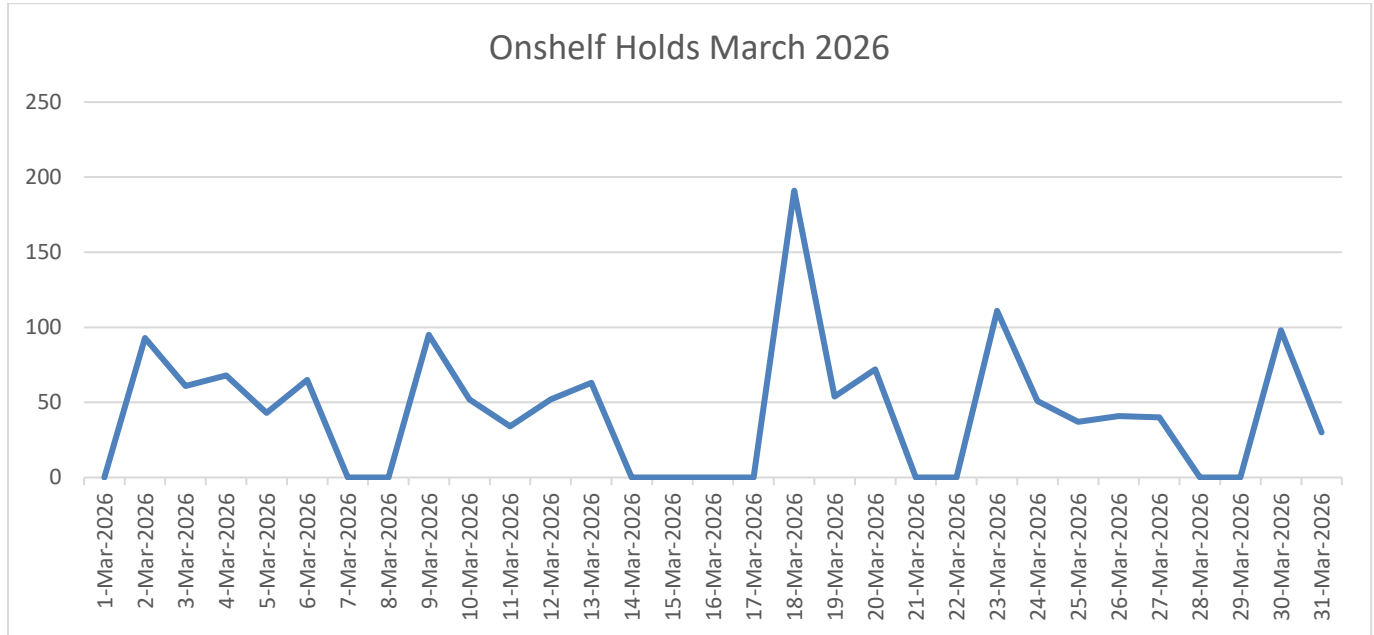
Teen Services Coordinator

Report for March 2026

Stephanie Garn, Technical Services Department Head

March Holds

Total 1,351



OCLC/WorldCat (Out of state requests)

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Loaned	0	1	1	1	0	0							3
Borrowed	1	3	4	4	3	0							15
Unfilled	1	1	1	1	0	1							5

Oops! My books added that were purchased versus donated numbers were incorrect since October. Here is the correct data:

Items added

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Adult purchases	344	201	55	332	235	242	0	0	0	0	0	0
Adult donations	9	58	41	10	20	21	0	0	0	0	0	0
Juvenile purchases	188	46	42	184	144	169	0	0	0	0	0	0
Juvenile donations	21	54	34	47	51	67	0	0	0	0	0	0
Teen purchases	28	8	2	43	30	49	0	0	0	0	0	0
Teen donations	8	15	12	8	2	53	0	0	0	0	0	0

## March 2026 Adult Programming Events

Craft Magic Series: Punch Needle Magic with Lydia Taylor

Monday, March 2, 2026, 6:30 p.m.-8 p.m. Peter White Public Library Shiras Room. Teens, Family, Adults, Seniors. Join fiber artist Lydia Taylor for a Beginner Punch Needle Workshop. Learn basic punch needle skills and leave with your very own handmade punch needle project. Starter kits provided. Space is limited to ten participants, so register early. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info). THIS There were **16 in-person attendees** for this event.

U.P. Poet Laureate Reading: Beverly Matherne & Jesse Koenig

Wednesday, March 4, 2026. 6:30 p.m.-7:30 p.m. Peter White Public Library Shiras Room. Adults, Seniors. Join PWPL in a celebration of the newly named 2026/2027 U.P. Poet Laureate, Jesse Koenig. Beverly Matherne, 2024/2025 U.P. Poet Laureate, and Jesse will team up for an evening of poetic conversation and work. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **18 in-person attendees/4 virtual in-person attendees/17 YouTube views** for this event.

Northwords and Music: Spring Odyssey

Thursday, March 5, 2026. 6:30 p.m.-8:00 p.m. Peter White Public Library Community Room. Adults, Seniors, Family. Join 2022 Marquette Writer of the Year B. G. Bradley and his friends for an evening of music, stories, poetry, and skits sure to make you laugh, cry, clap, and sing for those big moments in our lives. The show features two-time U. P. Poet Laureate Marty Achatz; celebrated musicians Linda Smith and Seamus Collins (Big Lake Acoustic); actress Jacque Love; and actor Jim Edwards. This event will also be livestreamed. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **46 in-person attendees/4 virtual in-person attendees/4 YouTube views** for this event.

Dreamcatcher Workshop

Saturday, March 7, 2026. 11:00 a.m.-1:00 p.m. Peter White Public Library Community Room. Adults, Seniors, Family. Join facilitator Sue Smart for a Dreamcatcher Workshop. Smart will teach participants how to create their very own traditional dreamcatchers. All supplies will be provided, and refreshments (including Indigenous foods) will be available to sample. Registration is required, as space is limited to 70 participants. For more information or to register for the workshop, visit [pwpl.info](http://pwpl.info) or contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info).

There were **83 in-person attendees** for this event.

CRP Dinner & a Movie Block Busting Cinema: *The Danish Girl*

Monday, March 9, 2026. 5:30 p.m.-8 p.m. Peter White Public Library Community Room. Adults, Seniors. Bring your dinner, sit down, and enjoy this sensitive 2015 film inspired by the lives of two Danish painters. Alicia Vikander won an Oscar for her portrayal of Gerde Wegener, the wife of Lili Elbe (Eddie Redmayne in an Oscar-nominated performance), who was one of the first recipients of gender reassignment surgery. Rated R. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **9 in-person attendees** for this event.

### Writers on Writing

Tuesday, March 10, 2026. 6:00 p.m. – 8:00 p.m., Peter White Public Library Shiras Room. Adults, Seniors, Teens. In this new programming series, seasoned published authors of various genres lead participants through writing exercises and workshops to hone their writerly talents. **March's Writer: Natalie Colby and Sara Daniels.** Explore place-based writing, using your genre of choice (poetry, creative nonfiction, or fiction). **Space is limited to 15 participants, so register early.** No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **7 in-person attendees** for this event.

### Marquette Poets Circle

Thursday, March 12, 2026, 6:30 p.m.-8:00 p.m. Peter White Public Library Heritage Room. Adults, Seniors, Family Friendly. Join local poets, writers, and poetry enthusiasts for an evening of poetry. Starting at 6:30 p.m., participants gather to workshop their current work, followed by an Open Mic at 7:15 p.m. New and experienced poets are welcome for either or both events. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **11 in-person attendees** for this event.

### CRP Docu Cinema: *Stonewall Uprising*

Friday, March 13, 2026. 12:00 p.m.-2:00 p.m. Peter White Public Library Shiras Room. Adults, Seniors. In conjunction with NMU's Common Reader Program, PWPL screens this documentary detailing the events surrounding June 28, 1969, that kicked off the modern gay civil rights movement. Rated R. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **0 in-person attendees** for this event. Snow Storm.

### Kulishek Lecture Series: Maazhi-Aakoziwin Nimisading Miinwaa Ingondashkwaying (A Bad Illness in My Stomach and Throat)

Monday, March 16, 2026. 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Family Friendly. Dr. Martin Reinhardt will share a brief overview of his experience with esophageal cancer and how he incorporated both traditional Anishinaabe medicine and Western medicine into his treatment. Included are performances of poetry and songs he wrote during this period of his life. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **24 in-person attendees/8 virtual in-person attendees/35 YouTube views** for this event.

### Jigs & Reels: Jeff Krebs & Troy Graham in Concert

Wednesday, March 18, 2026. 6:30 p.m.-7:30 p.m. Peter White Public Library Community Room. Adults, Seniors, Family Friendly. Just in time for Saint Patrick's Day, join musician Jeff Krebs and Troy Graham for a Celtic concert that will have you kissing the Blarney Stone! For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **46 in-person attendees/4 virtual in-person attendees/84 YouTube views** for this event.

### CRP Global Cinema: Chile's *A Fantastic Woman*

Friday, March 20, 2026. 12:00 p.m.-2:00 p.m. Peter White Public Library Community Room. Adults, Seniors, Teens. This Oscar-winning film focuses on the joys, loves, and struggles of a

trans woman (Marina) living in Santiago, Chile. Rated R. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **3 in-person attendees** for this event.

CRP All Booked Up: Can We Talk?

Monday, March 23, 2026. 10 a.m. – 11 a.m. Peter White Public Library Dandelion Cottage Room. Adults, Seniors. Join Marty for an in-person, in-depth discussion of Upper Michigan Today's *All Booked Up* book of the month. Come with your questions, insights, and observations. This month's book: *Marsha: The Joy and Defiance of Marsha P. Johnson* by Tourmaline. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **2 in-person attendees** for this event.

CRP All Booked Up: On Air

Wednesday, March 25, 2026. 9 a.m.-10 a.m. WLUC TV 6 Studios. Adults, Teens, Seniors. Join Upper Michigan Today's John Redfield, along with PWPL staff, for an on-air, in-person book discussion. This month's book: *Marsha: The Joy and Defiance of Marsha P. Johnson* by: Tourmaline. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **6 in-person attendees** for this event.

Trustee & Power of Attorney Basics: A Taproot Law Workshop

Wednesday, March 25, 2026. 5:30 p.m.-7:30 p.m. Peter White Public Library Shiras Room. Adults, Seniors. Being named a trustee or power of attorney carries serious legal responsibilities. In this practical workshop, attorney Erica Payne of Taproot Law explains fiduciary duties, record-keeping, common mistakes, and what Michigan law requires — all in plain language. Registration is requested. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **29 in-person attendees** for this event.

Bluesday Tuesday Concert

Tuesday, March 31, 2026, 6:30 p.m.- 7:30 p.m. Peter White Public Library Community Room. Teens, Adults, Seniors, Family Friendly. Peter White Public Library hosts a blues concert sponsored by the Marquette Area Blues Society. This month's band: Flat Broke Blues Band. No admission charge. For more information, contact Marty at 226-4322, [machatz@pwpl.info](mailto:machatz@pwpl.info), or visit [pwpl.info](http://pwpl.info).

There were **57 in-person attendees/5 virtual in-person attendees/12 YouTube views** for this event.

#### TOTAL NUMBER OF PARTICIPANTS FOR MARCH 2026 EVENTS:

<b>Participants for in-person events:</b>	<b>357</b>
<b>Participants for virtual in-person</b>	<b>25</b>
<b>Participants for virtual (after the fact)</b>	<b><u>152</u></b>
<b>TOTAL Participants/Views:</b>	<b>534</b>

Respectfully submitted,

Martin Achatz (he/him/his)

Adult Programming Coordinator

# 2026 March Analytics Report

# Facebook

## Key Insights:



## Top Performing Content:



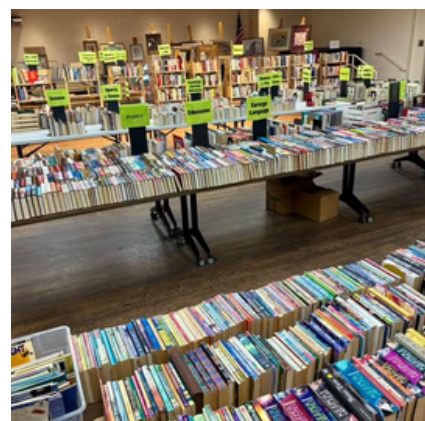
**New Recycling**  
**Wednesday, March 11**

Views: 15,183  
Interactions: 188  
Link clicks: 7  
Follows: 0



**TBT**  
**Thursday, March 19**

Views: 14,536  
Interactions: 279  
Link clicks: --  
Follows: 0

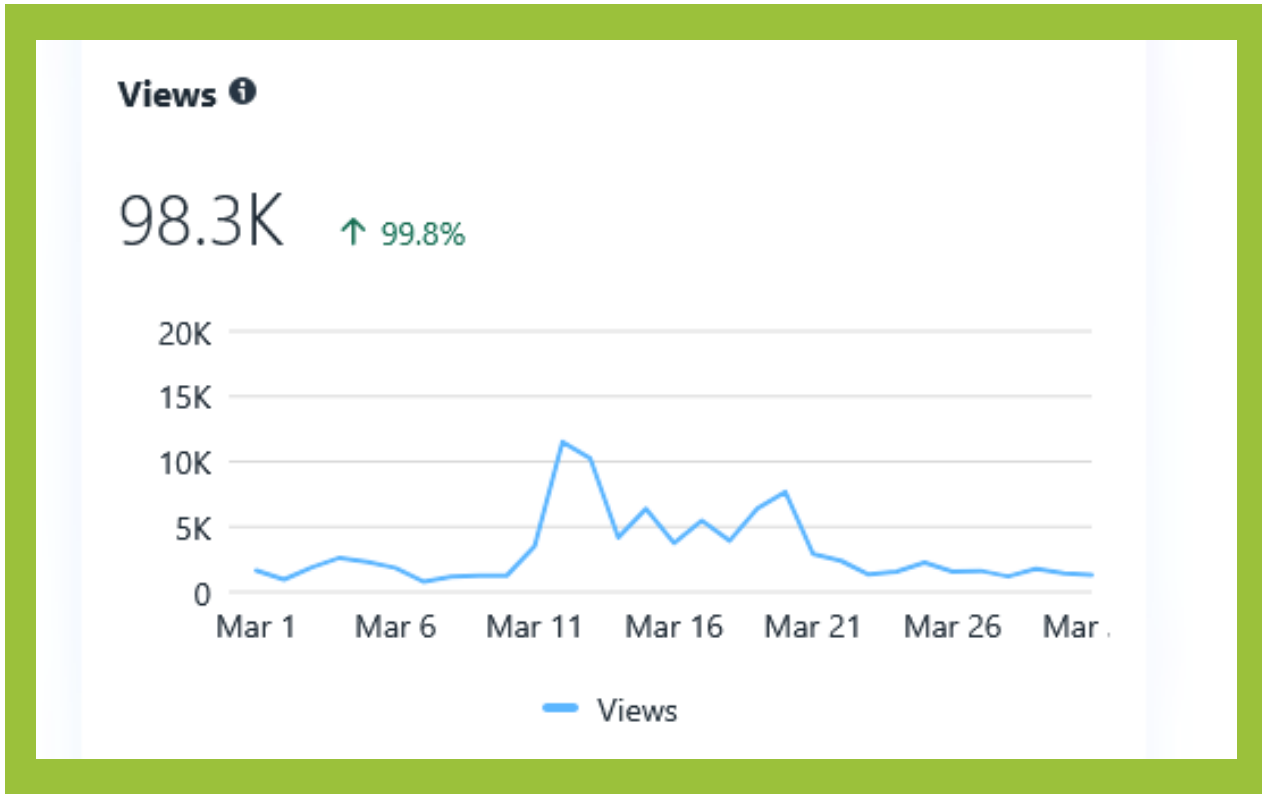


**Friends Sale Opening Day**  
**Tuesday, Feb. 10**

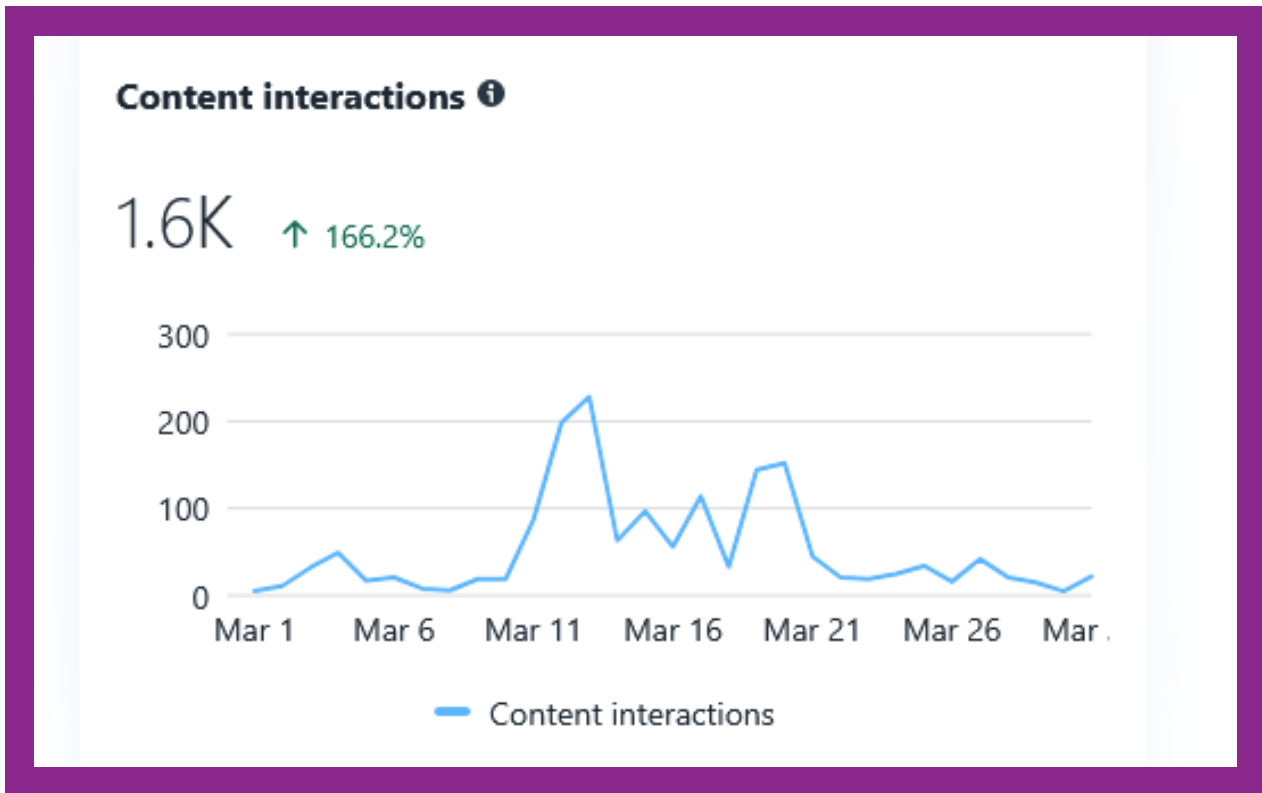
Views: 10,579  
Interactions: 91  
Link clicks: --  
Follows: 0

## Notes:

- 90 follows overall in the month of March
- Runner up to top performing posts were surrounding the March blizzard and our version of “This is who...” staff spotlight trend (Important note is that Amnesty Month announcement also performed well)



Notes: Top performing day was Mar. 12 (11,509 views) ~ on this day PWPL shared a post announcing new cannabis vape recycling program in collaboration with CSLS.

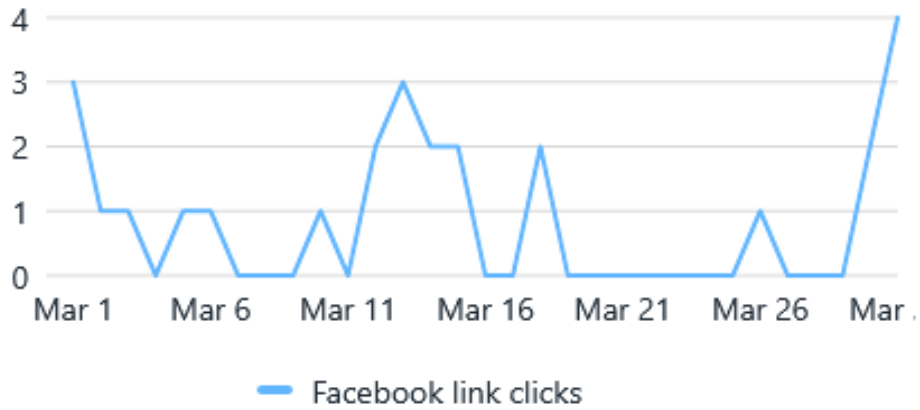


Notes: Top performing day was Mar. 13 (228 interactions) ~ on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend.

\*Interactions = number of likes or reactions, saves, comments, shares and replies

### Link clicks ⓘ

26 ↓ 61.2%



Notes: Top performing day was Mar. 31 (4 clicks) ~ on this day PWPL shared the 2026 graphic for this years GLPF.

### Visits ⓘ

3K ↑ 34.3%



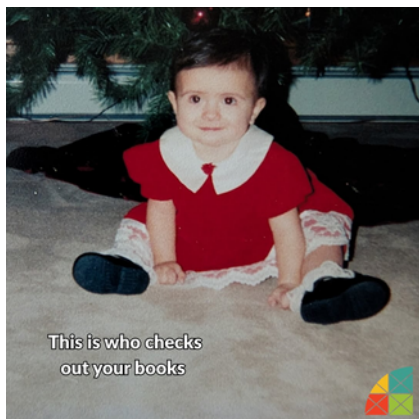
Notes: Top performing day was Mar. 13 (438 visits) ~ on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend'.

# Instagram

## Key Insights:



## Top Performing Content:



**'This is who...'**  
**Friday, March 13**

Views: 2,784  
Interactions: 212  
Reach: 1,223  
Follows: 5



**New Recycling**  
**Wednesday, March 11**

Views: 2,311  
Interactions: 91  
Reach: 896  
Follows: 1



**Friends Sale Opening Day**  
**Thursday, March 12**

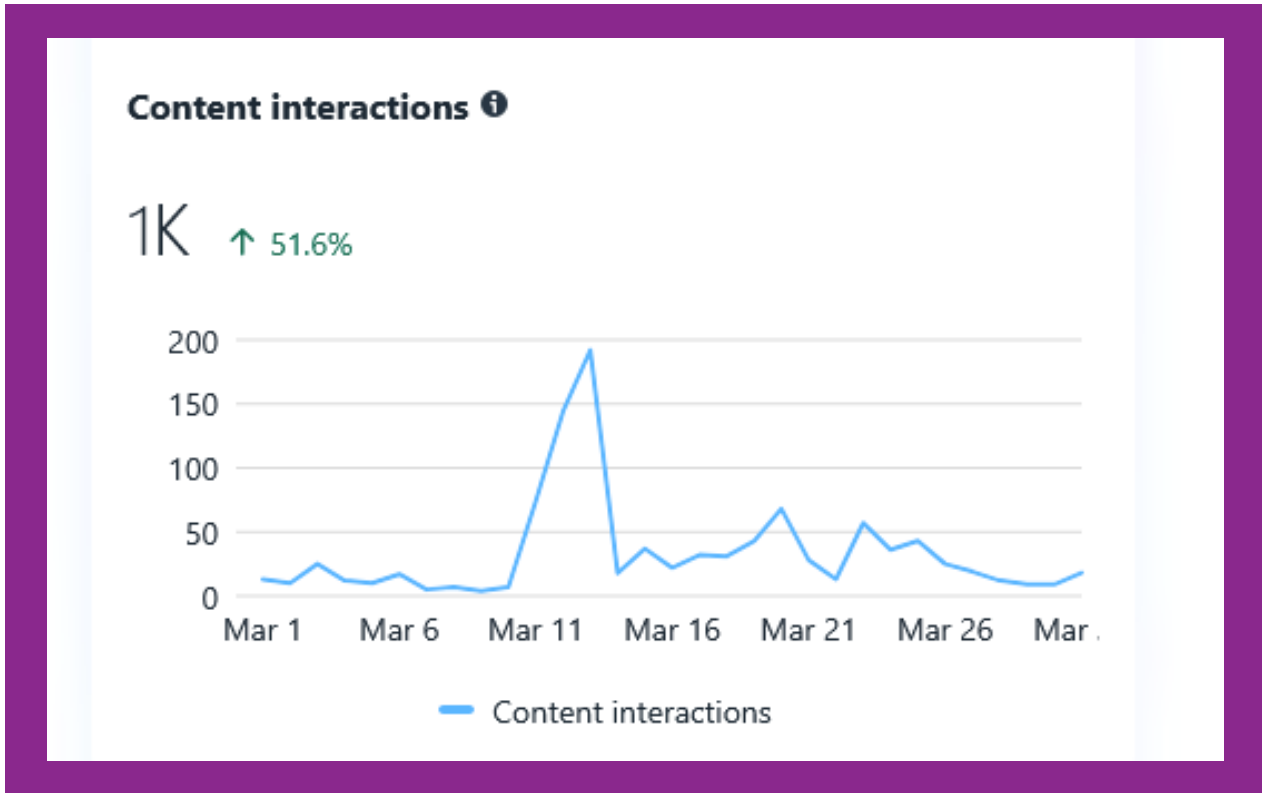
Views: 2,285  
Interactions: 134  
Reach: 907  
Follows: 3

## Notes:

- 87 follows overall in the month of March
- Runner up to top performing posts was our Snow-pile Spring, Amnesty Month, and New Book Haul video posts

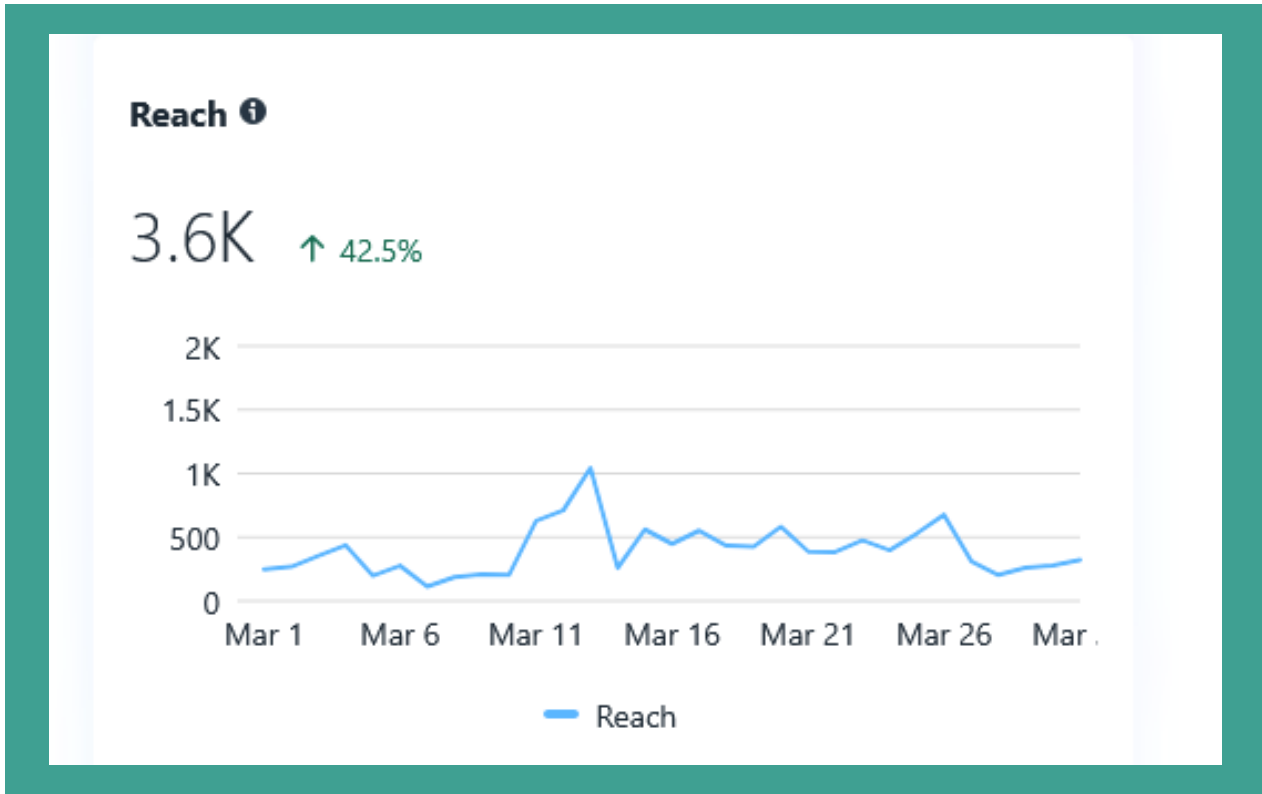


Notes: Top performing day was Mar. 13 (3,368) ~ on this day PWPL on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend'.



Notes: Top performing day was Mar. 13 (192 interactions) ~ on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend'.

\*Interactions = number of likes or reactions, saves, comments, shares and replies



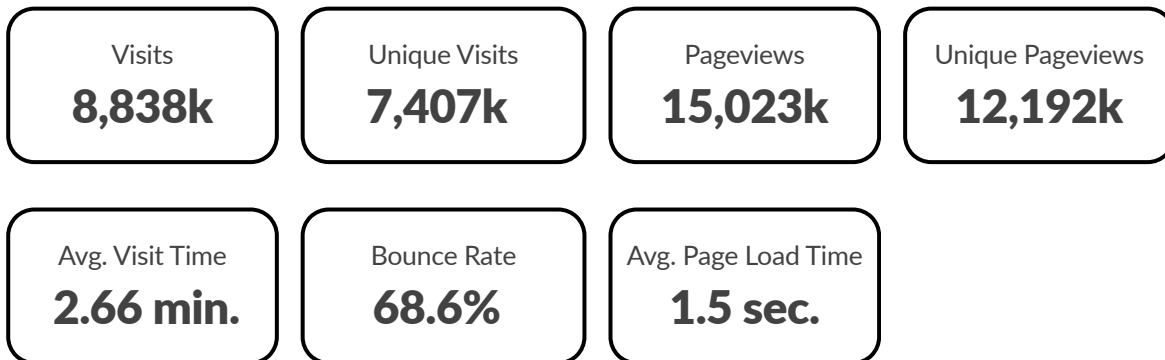
Notes: Top performing day was Mar. 13 (1,043) ~ on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend.



Notes: Top performing day was Mar. 13 (38 page visits) ~ on this day PWPL shared a staff spotlight post, jumping on the 'This is who...' trend.

# Website

## Key Insights:



Visits = total individual web visits (including multiple visits from the same person)

Unique Visits = total web visits (every person that has visited, NOT counting multiple visits)

Pageviews = how many times a particular page is visited within a session (number is gathered by when a page is loaded or reloaded – so is gathering multiple data points from what could be one visit)

Unique Pageviews = how many times a particular page is visited (counts as one view per session, not matter how many times a page is repetitively visited in that one session)

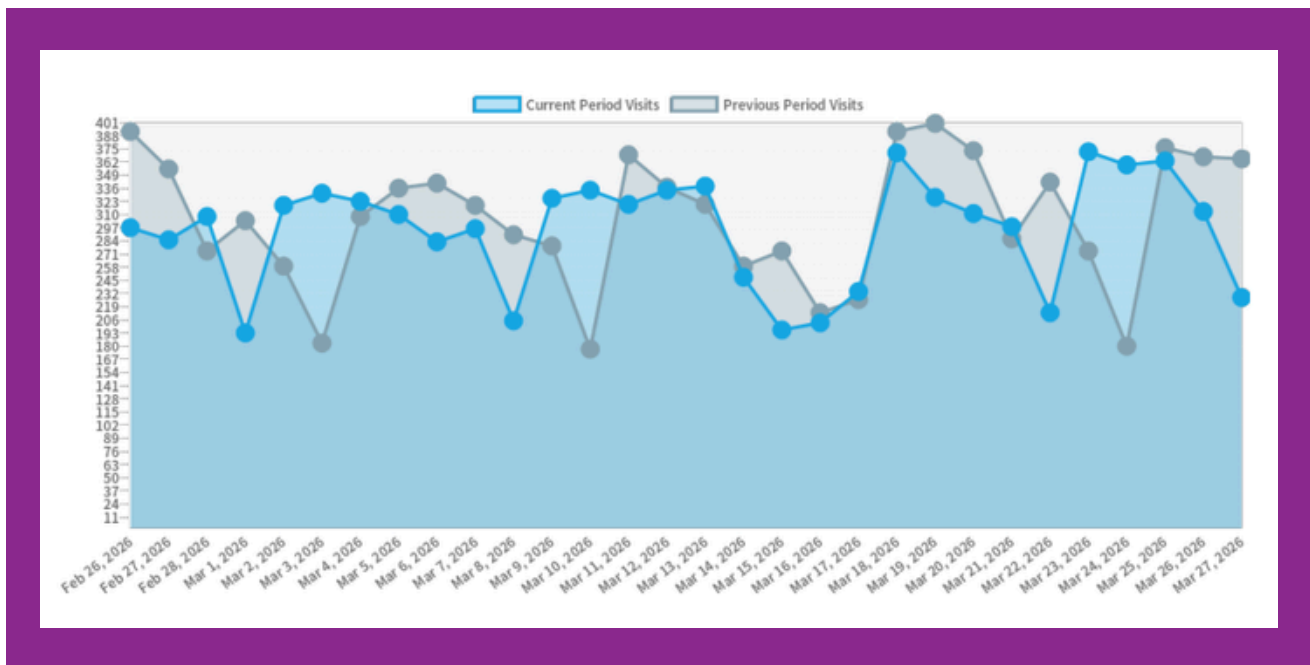
Avg. Visit Time = calculated by dividing the total time spent by all visitors divided by the number of visitors

Bounce Rate = percent of visitors that leave the website after visiting one page

# Top Performing Pages/Posts:

1. Home	7,639
2. Event Calendar	1,398
3. Job Openings	1,873
4. Youth Event Calendar	340
5. Hours & Locations	305
6. Your Library Card	295
7. Meeting Rooms	270
8. Contact Us	191
9. Database Streaming	138
10. Gallery Exhibits	142

# Traffic:



## Notes:

- High Traffic Days: Mar. 14, 19, 24 ~ coinciding with the blizzard and posting about Amnesty Month

## Facilities Manager April 2026

- New Maintenance Assistant Department Head—Tara Middleton.
- Quarterly elevator inspection performed by Metro Elevator.
- Monthly fire extinguisher inspection.
- Monthly generator and exit light test.
- General upkeep and maintenance.

John Povey  
Facilities Manager  
Peter White Public Library  
906-235-4262  
[jpovey@pwpl.info](mailto:jpovey@pwpl.info)

# Statistical Reports

**Library Visits**

2025/2026	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Library Visits (Door Count)	17,058	13,244	12,205	12,531	12,806	13,729							81,573
Hours Open	266	213	225	240	236	258							1,438

Last FY 2024/2025	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Total
Library Visits (Door Count)	18,404	14,234	12,333	13,552	13,972	14,975	15,902	13,290	14,961	16,175	14,829	15,706	178,333
Hours Open	269	221	225	244	236	243	250	251	236	261	251	247	2,934

2025/2026		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Attendance	# Days Open
OCTOBER	Attendance	0	2,307	2,597	3,198	3,556	2,705	2,695	17,058	
	Average Daily		577	649	640	711	541	674	632	27
NOVEMBER	Attendance	0	2,459	1,851	3,194	2,236	1,593	2,745	14,078	
	Average Daily		614	617	798	746	531	549	640	22
DECEMBER	Attendance	0	2,496	2,670	2,201	1,630	1,422	1,786	12,205	
	Average Daily		624	534	733	543	355	446	531	23
JANUARY	Attendance	0	1,201	2,344	2,168	2,104	2,219	2,495	12,531	
	Average Daily		400	586	542	526	444	500	501	25
FEBRUARY	Attendance	0	2,286	2,419	2,335	2,455	1,584	1,727	12,806	
	Average Daily		571	604	584	614	396	432	534	24
MARCH	Attendance	0	2,892	2,568	2,115	2,731	1,720	1,705	13,731	
	Average Daily		578	514	529	683	430	426	528	26
APRIL	Attendance	0							0	
	Average Daily									
MAY	Attendance	0							0	
	Average Daily									
JUNE	Attendance	0							0	
	Average Daily									
JULY	Attendance	0							0	
	Average Daily									
AUGUST	Attendance	0							0	
	Average Daily									
SEPTEMBER	Attendance	0							0	
	Average Daily									
<b>Current FY Total</b>		<b>0</b>	<b>13,641</b>	<b>14,449</b>	<b>15,211</b>	<b>14,712</b>	<b>11,243</b>	<b>13,153</b>	<b>82,409</b>	<b>147</b>
<b>Current FY Average YTD/Day</b>		<b>0</b>	<b>561</b>	<b>584</b>	<b>638</b>	<b>637</b>	<b>450</b>	<b>505</b>	<b>561</b>	<b>21</b>
<b>Last FY Total</b>		<b>0</b>	<b>31,225</b>	<b>33,110</b>	<b>33,567</b>	<b>31,718</b>	<b>24,041</b>	<b>24,675</b>	<b>178,336</b>	<b>299</b>
<b>Last FY Average/Day</b>		<b>0</b>	<b>650</b>	<b>647</b>	<b>681</b>	<b>637</b>	<b>492</b>	<b>476</b>	<b>593</b>	<b>23</b>





## Reference and Other Services

<b>Reference Transactions</b>	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Online Questions	34	33	44	26	50	45							232
Total Directional Questions	619	406	431	492	868	884	0	0	0	0	0	0	3700
Total Reference Questions	2678	2188	2365	2561	2437	2012	0	0	0	0	0	0	14241
Grand Total of Questions	3699	2871	2974	3337	3576	3215	0	0	0	0	0	0	19672

<b>Other Services</b>	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
Study Room Reservations	183	127	95	110	122	138							775
Passport Applications	31	31	26	46	28	30							192
Proctored Exams	18	9	18	6	13	11							75
Meeting Room Reservations	141	120	101	127	124	143							756
Meeting Room Drop-Ins	77	45	45	77	72	52							368
Notary Services	4	2	13	4	8	8							39

## Interlibrary Loan

	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
<b>Total Loaned to Other Libraries</b>	<b>819</b>	<b>657</b>	<b>595</b>	<b>757</b>	<b>662</b>	<b>805</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4295</b>
<b>Total Borrowed from Other Libraries</b>	<b>919</b>	<b>832</b>	<b>707</b>	<b>902</b>	<b>859</b>	<b>790</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5009</b>
Holdings Placed	1783	1957	1540	2201	1778	2025							11284
RSL ILL Borrowed	731	650	539	701	698	648							3967
RSL ILL Lent	701	524	478	632	545	682							3562
MelCat Items Borrowed	188	182	168	201	161	142							1042
MelCat Items Lent	118	133	117	125	117	123							733



## Technology

	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	Total
<b>Building Technology Usage</b>													
Y.S. Computer Sign-ups	62	43	60	56	21	42							284
Teen Computer Sign-ups	46	26	28	36	23	35							194
Lab/Free Station Computer Sign-Ins	1,027	830	826	775	813	828							5,099
Total Computer Sessions/Logins	1,135	899	914	867	857	905	-	-	-	-	-	-	5,577
Laptop/Wireless Logins	1,364	1,412	1,418	1,084	1,200	1,224							7,702
<b>Total Computer Logins</b>	<b>2,499</b>	<b>2,311</b>	<b>2,332</b>	<b>1,951</b>	<b>2,057</b>	<b>2,129</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,279</b>
<b>Website</b>													
Visits	8,085	8,374	7,566	9,396	9,005	8,838							51,264
Unique Visits	6,970	7,207	6,647	8,153	7,607	7,407							43,991
Pageviews	13,323	13,317	11,660	14,947	14,295	15,023							82,565
Unique Pageviews	11,385	11,559	10,146	12,910	12,340	12,192							70,532
<b>myLIBRO App</b>													
Total Number of Users	531	573	618	681	749	799							
Total App Usage	3,646	3,431	3,286	3,584	3,699	4,374							

**Technical Services**

Items Added	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Jul-26	Aug-26	Sep-26	FY YTD Totals	Last FY Totals
<b>FY YTD Totals</b>	768	570	379	778	661	754							0	9365
<b>Other Statistics</b>	<b>Oct-25</b>	<b>Nov-25</b>	<b>Dec-25</b>	<b>Jan-26</b>	<b>Feb-26</b>	<b>Mar-26</b>	<b>Apr-26</b>	<b>May-26</b>	<b>Jun-26</b>	<b>Jul-26</b>	<b>Aug-26</b>	<b>Sep-26</b>	<b>YTD Totals</b>	<b>Last FY Totals</b>
Cataloging Review	56	27	34	11	12	17							157	856
Original	2	3	4	1	3	3							16	93
Volunteer Hours	17.00	9.50	7.50	2.00	4.00	12.00							52.00	133
Mending	159	101	175	197	160	178							970	3391
Discs buffed	37	57	68	51	70	51							334	NA
Discards	602	703	679	622	2,455	1062							6123	14204
Donations Added	38	127	87	65	73	141							531	NA

## Remote Book Drops

		Number of Pickups	Number of Items
<b>Marquette Township</b>			
	<b>Total Year to Date</b>	<b>26</b>	<b>617</b>
	<b>Total Last FY</b>	<b>52</b>	<b>1291</b>
<b>Chocolay Township</b>			
	<b>Total Year to Date</b>		
	<b>Total Last FY</b>	<b>52</b>	<b>1419</b>
<b>Sands Township</b>			
	<b>Total Year to Date</b>		
	<b>Total Last FY</b>	<b>52</b>	<b>539</b>
<b>Skandia Township</b>			
	<b>Total Year to Date</b>		
	<b>Total Last FY</b>	<b>52</b>	<b>356</b>
<b>West Branch Township</b>		5	10
	<b>Total Year to Date</b>	<b>25</b>	<b>41</b>
	<b>Total Last FY</b>	<b>51</b>	<b>102</b>
<b>Total Year to Date ALL Locations:</b>		<b>51</b>	<b>658</b>
<b>Total ALL Locations Last FY:</b>		<b>259</b>	<b>3737</b>

# **Staff and Board Listings**

## PWPL Employee Roster

Last Name	First Name	Start Date	Job Title
Achatz	Martin	10/19/2020	Programming Coordinator
Alan	Melissa	6/28/2022	Circulation Department Head
Baisley	Bryan	3/11/2026	Adult Services Assistant
Barch	Margaret	8/1/2017	Circulation Assistant Department Head
Bengry	Mary	1/4/2024	Circulation Aide
Burtrum	Cheryl	8/11/2025	Adult Services Assistant
Champion	Grace	10/9/2024	Youth Services Assistant
Couts	Emily	2/15/2023	Circulation Aide
Ellis	Claire	6/11/2025	Youth Services Assistant
Flynn Chapman	Allison	8/12/2025	Adult Services Assistant
Garn	Stephanie	6/2/2017	Technical Services Dept Head
Geary	Mackenzie	1/8/2026	Communications Coordinator
Goodwin	Jamie	7/12/2021	Finance Director
Guidebeck	Adyson	5/15/2024	Circulation Aide
Hersheyway	James	10/4/2021	Maintenance Assistant
Ingmire	Andrea	6/6/2016	Library Director
Joyal	Natalie	4/2/2025	Library Page
Lanciani	Zach	3/21/2022	Circulation Aide
Langlieb	Holli	5/1/2024	Youth Services Programming Assistant
Lustig	Michael	8/8/2019	Library Page
MacDonald	Bruce	7/23/2007	Assistant Director / IT Coordinator
Marquardson	Marissa	9/16/2019	Youth Services Assistant
Matthews	Kelsey	10/15/2021	Technical Services (ILL)
Middleton	Tara	4/13/2026	Maintenance Assistant Department Head
Pergande	Frank	4/30/2025	Youth Services Assistant
Peterson	Tina	6/9/2025	Circulation Aide
Pierce	Amanda	9/16/2014	Teen Services Coordinator
Povey	John	11/30/2020	Facilities Manager
Plourde	Rosemary	10/5/2018	Library Page
Rehborg	Sarah	11/20/2013	Youth Services Department Head
Richmond Garrett	Ann	10/25/2021	Administrative Assistant
Salminen	Amy	10/26/2020	Adult Services Department Head
Sargent	Ben	12/4/2007	Technical Services Assistant
Shumate	Elliot	5/19/2025	Adult Services Assistant
Simmons	Kathryn	11/11/2025	Custodial Assistant
Spatz	Christopher	6/24/2013	Circulation Aide
Steltenpohl	Heather	10/20/1997	Development Director
Wiseman	Corey	10/3/2023	Adult Services Local History Assistant

Distribute only to: Supervisory Staff, Administration Staff